



Central Lyon Community School

1010 S. Greene St.
Rock Rapids, IA 51246

712.472.2664
712.472.2115

Brent Jorth, Superintendent
Jason Engleman, 7-12 Principal
Steve Harman, PS-6 Principal

www.centrallyon.org

Mission: To provide an education and the opportunity for ALL students to become productive, life-long learners.

Date: Monday, June 15, 2020

What: Special School Board Meeting

When: Wednesday, June 17, 2020, 12:00 (noon)

Where: Central Lyon Community School Auditorium

- Available to view & listen online at: tinyurl.com/CL-Meeting-061720
- Space is limited and social distancing will be encouraged. Visitors should plan to wear a face covering in the event they cannot maintain a six-foot distance from others.

Notice: Community members who wish to address the Board during the Public Participation portion of the meeting will be granted five (5) minutes to make their statement. The Board will not be answering questions, nor will the Board be asking questions of the public during the Public Participation portion of the meeting.

Agenda:

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
- II. Consent Agenda Items
 - A. Agenda
 - B. Minutes of Past Meetings
- III. Communications
 - A. Public Participation on Non-Agenda Items
- IV. New Business
 - A. Consider Return to Play Protocols for Baseball and Softball
 1. Consider Transportation Protocols
 - B. Discussion Summer Activities
 1. Consider: Commencement: Sunday, June 28, 2020
 2. Consider: Weight Room Reopening, July 1, 2020
 3. Consider: Prom: Thursday, July 16, 2020
 4. Consider: Out-of-Season Athletic Training Activities, TBD
 5. Consider: 4th Grade Preview Night, TBD
 6. Consider: Use of School Facilities, TBD
 - C. Consider Summer School Dates
 1. Session #1: Monday, July 15-Thursday, July 18 and Monday, July 22-Thursday, July 25
 2. Session #2: Monday, August 3-Thursday, August 6 and Monday, August 10-Thursday, August 13
- VII. Announcements/Dates to Remember
 - [School Calendar](#)
 - Upcoming Events
- VIII. Adjournment



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MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: June 17, 2020
RE: Return to Play Protocols

It is recommended, based upon conversations with health administrator of Lyon County Melissa Stillson, attorney Stephen Avery, and Iowa Girls High School Athletic Union (IGHSAU) Executive Director Jean Berger, that if students and/or staff are released from quarantine by public health officials – the student/staff member should be allowed to return to practice and competition.

The Central Lyon students who were placed in quarantine on Friday, June 12, have amended their statements to public health. Based upon these amended statements, public health of Lyon County officials decided to release the students from quarantine. The first student released from quarantine occurred on the afternoon of Friday, June 12. Since then – each of the student-athletes, participating in baseball and softball, have been released from quarantine.

The Board may request a doctor's note to release the student-athlete to return to practice and competition. The doctor's note would further protect the school district from future liability in the event that another member of the baseball or softball team, an opposing team member or coach, umpire, or individual involved with the administration of a practice or contest.

Regardless, Central Lyon's athletic trainer, Central Lyon baseball coaches, and George-Little Rock-Central Lyon softball coaches, will continue to screen each student-athlete and coach prior to getting on a vehicle, starting practice, or prior to a game.

Since June 1 – the first day of practice – it has been the practice for the athletic trainer or coach to:

1. Take the temperature of the student-athlete/coach,
 - a. If the temperature is 100.4 or higher, the student-athlete/coach is sent home; or
 - b. If the temperature is 100.3 or lower, the student-athlete/coach is asked the following questions
2. Do you have a cough?
3. Are you experiencing a sore throat?
4. Have you experienced shortness of breath in the past 24 hours?
5. Have you been in close contact, or cared for someone with COVID-19?

If the answers to any of these questions are yes, the student-athlete/coach is

1. Sent home,
2. Told to contact their parent/guardian,
3. Told to contact their primary healthcare provider for further guidance.

- *The trainer or coach will also contact the parent/guardian to ensure that the reason the student-athlete was sent home was communicated appropriately.*

The school district is following the guidance provided by the Iowa Department of Public Health, Iowa High School Athletic Association and IGHSAU. The "Recommendations for COVID-19 infections associated with baseball & softball teams" is included for your review.



Recommendations for COVID-19 infections associated with baseball & softball teams

The COVID-19 Pandemic is ongoing and the COVID-19 virus is circulating in all Iowa communities. All players, parents, coaches, school administrators, sports associations and tournament directors/organizers have a responsibility to take measures to prevent the spread of COVID-19. The Iowa Department of Public Health (IDPH) strongly recommends that all sports teams adhere to the following guidance.

HEALTH MONITORING: Players and coaches who are part of a high-risk population should not participate in group activities. Fever and symptom monitoring should occur prior to starting any practice or game. All players and coaches should also be asked whether they have been in close contact with a sick person or confirmed COVID-19 case.

ILL PLAYERS OR COACHES: All players and coaches who have had an exposure or who have a fever, cough, or difficulty breathing should be immediately sent home and instructed to contact their healthcare provider. COVID-19 testing is highly encouraged in symptomatic players and coaches to better inform the potential exposure of teammates and coaching staff. Testing is also recommended for persons who have been in close contact with a confirmed case.

Players and coaching staff either testing positive for COVID-19 infection or who are symptomatic but not tested for COVID-19 infection should be excluded until the following criteria are met:

- 10 days after their illness starts AND
- 3 days since their fever resolved (without fever reducing medications) AND
- all other symptoms have improved.

Players and coaching staff testing negative for COVID-19 infection and who are NOT a close contact of a confirmed case can return to normal activities 24 hours after their fever and other symptoms have resolved.

Players and coaching staff testing negative for COVID-19 infection and who ARE close contacts of a confirmed case should continue to self-quarantine until 14 days after their last exposure to the confirmed cases.

WHEN CAN PEOPLE PASS COVID-19 TO OTHERS: COVID-19 infected people can pass it to others from 48 hours before they get sick (symptomatic) until 10 days after they get sick.

If people test positive for COVID-19 infection and never get sick (asymptomatic), assume that they could pass it to others from 10 days before they were tested until 10 days after they were tested.

TEAM EXPOSURES: Coaches are expected to fully cooperate with public health investigations of persons testing positive for COVID-19. All teammates and coaches who have been within 6 feet of the person testing positive for COVID-19 for more than 15 minutes, should self-isolate for 14 days after their last exposure. Exposed players and coaches should not be at practices or games during the 14 day period of self-isolation.

EXPOSURES TO OPPOSING TEAMS: If a player or coach tests positive for COVID-19, all opposing teams (for games played during the time when the infected person could have passed COVID-19 to others) should be notified. Players and coaches on the opposing team should continue to self monitor for COVID-19 symptoms. Close contact (within 6 feet for 15 minutes) between opposing teams is infrequent in baseball and softball, therefore unless there are extenuating circumstances, the opposing team and coaching staff can continue with daily activities without restriction as long as they remain symptom free.

This guidance supplements the previously released recommendations of the Iowa Department of Education, available at: <https://educateiowa.gov/documents/pk-12/2020/06/covid-19-reopening-guidance-summer-sports>

All players, coaching staff, officials and spectators are encouraged to follow public health social distancing recommendations and practice frequent hand washing. For additional information about COVID-19 visit: <https://idph.iowa.gov/Emerging-Health-Issues/Novel-Coronavirus> or <https://coronavirus.iowa.gov/>



Revised June 5, 2020

COVID-19 Reopening Guidance: Summer Sports

Purpose

This guidance was created in consultation with the Iowa Department of Public Health (IDPH), Iowa High School Athletic Association (IHSAA), and Iowa Girls High School Athletic Union (IGHSAU) as a resource for administrators to determine when and how districts and nonpublic schools may begin to engage in school sports seasons while keeping participants and spectators safe. It must be used in conjunction with all proclamations issued by the governor and guidance provided by the IDPH. Additional guidance will be provided by IHSAA and IGHSAU. For guidance on the use of school facilities for activities other than baseball and softball, please refer to the Iowa Department of Education's (Department) COVID-19 Guidance on the Use of School Facilities.

June 1

Team organized practices for baseball and softball may begin unless circumstances dictate a change in date. The following mitigation efforts are required to help ensure player, coach, and spectator safety:

- ☐ Post signage prominently indicating no one should attend or participate in practice if they currently have symptoms or have been in contact with anyone with a confirmed COVID-19 diagnosis in the last 14 days.
- ☐ No dugouts may be used. Players' items should be lined up against the fence at least six feet apart.
- ☐ Parents must remain in their cars or drop off and pick up players after practice.
- ☐ Players should use their own gloves, helmets, and bats as much as possible.
- ☐ Coaches are responsible for ensuring social distancing is maintained between players as much as possible. This means additional spacing between players while playing catch, changing drills so that players remain spaced out, and no congregating of players while waiting to bat.
- ☐ Players must bring their own water/beverage to consume during and after practice. No shared drinking fountains, portable hydration stations, or coolers may be used.
- ☐ Coaches must sanitize shared equipment before and after each practice.
- ☐ Players and coaches should check their temperatures **before** attending practices.
- ☐ Anyone with symptoms of illness is not allowed to practice.
- ☐ Coaches should be knowledgeable of their students with pre-existing health conditions and work with school nurses or other health officials to take additional precautions as needed.
- ☐ Players should be encouraged to provide their own hand sanitizer.
- ☐ Coaches must ban the spitting of sunflower seed shells.
- ☐ Coaches are responsible for tracking absences for the purpose of noting potential COVID-19 cases.
- ☐ Contact public health if a positive case of COVID-19 is reported.

June 15

Baseball and softball games may begin unless circumstances dictate a change in date. Baseball and softball practices must continue to follow the guidelines provided in the previous section. The following mitigation efforts are required to help ensure player, coach, and spectator safety during games:

- ☐ Post signage prominently indicating no one should attend or participate in games if they currently have symptoms or have been in contact with anyone with a confirmed COVID-19 diagnosis in the last 14 days.
- ☐ Use of dugouts is permitted during games only.
- ☐ Players should use their own gloves, helmets, and bats as much as possible.
- ☐ Players must bring their own water/beverage to consume during and after games. No shared drinking fountains, water stations, or coolers may be used.
- ☐ Coaches must sanitize shared equipment before and after each game.
- ☐ Players and coaches should check their temperatures before attending practices or games.
- ☐ Anyone with symptoms of illness is not allowed to participate.
- ☐ Schools must limit the use of bleachers for fans. Encourage fans to bring their own chairs or stand. Fans should practice social distancing between different household units and accept personal responsibility for public health guidelines.
- ☐ Schools must also implement any other reasonable measures under the circumstances of each school to ensure social distancing of staff, students, and community members, increased hygiene practices, and other public health measures to reduce the risk of transmission of COVID-19 consistent with guidance issued by the IDPH.
- ☐ Fans must not attend if they have symptoms of illness.
- ☐ No concessions stands are permitted.
- ☐ Contact public health if a positive case of COVID-19 is reported.

In-person team organized activities for other sports remain suspended until July 1. For profit businesses that provide sports training and that sell memberships are allowed to offer sports training as long as they follow the same guidelines as fitness centers/clubs, gymnasiums, health clubs, and health spas and can continue to operate for all sports.

Questions and Additional Guidance

If you have questions, please contact your school improvement consultant. If they are unable to assist you, they will connect you with the appropriate person. For additional COVID-19 guidance and information, please visit the Department's COVID-19 webpage.



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MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: June 17, 2020
RE: Summer Sports Transportation

It is recommended, based upon guidance from the Iowa Department of Education on May 28, 2020, that student-athletes and coaches:

- Transport themselves to practice – and are encouraged not to carpool.
- Ride on a school-bus to games.
 - Exception: parents/guardians may transport their student-athlete so long as they communicate – via phone call or written note with a signature – with the coach prior to the departure of the team bus.
- Ride home with their parent/guardian.
 - Clarification: parents/guardians will “sign-out” their student-athlete at the conclusion of their student-athletes competition to document the student-athlete’s mode of transportation.
- Ride home on a school-bus at the conclusion of the competition.

On a typical night of competition, transportation will resemble the following scenario (all times are approximations):

- 2:00 – Freshmen student-athletes and coaches depart for their game
- 2:30 – Freshmen team is dropped off at their competition site
- 2:40 – School Transportation returns to Rock Rapids
- 3:00 – JV student-athletes and coaches depart for their game
- 3:30 – JV team is dropped off at their competition site
- 3:40 – School Transportation returns to Rock Rapids
- 4:00 – Varsity student-athletes and coaches depart for their game
- 4:30 – Varsity team is dropped off at their competition site
- 5:00 – Freshmen student-athletes depart for Rock Rapids
- 5:30 – Freshmen student-athletes dropped off at the Borman-Forster Ball Field Complex
- 5:40 – School Transportation returns to competition site
- 7:30 – JV student-athletes depart for Rock Rapids
- 8:00 – JV student-athletes dropped off at the Borman-Forster Ball Field Complex
- 8:10 – School Transportation returns to competition site
- 9:00 – Varsity student-athletes depart for Rock Rapids
- 9:30 – Varsity student-athletes and all Coaches dropped off at the Borman-Forster Ball Field Complex
- *For competitions that are more than 45 minutes from Rock Rapids, multiple busses may be needed to transport student-athletes and coaches to arrive at the destination for the start of games.*



May 28, 2020

Summer Sports Transportation

COVID-19 Guidance

Purpose

Safe and efficient transportation of students in the context of the COVID-19 pandemic poses a unique challenge. The purpose of this document is to offer considerations regarding school transportation to summer sports.

Understandably, staff, students, and families may have anxiety regarding transportation to summer sports events on school buses. Communication with parents about the measures the school or school district will be implementing to protect student health and safety on buses or other school vehicles will be key in helping parents make an informed decision about what is best for their child.

Passenger Screening

Players and coaches should have their temperature checked at home before any trip. Individuals with a temperature greater than 100.3 degrees should not be transported to games.

Players should also be screened for symptoms following the most recent [CDC guidelines](#).

Sick persons, people who have been in contact with a sick person or COVID-19 case, and persons who are high risk should not be in group settings.

Driver Health and Safety

Consistent with Iowa Department of Public Health guidance, drivers who have coronavirus symptoms should notify their supervisor and stay home.

Be mindful that many school bus drivers fall within a population that is more vulnerable to COVID-19 risks. The following practices are suggested to help minimize contact with passengers.

- When loading or unloading the bus, have the driver be the last one on and the first one off. Be sure the engine is not running and the driver has possession of the keys.
- Load students beginning with the rear of the bus; unload beginning with the front of the bus. Avoid congregating in the bus aisle.
- Do not allow anyone to occupy the seat directly behind the driver.

General Health and Safety

- Ensure that any school vehicle used to transport students has been inspected as required by Iowa Administrative Code.
- Ensure the interior of the bus (or other vehicle) has been cleaned and disinfected. Pay particular attention to "high-touch" surfaces such as the entrance handrail, seats, seat belts (if applicable), steering wheel, and door handles.
 - Consult materials provided by the bus manufacturers for recommended products and procedures. For other vehicles, refer to the vehicle manufacturer.

- Blue Bird Corporation
- IC Bus
- Thomas Built Buses
- Provide training to transportation staff so they understand how to effectively clean the bus/vehicle.
- During trips, increase circulation of outdoor air into the vehicle to the extent possible.
- Do not allow open food or drink containers on the bus or other school vehicle.
- Encourage hand washing or use of hand sanitizer prior to boarding.

Social Distancing

The Centers for Disease Control and Prevention (CDC) recommendations regarding use of buses includes limiting seating to one child per seat, in every other seat, and alternating the rows. Strict adherence to these recommendations, for a 77-passenger bus, would allow for approximately 13 students to be transported. Due to various constraints, it may not be feasible for districts to meet these recommendations. For these situations, district should implement practices to reduce the likelihood of spreading the disease, such as:

- Encouraging use of face coverings when use of alternate rows for seating is not possible.
- Allowing siblings from the same household to sit together in the same seat.
- Recommending passengers sit in the same seat going to and returning from the trip.
- Allowing for alternate transportation arrangements, such as riding with a parent.

If a case is identified, spending more than 15 minutes within 6 feet would be considered close contact. Those persons involved would need to quarantine.

Open Enrollment re: Summer Sports

A question was raised regarding options students may have if their district opts to not offer baseball and softball this summer. The only option that seems viable is for the district to enter into a contract with a neighboring district to provide that opportunity. Since a decision to not offer the summer sports would have been by the board, it is unlikely the board would then desire to enter into a sharing agreement - the same concerns would likely still exist. However, if sharing were to occur, there would be an obligation to offer transportation to/from practices.

From the Student Activity Fund FAQ document:

2. Is the district responsible for transporting the students to cooperatively shared athletic programs, or non-athletic programs, for practice?

Yes. The programs which are cooperatively shared are part of the district's offering under its student activity program. If a program is not offered at the school where the student attends, transportation by the district must be available to the students free of charge.



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MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: June 17, 2020
RE: Commencement

It is recommended, commencement be held at 3:00 p.m., Sunday, June 28, 2020.

The following social distancing steps will be taken:

1. Conduct the ceremony in the competition gym.
2. Students, parents and families recommended to wear face coverings.
3. Students given three (3) tickets for distribution
 - a. Recommended that tickets be used for direct family-unit members
4. Seating capacity of the competition gym:
 - a. 56 seats for graduates on the floor of the gym.
 - i. Seats will be distanced a minimum of six (6) feet from one another.
 - b. 24 seats in the upper-home section.
 - i. Seats have been marked at six (6) foot distances.
 - ii. Family units that choose to sit together will require other family units to use their best judgement to maintain a six (6) foot distance from other individuals or family units.
 - c. 70 seats in the lower-home section.
 - i. Seats have been marked at six (6) foot distances.
 - ii. Family units that choose to sit together will require other family units to use their best judgement to maintain a six (6) foot distance from other individuals or family units.
 - d. 86 seats in the visiting section.
 - i. Seats have been marked at six (6) foot distances.
 - ii. Family units that choose to sit together will require other family units to use their best judgement to maintain a six (6) foot distance from other individuals or family units.
 - e. Total capacity: 236
 - i. 56 graduates (floor of competition gym)
 - ii. 180 visitors (bleachers)
5. Ceremony details
 - a. Mr. Jorth will greet students and families, and call the first student speaker to the podium, upon conclusion of the greeting and between student speakers, Mr. Jorth will sanitize the microphone.
 - b. Two student speakers will give their speeches, between speeches Mr. Jorth will sanitize the microphone.
 - c. Mr. Engleman will give his speech and recognize students for their achievements while students. Mr. Engelman will remain at the podium to read the names of students to receive their diplomas.
 - d. A school representative – President Dave Jans, Board Member Scott Postma, or Mr. Jorth – will present students with their diplomas.
 - e. It is recommended students not toss their caps upon conclusion of the ceremony.
 - f. Upon conclusion of the ceremony, students will exit to the recessional – gather their belongings and exit the school.
 - i. There will be no receiving line to congratulate graduates.
 - g. Upon conclusion of the ceremony, visitors should exit the school while doing their best to maintain an appropriate social distance.

6. Distribution of diplomas
 - a. One school representative will distribute diplomas to the graduates.
 - b. No hand shaking or hugging of students.
 - i. Exception: Mr. Jans may hug his son and Mr. Postma may hug his son upon receiving their diploma.
7. Precautions for graduates and school staff members:
 - a. All students and staff will have their temperatures taken upon arrival.
 - i. If a student or staff member has a temperature of 100.4 or higher, they will be sent home and not allowed to participate in the ceremony.
 - b. All students and staff will be asked if they have had a cough, sore throat, and/or shortness of breath in the previous 48 hours. If the answer to any of these questions, the student and/or staff member will be sent home and not allowed to participate in the ceremony.
 - c. All chairs and surfaces students may come into contact with will be sanitized prior to the ceremony.
 - d. A professional photographer will be hired to take pictures so that families can maintain social distance in the bleachers.
 - i. Families may choose to purchase the picture or may choose not to purchase the professional pictures.
 - ii. Families may take pictures from their seat in the bleachers. Families should not leave the bleachers to take pictures during the ceremony.
 - iii. Families who wish to take pictures of their graduate should do so after the ceremony, in front of the school – not in the competition gym nor the high school commons. All pictures should be taken outdoors, while maintaining appropriate social distance from their peers and other families in attendance.
8. Recommendations for attendees
 - a. Any individual who has a temperature of 100.4 or higher should stay home,
 - b. Any individual who has a cough, sore throat, and/or shortness of breath should stay home,
 - c. Any individual who has had close contact or cared for someone with COVID-19 should stay home.
9. Other Mitigation Strategies
 - a. Signage will be posted to remind students, staff and visitors of the symptoms of COVID-19.
 - b. Hand sanitizer will be available upon entrance for all to use.

Other options the Board may consider:

10. Hold commencement on Sunday, June 28, 2020 at 3:00 p.m.
 - a. Conduct the ceremony on the football field,
 - b. Have students seated in socially distanced locations on the home bleachers,
 - c. Have school administrators and school board members stationed on the risers on the track,
 - d. Allow families to sit in socially distanced seating on the football field,
 - e. Allow visitors to watch the ceremony beyond the fence surrounding the track.
11. Hold commencement on Sunday, July 19, 2020 at 3:00 p.m.
 - a. Conduct the ceremony in the competition gym,
 - b. Have students seated in socially distanced locations on the floor of the competition gym,
 - c. Have school administrators and school board members stationed on the risers on the east-side of the competition gym,
 - d. Allow families to sit in socially distanced seating in the bleachers,
 - e. Limit attendees to three (3) per family-unit.
12. Hold commencement on Saturday, June 27, 2020 or another date determined by the Board.
 - a. Arrange for significant social distancing.
 - b. Allow each graduate and their immediate family members to enter the competition gym one-at-a-time.
 - c. Mr. Engleman would read the student's achievements, congratulate, and read the student's name for the presentation of their diploma by Mr. Jorth.
 - d. Families would be given seating very near the stage so that they could take pictures and take a recording of the recognition and presentation of the diploma.
 - e. Upon receipt of the diploma, the graduate and family would exit the competition gym and the next graduate and family would enter the competition gym to repeat the process until all 55 graduates have received their diploma.
 - i. If each student was scheduled for a 10-minute diploma presentation, the ceremony would take more than nine (9) hours.



Revised June 5, 2020

COVID-19 Guidance: Use of School Facilities

Purpose

The purpose of this document is to provide general principles that apply to facilities that are related to school districts or accredited nonpublic schools. This guidance is necessary in light of Governor Reynolds's April 27, 2020 disaster proclamation, her May 6, 2020 disaster proclamation, her May 13, 2020 disaster proclamation, her May 20, 2020 disaster proclamation, her May 26, 2020 disaster proclamation, and any subsequent proclamations, which allow facilities in certain areas to open under certain circumstances and permit a limited resumption of summer school activities.

Principles

First, until the expiration of all relevant COVID-19 disaster proclamations, a school's facility may only be reopened or used for interscholastic athletics (such as competitions, practices, or workout sessions) or other school-sponsored activities (such as extracurricular activities, intramural sports or activities, student club meetings, in-person voluntary instruction), if such use is consistent with the governor's disaster proclamations, guidance of the Iowa Department of Education (Department), and (as applicable) guidance of the Iowa High School Athletic Association (IHSAA) and, Iowa Girls High School Athletic Union (IGHSAU), or other governing body. In general, the Department defers to local districts, public health, the IHSAA, IGHSAU, and other associations that support school activities to determine when and how activities will resume. The Department continues to exercise general supervision over and provide guidance about the use of school facilities in accordance with Iowa Code and Governor Reynolds's proclamations. To the extent that the school's facility is a community benefit or an enterprise and not school-related (such as child care, religious services operated by a nonpublic school's governing body, religious services in a space leased from a public school), it may permissibly reopen in a manner consistent with Governor Reynolds's disaster proclamations.

Second, the use must be consistent with decisions made or authorized by the school's governing organization. For public school districts, the use must be consistent with and authorized by Iowa Code section 297.9.¹ For nonpublic schools, the use must be consistent with decisions made by the authorities that govern the nonpublic school.

Third, except as otherwise permitted for school-sponsored activities, if a facility associated with a school is permitted to open, members of the school community (students, teachers, other employees) shall not be permitted to use the facility unless they have a right to use the facility independent of their relationship with the school (such as residing in the community allowed to access the facility for no charge, paying dues to the

¹ The board of directors of any school district may authorize the use of any schoolhouse and its grounds within such district for the purpose of meetings of granges, lodges, agricultural societies, and similar societies, for parent-teacher associations, for community recreational activities, community education programs, election purposes, other meetings of public interest, public forums and similar community purposes; provided that such use shall in no way interfere with school activities; such use to be for such compensation and upon such terms and conditions as may be fixed by said board for the proper protection of the schoolhouse and the property belonging therein, including that of pupils, except that in the case of community education programs, any compensation necessary for programs provided specifically by community education and not those provided through community education by other agencies or organizations shall be compensated from the funding provided for community education programs.

facility, belonging to a religious organization that operates a nonpublic school, or as a benefit of employment).

Fourth, if a facility associated with a school is permitted to open or be used, the school (as well as any partners) needs to have a clear policy or procedure describing who is responsible for maintaining compliance with Governor Reynolds's current or future orders allowing facilities to open including: supervision of required capacity limits, supervision of required group size limits, supervision of required social distancing practices, and sanitization and hygiene requirements. All uses under this document must be consistent with those orders.

Fifth, a school district or nonpublic school that jointly owns or manages a facility with another entity may consider temporarily revising that agreement to facilitate community access to the facility.

Sixth, if the facility is permitted to reopen, access to the remainder of the school building is not permitted unless otherwise permitted by Governor Reynolds's current or future disaster proclamations.

Seventh, previously issued guidance on graduation ceremonies remains applicable and is set forth below:

A graduation ceremony is just that - a ceremony. It has no legal significance, it is not required by Iowa Code, and the Iowa Department of Education does not heavily regulate such ceremonies other than to ensure that students are not charged inappropriate fees. Holding a ceremony is largely a matter of local governance and compliance with the governor's proclamations. While the Department's approval is not needed, districts and schools should confer with local public health and public safety officials before gathering. We also encourage districts to consider scheduling ceremonies in June, since proclamations and public health conditions may change by that time.

Questions and Additional Guidance

For more information on this topic, please contact [Thomas Mayes](#) at the Iowa Department of Education. For additional COVID-19 guidance and information, please visit the Department's [COVID-19 webpage](#).



Public Health in accordance with the Governor's Proclamation has the following guidance for school facilities preparing for Graduation ceremonies:

1. Mass gatherings per the proclamation order can be more than 10 persons.

- a. Staff is to not conduct hand shaking and hugging with students.
- b. Encourage vulnerable persons to stay home to avoid crowds.
- c. Include signage for persons with signs of illness to not attend.
- d. Have hand sanitizer stations available upon entrance and exit.
- e. Ensure adequate amount of trash containers for tissues/garbage.
- f. We recommend students and staff have temp screening prior to arrival. A temp 100.4 or higher they will need to refrain from attendance.
- g. All staff on stage need to be 6 feet apart.
- h. Graduation caps are not to be tossed in the air in group setting.
- i. Graduation students always need to be 6 ft apart during procession and receiving of diplomas.
- j. Program outline should be viewed electronically if all possible.
- k. Disinfect all items used during ceremony upon completion.

2. Seating areas/Photos for ceremonies

- a. Mark areas with 6 feet distance guides for guests for proceeding into and out of ceremony, as well as entering seating areas.
- b. Seating limited to max 10 persons per section/row; each section/row must be 6 feet apart.
- c. All seating areas with chairs need to be disinfected upon conclusion.
- d. Students are not to group together within 6 feet of one another for 15 minutes or longer. Please consider this with photos of the class.



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Brent Jorth, Superintendent
Jason Engleman, 7-12 Principal
Steve Harman, PS-6 Principal

www.centrallyon.org

Mission: To provide an education and the opportunity for ALL students to become productive, life-long learners.

MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: June 17, 2020
RE: Weight Room Reopening

It is recommended the weight room reopen for student and staff use on July 1, 2020.

Central Lyon school administrators and weight room supervisors will follow guidance from the Iowa Department of Public Health, Iowa Department of Education, Iowa High School Athletic Association, and Iowa Girls High School Athletic Union.

Guidance for the re-opening of school weight rooms has not been released as of 7:00 a.m., June 17, 2020.



Revised June 5, 2020

COVID-19 Reopening Guidance: Summer Learning and Activities

Purpose

This guidance was created in consultation with the Iowa Department of Public Health (IDPH) as a resource for administrators to determine when and how to safely open districts and nonpublic schools for school-sponsored activities and learning. It must be used in conjunction with all proclamations issued by the governor and guidance provided by the IDPH. This guidance follows the most recent recommendations of the Centers for Disease Control (CDC) on reopening schools.

Planning

We strongly recommend districts and nonpublic schools plan for reopening using the Return-to-Learn Support Document as a resource. The Health and Safety section, in particular, is relevant to reopening facilities. Schools must put plans in place to protect staff and students at higher risk of developing more severe COVID-19 illness. If allowing persons at higher risk to work in schools, consider assigning responsibilities with infrequent close interaction with large numbers of staff or students. It is especially important for high risk staff and students to use cloth face coverings and follow social distancing recommendations. Summer programs that target high risk participant populations should not be held this summer (summer of 2020).

June 1

Beginning June 1, all school districts and accredited nonpublic schools may begin offering summer learning opportunities. Any school district, nonpublic school, or governing association may begin offering summer activities in consultation with public health and local law enforcement. This includes extracurricular activities and co-curricular activities, but no sports other than those expressly permitted by Department of Education guidance or governor's proclamation. Instruction through a Continuous Learning model at this time is permitted. Continuous Learning may be provided on a voluntary basis, or a summer program may be provided in which students enroll and are required to attend. Instructional and activity-based camps are also permitted. Instruction in school facilities is permitted if done in accordance with the following mitigation requirements:

HYGIENE

1. Teach and reinforce washing hands with soap and water for at least 20 seconds especially before and after eating, after using the restroom, and after blowing your nose, coughing, or sneezing. Have tissues readily available.
2. If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
3. Avoid touching your eyes, nose, and mouth.
4. If feasible, allow use of cloth face coverings among all staff and students. Staff and students should be frequently reminded not to touch the face covering and to wash their hands frequently. Information should be provided to all staff and students on proper use, removal, and washing of cloth face coverings.

5. Post signs on how to stop the spread of COVID-19, properly wash hands, promote everyday protective measures, and properly wear a face covering. Signs are available at [Novel Coronavirus \(COVID-19\) - Business & Organizations](#) and [Novel Coronavirus \(COVID-19\) - Communication Resources](#).

SOCIAL DISTANCING

1. Parents must drop-off children at the front door, limiting adult entry to the facility, if applicable. Continue to make any appropriate accommodations for students with disabilities.
2. Distance students and staff during instruction by limiting group size, increased spacing, and limiting mixing between groups.
3. If Summer Food Site Program Grab & Go unitized meals are available, consider the [CDC Interim Guidance for Schools and Childcare Centers](#) resource.
4. Limit deliveries from outside vendors and building access points for delivery for schools to reduce outside traffic in the school building. If possible, have them deliver after business hours or leave deliveries outside of the facility.

HEALTH

1. Post signage prominently indicating no one should attend if they currently have symptoms or have been in contact with anyone with a confirmed COVID-19 diagnosis in the last 14 days.
2. Screen all staff and students upon arrival. Anyone with a fever of 100.4 or above or other signs of illness should not be admitted to the facility.
3. Follow employee and student policies regarding communicable disease. Have a plan if someone is or becomes sick.
 - a. Plan to have an isolation room or location that may be used to isolate a sick student or staff member until they can leave or be picked up by a parent or guardian.
 - b. If a sick student or staff member has been isolated at your location, clean and disinfect surfaces in the area after the sick student/staff member has gone home.
 - c. Staff who are ill should go home immediately.
4. Use your emergency operations plan for communicable disease outbreaks.

ILLNESS REPORTING

Maintain confidentiality in received reports of any staff member or student COVID-19 illness. Contact your local public health agency directly related to reports of illness and communications.

CLEANSING/SANITIZING/DISINFECTING

1. Make sure that you have cleaning, sanitizing, and disinfecting products available throughout the day.
2. Clean and disinfect frequently touched surfaces (e.g., door handles, sink handles, drinking fountains, tables, etc.) multiple times per day.
3. For information on cleaning, sanitizing and disinfecting go to the CDC's [Reopening Guidance for Cleaning and Disinfecting](#).
4. If COVID-19 is reported, follow the appropriate cleaning/sanitizing and disinfecting guidance from IDPH or CDC.
5. Ensure that ventilation systems operate properly and increase circulation of outdoor air as much as possible by opening windows and doors, using fans, and other methods. Do not open windows and doors if doing so poses a safety or health risk to students and staff using the facility (e.g., allowing pollens in or exacerbating asthma symptoms).
6. Encourage all staff and students to bring their own portable water bottle or use a large water jug with disposable cups to provide water. Do not use public drinking fountains.
7. Adequate cleaning schedules must be created and implemented for all school facilities used. Follow [CDC guidance](#) for cleaning and disinfecting facilities.

8. If meals are offered, mitigation must be coordinated with the school nutrition program staff to ensure that all Department of Inspection and Appeals safety and sanitation regulations or recommendations are met.

CLOSURE

You may be directed to close and will be told the length of the closure in accordance with a governor's proclamation.

July 1

Beginning July 1, all school districts and accredited nonpublic schools may begin implementation of their submitted and approved Return-to-Learn plans. (The Required Continuous Learning portions of the plans must be approved, while the Hybrid and/or On-Site portions will be marked as received.) Return-to-Learn plans will differ from summer opportunities provided from June 1 to July 1.

Questions and Additional Guidance

If you have questions, please contact your school improvement consultant. If they are unable to assist you, they will connect you with the appropriate person. For additional COVID-19 guidance and information, please visit the Department's COVID-19 webpage.



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MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: June 17, 2020
RE: Prom

It is recommended Prom be cancelled for 2020.

Central Lyon school administrators will work with the after-prom committee to release donated after-prom prizes to parents for distribution to students.

In conversations with Lyon County Public Health administrators – Central Lyon school administrators do not feel they can preserve the health, safety, and well-being of students and staff who may attend a dance or meal.



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MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: June 17, 2020
RE: Out-of-Season Athletic Training Activities

It is recommended that out-of-season student-athletes and coaches be allowed to resume organized workouts in school facilities on July 1, 2020.

Central Lyon school administrators and coaches will follow guidance from the Iowa Department of Public Health, Iowa Department of Education, Iowa High School Athletic Association, and Iowa Girls High School Athletic Union.

Guidance for the organized out-of-season training has not been released as of 7:00 a.m., June 17, 2020.

For the Directors information, half of Siouxland Conference schools began "open-gym" activities on Monday, June 12. Currently, Central Lyon, Boyden-Hull, George-Little Rock, MOC-Floyd Valley, Okoboji and Rock Valley are not holding open gym activities.

Sheldon, Sibley-Ocheyedan, Sioux Center, and West Lyon are currently holding open-gym activities for their student-athletes.



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MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: June 17, 2020
RE: 4th Grade Band Preview Night

It is recommended the 4th Grade Band Preview Night be postponed until after July 1, 2020.

Central Lyon school administrators and instrumental music instructors will follow guidance from the Iowa Department of Public Health and Iowa Department of Education when scheduling the preview night for students and families.

When a date has been secured with Schmidt Music from Sioux Falls, students and families will be informed via email and school social media.



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MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: June 17, 2020
RE: Use of School Facilities

It is recommended that community members wishing to rent school facilities be allowed to rent use of the activity center starting July 1, 2020. It is recommended that the elementary and secondary building not be allowed to be rented by community members.

Central Lyon school administrators will follow guidance from the Iowa Department of Public Health and Iowa Department of Education when allowing visitors to rent the activity center.

Community members may be charged an additional fee due to increased costs for cleaning and sanitizing of the school's facilities before and after the event that is held.



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MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: June 17, 2020
RE: Summer School

It is recommended that two summer school sessions be held on the following dates:

- Session #1: 8:00-11:00 a.m., Monday, Tuesday, Wednesday & Thursday, July 15-18 and 8:00-11:00 a.m., Monday, Tuesday, Wednesday & Thursday, July 20-23.
- Session #2: 8:00-11:00 a.m., Monday, Tuesday, Wednesday & Thursday, August 3-6 and 8:00-11:00 a.m., Monday, Tuesday, Wednesday & Thursday, August 10-13.

Central Lyon school administrators will follow guidance from the Iowa Department of Public Health and Iowa Department of Education regarding the reopening of schools for "Summer Learning and Activities" as revised on June 5, 2020.

Learning activities will focus on:

- Literacy instruction (reading, writing, speaking and listening) for Preschool through 4th Grade students,
- English Language Learners (ELL) for grades kindergarten through 12th grade,
- Extended School Year (ESY) for students who have individualized education plans (IEPs) that indicate the service is necessary for the student's development as a learner.

Central Lyon school administrators will work with the Return to Learn Leadership Team to identify other programming and students who may benefit from attending summer school. These programs may include, but are not limited to, the following programming:

- Science, Technology, Engineering, Art, and Mathematics (STEAM) for students Preschool through 8th grade,
- Targeted math instruction for students based upon parent/family and teacher recommendation,
- Talented and Gifted (TAG) programming based upon student interest, parent/family and teacher recommendation.

As of 7:00 a.m., June 17, 2020, school administrators plan to use the elementary library, 5th and 6th grade classrooms, and art room for summer school. As more plans are developed, they will be shared with the School Board, parents, and community at the July 13 Regular Board Meeting.

It should be noted, summer school programming will only be available if staffing is secured.