

Central Lyon Community School Board Packet

Monday, June 14, 2021

Regular Board Meeting ~ 7:00PM

**Closed session to follow for Superintendent
Evaluation under Iowa Code 21.5 (i)**



**The Public is invited to attend.
Meetings are held in the board room.**



Central Lyon Community School

1010 S. Greene St.
Rock Rapids, IA 51246

712.472.2664
712.472.2115

Brent Jorth, Superintendent
Jason Engleman, 7-12 Principal
Steve Harman, PS-6 Principal

www.centrallyon.org

Mission: To provide an education and the opportunity for ALL students to become productive, life-long learners.

Date: Friday, June 11, 2021

What: Regular School Board Meeting

When: Monday, June 14, 7:00 p.m.

Where: Central Lyon Community School Board Room

Available to view & listen online at Central Lyon Broadcasting: <https://youtu.be/HMjTnR03X54>

Notice: Community members who wish to address the Board during the Public Participation portion of the meeting will be granted five (5) minutes to make their statement. The Board will not be answering questions, nor will the Board be asking questions of the public during the Public Participation portion of the meeting.

Agenda

7:00 p.m. Regular Meeting

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
- II. Adopt Agenda
- III. Consent Agenda Items
 - A. Minutes of Past Meetings
 - B. Financial Report
 - C. Summary List of Bills
- IV. Recognition/Congratulations to Students, Staff, and Community
- V. Communications
 - A. Public Participation on Non-Agenda Items
 - B. Correspondence
- VI. Reports
 - A. School Business Official
 - B. Board Members
 - C. Superintendent
 - 1. Current Employment Openings
 - 2. Meeting with City of Rock Rapids
 - 3. Update: LED Lighting Project
 - D. Other
- I. Old Business
 - A. 2nd Reading of New Policy
 - 1. 704.6 – Online Fundraising Campaigns-Crowdfunding
 - 2. 706.3 and R1 – Pay Deductions and Regulation

II. New Business

- A. Consider Property/Casualty & Workman's Comp Insurance for 2021-22
- B. Consider Equipment Maintenance Insurance for 2021-22
- C. Consider Milk & Bread Bids for 2021-22
- D. Consider Meal Prices for 2021-22
- E. Consider Fuel Bids for 2021-22
- F. Consider Fees for 2021-22
- G. Consider Annual Appointments
 - a. Jackie Wells: Board Secretary/Treasurer
 - b. Randy Waagmeester: Legal Counsel
 - c. District Investigators & Suicide Prevention Coordinators
 - i. Steve Harman: PS-6 Level 1 Investigator
 - ii. Jason Engleman: 7-12 Level 1 Investigator
 - iii. Kate Gerber: PS-6 Level 2 Investigator & Suicide Prevention Coordinator
 - iv. Jessica Harman: 7-12 Level 2 Investigator & Suicide Prevention Coordinator
 - v. Lyon County Sheriff Department: PS-12 Level 3 Investigator
 - d. Amanda Jorth: Title IX Coordinator
 - e. Brent Jorth: Affirmative Action/Equity Coordinator and Section 504 Coordinator
- H. Personnel
 1. Resignation
 - a. Jeremy Sprock – Transportation Director
 2. Hiring
 - a. Mike Groen – TLC Mentor
 - b. Jill Kroon – TLC Mentor
 - c. Natalie Larson – TLC Mentor
 - d. Melissa Lockey – TLC Mentor
 3. Volunteers
 - a. Dr. Cody Hoefert – Medical Assistant
 - b. Dr. Ross Reynolds – Medical Assistant
 - c. Dr. Nick Weber – Medical Assistant
 - d. Kristin Rockhill – FFA Supervisor
 - e. Dwayne Postma – FFA Supervisor & Football Coach
 - f. Paul Konechne – Wrestling Coach
- I. Closed Session: Annual Evaluation of Superintendent Brent Jorth

III. Announcements/Dates to Remember

- School Calendar
- Wednesday, June 16: Home Softball v. Sibley-Ocheyedan / Home Baseball v. Boyden-Hull/Rock Valley
- Wednesday, June 23: Softball Senior Night @ George v. Boyden-Hull/Rock Valley
- Monday, July 5: Baseball Senior Night v. Sheldon
- Tuesday, July 6: Softball – 1st Round of Postseason @ TBD
- Saturday, July 10: Baseball – 1st Round of Postseason @ TBD
- Monday, July 12: Board Meeting

IV. Adjournment

CENTRAL LYON BOARD MINUTES MAY 18, 2021

The Central Lyon Board of Directors met in regular session in the Board Room of the Central Lyon Community School at 7:00 PM with the following members present: President Andy Koob, Vice-President David Jans and Directors Scott Postma, Joel DeWit and Keri Davis. Other individuals present were Superintendent Brent Jorth, School Business Official Jackie Wells, PK-6 Principal Steve Harman, 7-12 Principal Jason Engleman, Kelli Docker, Jerry Pytleski and Jessica Jensen.

The meeting was called to order at 7:00 PM.

Jans moved to approve the agenda with an additional list of bills and Postma seconded, carried 4-0.

Director DeWit arrived at 7:02 PM.

DeWit moved to approve the minutes from the April 12, 2021 regular board meeting, minutes from the April 28, 2021 special meeting, the financial report through April 30, 2021 and the summary list of bills. Jans seconded, carried 5-0.

Superintendent Jorth presented a list for student, staff and community recognitions and congratulations. The month of May is designated as School Board Recognition Month. Administration expressed appreciation for each of the board members and their role in increasing student achievement.

In Reports, Principal Harman reviewed summer school learning opportunities. Principal Engleman presented a May Term schedule of courses and highlighted course requirements. Superintendent Jorth presented a recent roof inspection report and suggested a review of the current maintenance and replacement schedule. Mr. Jorth highlighted the 2021-2022 technology budget and plans for Smartboard/Smart TV improvements this summer. Mr. Jerry Pytleski reviewed a science curriculum pilot and recommended curriculum purchases.

In Old Business, DeWit moved to approve the 2nd reading of new policy 606.1 and Davis seconded, carried 5-0.

In New Business, Postma moved to approve the elimination of all current mask requirements for staff and students. Jans seconded, carried 5-0.

Jans moved to approve the 2021-2022 School Nursing Services contract with Health Services of Lyon County, the 2021-2022 Shared Transportation Director contract with George-Little Rock and the 2021-2022 Shared Human Resources Director contract with Rock Valley. Davis seconded, carried 5-0.

Jans moved to approve the administrative salaries and benefit package for 2021-2022 and Postma seconded, carried 5-0.

DeWit moved to approve curriculum purchases as follows: SAVVAS, PK-8th grade science materials in the amount of \$68,826.99; Houghton Mifflin Harcourt, K-6th grade math materials in the amount of \$15,915.27; and Really Great Reading, K-8th grade literacy materials in the amount of \$5,760.20. Davis seconded, carried 5-0.

DeWit moved to approve the ARS quote for roof repairs in the amount of \$10,545 and Davis seconded, carried 5-0.

DeWit moved to approve athletic admission prices to \$6.00 per person for 2021-2022 and Postma seconded, carried 5-0.

Jans moved to approve the 1st reading with no 2nd reading required for review of policies 201, 202.3, 409.2, 701.1-701.3, 702, 703.1, 704.1, 704.5, 706.2-706.3, 707.2, 707.4, 707.5 and R1, 708, 801.4, 803.1, 903.1-903.2 904.1; rescind policy 705.2; and the 1st reading of new policies 704.6 and 706.3 and R1. Davis seconded, carried 5-0.

In Personnel, Postma moved to approve the resignation of Thomas Vigdal, Assistant Football and Assistant Wrestling coach and the hiring of Brittany Kuiper, Transitional Kindergarten teacher; Brookstin Halma, Sam Kruse, Melissa Lockey, Tana Meyer and Jodi Schrick, Summer School teachers; Nicole Kruse, Donna Loomans, Cheryl Mans, Brad Raveling and Diane Reck, Summer School Learner Assistants; Kelli Docker, Extended School Year teacher; Linda Wessels and Brenda Vanden Top, Extended School Year Learner Assistants. Davis seconded, carried 5-0.

The next regular scheduled board meeting will be at 7:00 PM on Monday, June 14, 2021 in the Central Lyon Board Room.

DeWit moved to adjourn at 8:33 PM and Jans seconded, carried 5-0.

GENERAL FUND SUMMARY
for the month ending

MAY, 2021



OPENING BALANCE 2,899,233.23

INCOME

PROPERTY TAX 119,340.52
UTILITY REPLACEMENT 0.00
INSTRUCT SUPP SURTAX 1,792.76
COMM & INDUSTRIAL 0.00

TOTAL PROP/SURTAX 121,133.28

STATE AID 358,741.00
PRE-SCHOOL 15,433.00
TEACHER COMP 44,622.00
TEACHER PD 5,137.00
EARLY INTERVENTION 4,782.00
TEACHER LEADERSHIP 25,805.00
AEA FLOW THROUGH 0.00

TOTAL STATE AID 454,520.00

LOCAL 52,304.91
STATE 69.00
FEDERAL 232,203.24

TOTAL REVENUE 860,230.43

EXPENDITURES

SALARIES 491,934.02
BENEFITS 158,681.59
PROF & TECH SERVICES 19,866.98
PROPERTY SERVICES 15,954.57
PURCHASED SERVICES W/ OE 120,641.81
SUPPLIES 41,421.61
PROPERTY/EQUIPMENT 910.06
MISC 0.00
OTHER USES 0.00
TOTAL EXPENDITURES 849,410.64

RECEIVABLES

PAYABLES

CASH BALANCE

DEPOSITS

FRONTIER BANK 2,912,441.06
US BANK
PREMIER BANK
ISJIT 13.57
TOTAL DEPOSITS 2,912,454.63

CUMULATIVE 3 Year Comparison

	2018-2019	2019-2020	2020-2021	Variance Prior Year	Cumulative REV vs EXP
REVENUE					
July	\$ 54,728	\$ 750	\$ 30,036	\$ 29,286	(174,821.40)
August	\$ 102,016	\$ 869,107	\$ 154,930	\$ (714,177)	(258,875.17)
September	\$ 1,000,273	\$ 970,530	\$ 973,844	\$ 3,314	(168,502.33)
October	\$ 2,562,751	\$ 2,751,303	\$ 2,768,116	\$ 16,813	906,693.36
November	\$ 3,203,623	\$ 3,322,667	\$ 3,352,992	\$ 30,325	761,583.54
December	\$ 4,188,368	\$ 4,299,386	\$ 4,369,834	\$ 70,448	955,285.60
January	\$ 4,732,541	\$ 4,951,754	\$ 5,035,312	\$ 83,558	773,340.98
February	\$ 5,739,718	\$ 5,926,651	\$ 5,691,857	\$ (234,794)	681,935.33
March	\$ 6,328,717	\$ 6,574,337	\$ 6,383,614	\$ (190,723)	679,755.10
April	\$ 7,932,992	\$ 8,159,036	\$ 8,526,519	\$ 367,483	1,694,219.04
May	\$ 8,676,930	\$ 8,968,120	\$ 9,386,749	\$ 418,629	1,705,038.83
June	\$ 9,332,100	\$ 9,698,755			0.00
EXPENDITURES					
July	\$ 251,911	\$ 210,068	\$ 204,857	\$ (5,211)	(174,821.40)
August	\$ 519,063	\$ 461,870	\$ 413,805	\$ (48,065)	(258,875.17)
September	\$ 1,248,752	\$ 1,178,122	\$ 1,142,346	\$ (35,776)	(168,502.33)
October	\$ 2,001,205	\$ 1,888,019	\$ 1,861,423	\$ (26,596)	906,693.36
November	\$ 2,832,172	\$ 2,636,711	\$ 2,591,408	\$ (45,302)	761,583.54
December	\$ 3,588,504	\$ 3,526,410	\$ 3,414,549	\$ (111,861)	955,285.60
January	\$ 4,278,625	\$ 4,246,678	\$ 4,261,971	\$ 15,294	773,340.98
February	\$ 5,496,824	\$ 5,349,296	\$ 5,009,921	\$ (339,375)	681,935.33
March	\$ 6,230,424	\$ 6,090,181	\$ 5,703,859	\$ (386,322)	679,755.10
April	\$ 6,948,070	\$ 6,859,711	\$ 6,832,300	\$ (27,411)	1,694,219.04
May	\$ 7,706,264	\$ 7,641,375	\$ 7,681,710	\$ 40,336	1,705,038.83
June	\$ 9,365,145	\$ 9,586,770			0.00
CASH					
July	\$ 1,388,912	\$ 1,083,716	\$ 1,401,448	\$ 317,732	
August	\$ 769,891	\$ 476,183	\$ 930,145	\$ 453,962	
September	\$ 932,363	\$ 614,377	\$ 1,015,068	\$ 400,691	
October	\$ 1,600,278	\$ 1,687,276	\$ 2,091,235	\$ 403,959	
November	\$ 1,412,754	\$ 1,517,632	\$ 1,962,302	\$ 444,670	
December	\$ 1,643,417	\$ 1,605,849	\$ 2,231,515	\$ 625,666	
January	\$ 1,493,632	\$ 1,542,775	\$ 1,975,203	\$ 432,428	
February	\$ 1,287,206	\$ 1,424,479	\$ 1,883,563	\$ 459,084	
March	\$ 1,147,237	\$ 1,334,779	\$ 1,881,273	\$ 546,494	
April	\$ 2,032,926	\$ 2,154,406	\$ 2,899,233	\$ 744,827	
May	\$ 2,018,590	\$ 2,188,896	\$ 2,912,455	\$ 723,559	
June	\$ 2,010,677	\$ 2,125,421			

Special Revenue Funds Cumulative Fiscal YTD
APRIL, 2021

Management	Physical Plant & Equipment Levy	Playground & Recreational Equipment Levy	SAVE - Secured Advancement Value for Education	Debt Service
	\$206,988.89	\$204,815.80	\$1,352,592.99	\$0.22
Taxes YTD	\$281,645.92	Taxes YTD	\$41,070.23	Taxes YTD
Misc. Income	\$600.00	Board Approved		
		Voter Approved		
Interest YTD	\$0.00	Interest YTD	\$0.00	Interest YTD
		Miscellaneous	\$3,132.59	SILO/PPEL Transfers
		Fund Transfer	\$6,000.00	\$243,000.00
Early Retirement	\$54,000.00	Equipment	\$9,496.88	Interest
District Insurance Policy	\$239,454.15	Building/Land Repairs	\$1,143,358.19	\$43,000.00
Workman's Comp	\$0.00	Vehicles	\$1,297.50	\$200,000.00
Unemployment	\$0.00	Software	\$0.00	Fees
			\$39,158.93	Transfers Out
			\$253,377.72	\$0.00
Payables	\$0.00	Payables	\$0.00	Payables
Receivables	\$0.00	Receivables	\$0.00	Receivables
Cash Balance	\$195,780.66	\$337,886.30	\$540,609.41	\$0.22
Checking	\$124,877.31			
Frontier Bank	\$70,903.35	\$152,532.72	\$19,416.94	\$0.00
USBank	\$0.00	\$185,353.58	\$71,103.49	\$0.22
Premier Bank	\$0.00	\$0.00	\$0.00	\$0.00
IS/JIT	\$0.00	\$0.00	\$0.00	\$0.00
Deposit Balance	\$195,780.66	\$337,886.30	\$540,609.41	\$0.22

PPEL/SAVE Combined

Date	Description/Comments	Receipts	Disbursements	Balance
Opening Balance				\$1,617,408.79
YTD	Interest, Property Taxes	\$901,867.83		\$2,519,276.62
YTD	Revenue Bond P&I		\$270,982.50	\$2,248,294.12
YTD	construction service		\$1,143,358.19	\$1,104,935.93
YTD	equipment		\$132,346.24	\$972,589.69
YTD	building/land improvements		\$82,917.55	\$889,672.14
Cash Balance				\$889,672.14
Deposit Balance		\$901,867.83	\$1,629,604.48	\$878,495.71

**Central Lyon Community School
Activity & Proprietary Funds**

for the MONTH ending APRIL, 2021 (non-cumulative)

	Activity Fund	Hot Lunch Fund	Student Construction	FFA Farm Fund	Split Funding
Opening Balance	\$317,475.82	\$229,902.83	-\$27,710.53	\$8,766.24	\$572,813.53
Activities					
Sales & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance/Split	\$0.00	\$63,924.65	\$0.00	\$0.00	\$0.00
Misc	\$9,321.67	\$0.00	\$0.00	\$1,001.00	\$16,618.34
Total Revenues	\$9,321.67	\$63,924.65	\$0.00	\$1,001.00	\$0.00
Salaries	\$0.00	\$14,892.37	\$0.00	\$0.00	\$16,618.34
Benefits	\$0.00	\$4,399.64	\$0.00	\$0.00	\$0.00
Health Insurance/Split	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Misc	\$36,554.34	\$18,783.28	\$5,274.25	\$3,094.37	\$1,626.71
Payables/Receivables	\$0.00	-\$784.16	\$0.00	\$0.00	\$0.00
Total Expenditures	\$36,554.34	\$37,291.13	\$5,274.25	\$3,094.37	\$1,626.71
Cash Balance	\$290,243.15	\$256,536.35	-\$32,984.78	\$6,672.87	\$587,805.16
Checking	\$90,821.48	\$256,536.35	-\$32,984.78	\$6,672.87	\$587,805.16
Frontier Bank	\$199,421.67	\$0.00	\$0.00	\$0.00	\$0.00
USBank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Premier Bank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Deposit Balance	\$290,243.15	\$256,536.35	-\$32,984.78	\$6,672.87	\$587,805.16

Jackie Wells

Jackie Wells, SBO

GENERAL FUND BOARD REPORT

JUNE 2021 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
Checking	1	Fund: 10 OPERATING FUND		
AFLAC INSURANCE	907573	ADDTL EMPLOYEE INSURANCE	1,449.32	
		Vendor Total:		1,449.32
AFLAC	0000037266	ADDTL EMPLOYEE INSURANCE	241.66	
		Vendor Total:		241.66
AIR CONDITIONING & HEATING, INC	7596	SEWER REPAIRS	602.96	
		Vendor Total:		602.96
AVESIS THIRD PARTY ADMINISTRATORS, INC	2724323	VISION INSURANCE	461.49	
		Vendor Total:		461.49
BEELNER SERVICE, INC	93489-90	SPRINKLER SYSTEM REPAIRS	480.95	
		Vendor Total:		480.95
BENAVIDES, CONSUELO	20210601	REIMBURSEMENT	427.25	
		Vendor Total:		427.25
CENTRAL LYON ACTIVITY FUND	20/21 PBIS	PBIS SUPPLIES	3,483.18	
CENTRAL LYON ACTIVITY FUND	20/21 STEM_ROBOTICS	STEM_ROBOTICS SUPPLIES	1,219.65	
		Vendor Total:		4,702.83
CENTRAL LYON HOT LUNCH FUND	20/21 COSTS	20/21 HOT LUNCH REIMB_OTHER FUNDS	7,569.96	
		Vendor Total:		7,569.96
CENTURY BUSINESS PRODUCTS	570321	TECHNOLOGY SUPPLIES	583.40	
		Vendor Total:		583.40
CHILDREN'S CARE HOSPITAL & SCHOOL	4/2021 SpED	SpED SERVICES	7,013.25	
		Vendor Total:		7,013.25
CHILDREN'S HOME SOCIETY	21041-78	4/2021 SpED PLACEMENT	3,215.39	
CHILDREN'S HOME SOCIETY	21051-78	SpED PLACEMENT	3,038.64	
		Vendor Total:		6,254.03
COOPERATIVE ENERGY COMPANY	05/2021 STMT	FUEL, TIRES, SERVICE	765.64	
		Vendor Total:		765.64
COOPERATIVE FARMERS ELEVATOR	20210609	FERTILIZER	768.55	
		Vendor Total:		768.55
CULLIGAN SOFT WATER SERVICE	RT5-15 050721	WATER, SALT	573.00	
		Vendor Total:		573.00
D/B/A PREMIER COMMUNICATIONS, PREMIER NETWORK SOLUTIONS	9173	CONSULTING SERVICES	400.00	
		Vendor Total:		400.00
DOON PRESS	20210604	ADVERTISING	250.31	
		Vendor Total:		250.31

GENERAL FUND BOARD REPORT

JUNE 2021 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
E-RATE COMPLETE, LLC	2626	TECH SERVICES	3,000.00	
		Vendor Total:		3,000.00
ECKENROD, BRUCE	20210527	REIMBURSEMENT	199.86	
		Vendor Total:		199.86
ELECTRONIC ENGINEERING	881001914	BATTERY CHARGER	65.00	
		Vendor Total:		65.00
FLEXIBLE BENEFIT SERVICE CORPORATION	872861360356	FLEX/HRA ADMIN FEES	45.63	
		Vendor Total:		45.63
G&R CONTROLS, INC	122939	HVAC REPAIRS	663.00	
		Vendor Total:		663.00
H AND S HOMEBUILDING CENTER	5/2021	SOFTBALL COMPLEX, SUPPLIES, REPAIRS	409.17	
		Vendor Total:		409.17
HEALTH SERVICES OF LYON CO	895	NURSING & WELLNESS	3,071.25	
		Vendor Total:		3,071.25
HERMITAGE ART CO., INC, THE	1318338	DIPLOMA COVER ARTWORK	55.21	
		Vendor Total:		55.21
HOUGHTON MIFFLIN CO	955204576	K-6 MATH CURRICULUM	2,076.80	
		Vendor Total:		2,076.80
INNOVATIVE OFFICE SOLUTIONS LLC	3372047	SUPPLIES-BATTERIES	56.80	
		Vendor Total:		56.80
IOWA COLLEGE ACCESS NETWORK	2021 FAFSA	2021 FAFSA COMPLETION EVENT	250.00	
		Vendor Total:		250.00
IOWA DEPARTMENT OF HUMAN SERVICES	10131642	MEDICAID REIMBURSEMENT	5,008.32	
		Vendor Total:		5,008.32
JAYMAR BUSINESS FORMS	060081	BUSINESS FORMS, DISTRICT CHECK-BLANKS	1,518.99	
		Vendor Total:		1,518.99
JMC INC	35887	SCHOOL LABELS	51.00	
		Vendor Total:		51.00
JW PEPPER & SON	5/26/21 STMT HS MUSIC		217.28	
		Vendor Total:		217.28
KONE INC.	959884216	ELEVATOR MAINT & REPAIRS	178.55	
		Vendor Total:		178.55
KULLY SUPPLY INC	547004	PLUMBING PARTS	201.07	
		Vendor Total:		201.07
LEGALSHIELD	20210518	ADDT'L INSURANCE	28.90	
		Vendor Total:		28.90

GENERAL FUND BOARD REPORT

JUNE 2021 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
LELOUX DIVERSIFIED	18702	SEWER REPAIRS	475.00	
		Vendor Total:		475.00
LINCOLN NATIONAL LIFE INSURANCE COMPANY, THE	6/2021 LIFE/LTD	LIFE/LTD INSURANCE	897.67	
		Vendor Total:		897.67
LOCKEY, MELISSA	20210607	SUMMER SCHOOL SUPPLIES	137.94	
		Vendor Total:		137.94
MACKIN EDUCATIONAL RESOURCES	675486	HS MEDIA BOOKS	159.89	
		Vendor Total:		159.89
MARTIN BROS. DISTRIBUTING, INC	20210520	SUPPLIES	22.80	
MARTIN BROS. DISTRIBUTING, INC	8970315	WEIGHT ROOM SUPPLIES	1,042.34	
MARTIN BROS. DISTRIBUTING, INC	8979939	BLDG REPAIR PARTS	878.73	
		Vendor Total:		1,943.87
MATHESON TRI-GAS, INC.	51642274	SUPPLIES/EQUIPMENT	32.58	
		Vendor Total:		32.58
MCCARTY MOTORS	6545	REPAIRS	1,430.97	
		Vendor Total:		1,430.97
MENARDS	20210604	SUPPLIES, REPAIRS	180.26	
MENARDS	48830	SUPPLIES	31.99	
		Vendor Total:		212.25
MIDAMERICA BOOKS	527505	BOOKS	998.83	
		Vendor Total:		998.83
NEW CENTURY PRESS INC/LYON CO. REPORTER	5/31/21 STMT	ADVERTISING	299.37	
		Vendor Total:		299.37
NORTHWEST IOWA COMMUNITY COLL	691	BUS DRIVER COURSE	30.00	
NORTHWEST IOWA COMMUNITY COLL	722	SUPPORT SERVICES	270.00	
		Vendor Total:		300.00
PITNEY BOWES	3313647174	POSTAGE METER	163.02	
		Vendor Total:		163.02
POPKES CAR CARE	5/2021 FUEL	FUEL	3,747.07	
		Vendor Total:		3,747.07
PRECISION AUTO BODY	20210603	REPAIRS	75.00	
		Vendor Total:		75.00
PREMIER COMMUNICATIONS	12157958, 12167966	INTERNET/PHONE	1,030.16	
		Vendor Total:		1,030.16
ROCK RAPIDS CASHWAY LUMBER, INC	5/2021	SUPPLIES, REPAIRS	1,475.11	
		Vendor Total:		1,475.11
ROCK RAPIDS HARDWARE	5/25/21 STMT	SUPPLIES & REPAIRS	680.88	
		Vendor Total:		680.88

GENERAL FUND BOARD REPORT

JUNE 2021 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
ROCK RAPIDS MACHINE & WELDING	11879	REPAIRS	329.87	
		Vendor Total:		329.87
ROCK RAPIDS UTILITIES	thru 5/3/21	UTILITIES	15,005.41	
		Vendor Total:		15,005.41
RUNNING SUPPLY, INC	5/21 STMT	SUPPLIES, REPAIRS	491.00	
		Vendor Total:		491.00
SCHRICK, JODI	20/21 TQ REIMB	TQPD REIMBURSEMTN	279.00	
		Vendor Total:		279.00
SIOUX CENTER COMMUNITY SCHOOL	20/21 SEM2	20/21 SEM2 OPEN ENROLL	3,606.61	
		Vendor Total:		3,606.61
SPROCK, JEREMY	20210603	REIMBURSEMENT	41.75	
		Vendor Total:		41.75
STURDEVANT'S AUTO SUPPLY	5/2021	SUPPLIES, PARTS	148.77	
		Vendor Total:		148.77
SUNSHINE FOODS	5/2021 STMTS	SUPPLIES, FRUIT	2,194.33	
SUNSHINE FOODS	5/21_198	PBIS TREATS	48.86	
		Vendor Total:		2,243.19
THOMPSON INNOVATIONS	5746	ELECTRIC STRIKE PLATE	708.01	
		Vendor Total:		708.01
TIMBERLINE BILLING SERVICE LLC	21671	MEDICAID ASSIST	637.08	
		Vendor Total:		637.08
TOWN AND COUNTRY DISPOSAL	2055704, 2055893	DISPOSAL	535.00	
		Vendor Total:		535.00
ULTRA-CHEM INC	1268636	CLEANING SUPPLIES	560.45	
		Vendor Total:		560.45
VALLEY SAND & GRAVEL INC	G342667	BALL COMPLEX	306.90	
		Vendor Total:		306.90
WAAGMEESTER LAW OFFICE	15449_0521	LEGAL SERVICES	146.25	
		Vendor Total:		146.25
WEST LYON COMMUNITY SCHOOL DIS	FY21 SEM2 O.E.	20/21 SEM2 O.E.	18,033.10	
		Vendor Total:		18,033.10
		Fund Total:		106,773.43
Checking	1	Fund: 22	MANAGEMENT FUND	
STUDENT ASSURANCE SERVICES, INC	21/22 ADDTL	ADDTL STUDENT INSURANCE	1,468.00	
	INSURED			
		Vendor Total:		1,468.00
		Fund Total:		1,468.00

GENERAL FUND BOARD REPORT

JUNE 2021 INVOICES

<u>Vendor Name</u>		<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	1	Fund: 64	STUDENT CONSTRUCTION		
MENARDS		20210604	SUPPLIES, REPAIRS	831.22	
			Vendor Total:		831.22
ROCK RAPIDS HARDWARE		5/25/21	STMT SUPPLIES & REPAIRS	370.51	
			Vendor Total:		370.51
			Fund Total:		1,201.73
Checking	1	Fund: 69	ENTERPRISE/FFA PROPERTY		
COOPERATIVE FARMERS ELEVATOR		20210604	FARM SUPPLIES	1,152.09	
			Vendor Total:		1,152.09
H AND S HOMEBUILDING CENTER		5/2021	SOFTBALL COMPLEX, SUPPLIES, REPAIRS	321.67	
			Vendor Total:		321.67
ROCK RAPIDS HARDWARE		5/25/21	STMT SUPPLIES & REPAIRS	1,718.90	
			Vendor Total:		1,718.90
ROCK RAPIDS UTILITIES		thru 5/3/21	UTILITIES	50.97	
			Vendor Total:		50.97
RUNNING SUPPLY, INC		5/21	STMT SUPPLIES, REPAIRS	1,586.43	
			Vendor Total:		1,586.43
STEWART CONSTRUCTION INC		640858	FARM SUPPLIES	117.50	
			Vendor Total:		117.50
STILLSON, JOHN		6/4/21 FARM	FARM SUPPLIES	230.00	
			Vendor Total:		230.00
STURDEVANT'S AUTO SUPPLY		5/2021	SUPPLIES, PARTS	153.99	
			Vendor Total:		153.99
			Fund Total:		5,331.55
Checking	1	Fund: 71	SPLIT FUNDING		
FLEXIBLE BENEFIT SERVICE CORPORATION		872861360356	FLEX/HRA ADMIN FEES	223.20	
			Vendor Total:		223.20
INTERNAL REVENUE SERVICE, DEPARTMENT OF THE TREASURY		2020 720 PLAN	FORM720 2020 FEES	37.47	
			Vendor Total:		37.47
ISOLVED BENEFIT SERVICES		I109390571	ANNUAL NOTICES	895.85	
			Vendor Total:		895.85
SECURE BENEFITS SYSTEMS		0000067126	HRA ADMIN FEES	303.50	
			Vendor Total:		303.50
			Fund Total:		1,460.02
			Checking Account Total:		116,234.73
Checking	2				
Checking	2	Fund: 61	SCHOOL NUTRITION FUND		
AFLAC INSURANCE		907573	ADDTL EMPLOYEE INSURANCE	260.39	
			Vendor Total:		260.39

GENERAL FUND BOARD REPORT

JUNE 2021 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
AVESIS THIRD PARTY ADMINISTRATORS, INC	2724323	VISION INSURANCE	8.50	
		Vendor Total:	8.50	
CENTRAL LYON ACTIVITY FUND	20/21 DONATION	I. MANJON DONATION _ GROVES SCHOLARSHIP	60.55	
		Vendor Total:	60.55	
CLAREY'S DAIRY	5/2021 DAIRY	DAIRY SUPPLIES	1,226.56	
CLAREY'S DAIRY	5/2021 STMT	DAIRY PRODUCTS	2,424.08	
		Vendor Total:	3,650.64	
ECOLAB FOOD SAFETY SPECIALTIES	96921672	FOOD SERVICE PRODUCTS	80.97	
		Vendor Total:	80.97	
KORTHALS, DARRIN	20/21 LUNCH	REIMBURSEMENT	18.00	
		Vendor Total:	18.00	
LINCOLN NATIONAL LIFE INSURANCE COMPANY, THE	6/2021 LIFE/LTD	LIFE/LTD INSURANCE	58.69	
		Vendor Total:	58.69	
MARTIN BROS. DISTRIBUTING, INC	20210520	SUPPLIES	1,814.70	
		Vendor Total:	1,814.70	
SUNSHINE FOODS	5/2021 STMTS	SUPPLIES, FRUIT	126.29	
		Vendor Total:	126.29	
		Fund Total:	6,078.73	
		Checking Account Total:	6,078.73	

<u>Checking</u>	3			
Checking	3	Fund: 21	STUDENT ACTIVITY FUND	
BELTMAN, MARK	06/16/21	OFFICIAL	115.00	
	BASEBALL			
		Vendor Total:	115.00	
BMI (BROADCAST MUSIC, INC.)	2021	2021 COPYRIGHT USAGE	257.05	
	COPYRIGHTS			
		Vendor Total:	257.05	
BROEK, MIKE	6/22/21	OFFICIAL	115.00	
	BASEBALL			
		Vendor Total:	115.00	
BROOKLYN PUBLISHERS	54710	IND SPEECH CONTEST MATERIALS	67.50	
		Vendor Total:	67.50	
BRUNSTING, TIM	06/18/21	OFFICIAL	115.00	
	BASEBALL			
BRUNSTING, TIM	6/22/21	OFFICIAL	115.00	
	BASEBALL			
		Vendor Total:	230.00	
BUNDT, JOEL	20/21 TRACK	20/21 TRACK REGISTRATION	240.00	
		Vendor Total:	240.00	
CENTRAL LYON HOT LUNCH FUND	20/21 COSTS	20/21 HOT LUNCH REIMB_OTHER	310.10	

GENERAL FUND BOARD REPORT

JUNE 2021 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u> FUNDS	<u>Amount</u>	
			Vendor Total:	310.10
CHAMBER OF COMMERCE	913023	AR READING AWARDS	105.00	
			Vendor Total:	105.00
CLASSIC SPORTSWEAR & AWARDS	8080	FOOTBALL PINS/BARS	177.05	
			Vendor Total:	177.05
COUNTRY BOUTIQUE	014989	SUB APPRECIATION	400.00	
			Vendor Total:	400.00
DEN HERDER, LUCAS	6/16/21 BASEBALL	OFFICIAL	115.00	
			Vendor Total:	115.00
DETAILS LLC	1564	GRADUATION FLOWERS	589.00	
			Vendor Total:	589.00
DEUTSCH, MATTHEW	06/15/21 SOFTBALL	OFFICIAL	80.00	
DEUTSCH, MATTHEW	6/2/21 SOFTBALL	OFFICIAL	80.00	
DEUTSCH, MATTHEW	6/24/21 SOFTBALL	OFFICIAL	80.00	
DEUTSCH, MATTHEW	6/3/21 SOFTBALL	OFFICIAL	80.00	
			Vendor Total:	320.00
DOLIESLAGER, TERRY	6/24/21 BASEBALL	OFFICIAL	170.00	
			Vendor Total:	170.00
DORDT UNIVERSITY	2021 BOYS BBALL	2021 BOYS BBALL SHOOTOUT	250.00	
			Vendor Total:	250.00
ELEMENT WEST DES MOINES	107056_MAY20 21	STATE TRACK LODGING	3,034.08	
			Vendor Total:	3,034.08
ESHELMAN, IAN	6/4/21 BASEBALL	OFFICIAL	115.00	
			Vendor Total:	115.00
GALVA-HOLSTEIN HIGH SCHOOL	20/21 REGIONAL GOLF	GOLF ENTRY	60.00	
			Vendor Total:	60.00
GERLEMAN, BEN	5/12/21	GOLF REIMBURSEMENT	140.00	
GERLEMAN, BEN	6/10/21 BASEBALL	OFFICIAL	55.00	
GERLEMAN, BEN	6/18/21 BASEBALL	OFFICIAL	55.00	
GERLEMAN, BEN	6/22/21 BASEBALL	OFFICIAL	55.00	
GERLEMAN, BEN	6/4/21 BASEBALL	OFFICIAL	55.00	
			Vendor Total:	360.00

GENERAL FUND BOARD REPORT
JUNE 2021 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
GRAFING, HEATHER	20210602	REIMBURSEMENT	225.76	
		Vendor Total:		225.76
GRAPHIC EDGE LLC, THE	1485382	BASEBALL CAPS - RESALE	895.09	
GRAPHIC EDGE LLC, THE	1497945	JAYPRO ELITE BATTING CAGE	5,433.50	
		Vendor Total:		6,328.59
GRIESSE, DAVE	5-2021	EQUIPMENT SALE	3,950.00	
		Vendor Total:		3,950.00
HILBRANDS, TANNER	6/4/21	OFFICIAL	115.00	
	BASEBALL			
HILBRANDS, TANNER	V*6/4/21	OFFICIAL	(115.00)	
	BASEBALL			
		Vendor Total:		0.00
HOLIDAY INN EXPRESS HOTEL & SUITES SIOUX CENTER	110981-312	STATE JUDGE LODGING	142.99	
		Vendor Total:		142.99
IOWA HIGH SCHOOL MUSIC ASSOC	20/21 ALL-STATE	20/21 ALL-STATE CHORUS	9.00	
		Vendor Total:		9.00
IOWA HIGH SCHOOL SPEECH ASSOC	20210521	IND SPEECH REGISTRATION	96.00	
		Vendor Total:		96.00
JENSEN, ALEC	6/2/21	OFFICIAL	75.00	
	BASEBALL			
		Vendor Total:		75.00
KLEINWOLTERINK, CADEN	06/15/21	OFFICIAL	40.00	
	BASEBALL			
KLEINWOLTERINK, CADEN	6/1/21	OFFICIAL	75.00	
	BASEBALL			
KLEINWOLTERINK, CADEN	6/24/21	OFFICIAL	75.00	
	BASEBALL			
KLEINWOLTERINK, CADEN	6/3/21	OFFICIAL	75.00	
	BASEBALL			
		Vendor Total:		265.00
KOELMOOS, ERIC	06/18/21	OFFICIAL	115.00	
	BASEBALL			
		Vendor Total:		115.00
KOTERBA, RICH	6/11/21	OFFICIAL	115.00	
	BASEBALL			
		Vendor Total:		115.00
KRULL, BROOKLYN	6/2/21	OFFICIAL	75.00	
	SOFTBALL			
		Vendor Total:		75.00
KRUSE, DANIEL	06/15/21	OFFICIAL	40.00	
	BASEBALL			
KRUSE, DANIEL	6/1/21	OFFICIAL	75.00	
	BASEBALL			
KRUSE, DANIEL	6/2/21	OFFICIAL	75.00	
	BASEBALL			
KRUSE, DANIEL	6/24/21	OFFICIAL	75.00	

GENERAL FUND BOARD REPORT

JUNE 2021 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
	BASEBALL			
KRUSE, DANIEL	6/3/21	OFFICIAL	75.00	
	BASEBALL			
		Vendor Total:		340.00
MARKER, KARSTEN	6/4/21	OFFICIAL	115.00	
	BASEBALL			
MARKER, KARSTEN	V*6/4/21	OFFICIAL	(115.00)	
	BASEBALL			
		Vendor Total:		0.00
MAY, TIM	5/28/21	OFFICIAL	115.00	
	BASEBALL			
MAY, TIM	6/10/21	OFFICIAL	115.00	
	BASEBALL			
		Vendor Total:		230.00
MCCARTY MOTORS	6594,6567	FFA MOWER, SUPPLIES	9,110.00	
		Vendor Total:		9,110.00
MIEDEMA, BRIANNA	20210604	VIOLINIST	125.00	
		Vendor Total:		125.00
MTI ENTERPRISES, INC	2021 MUSICAL	2021 SCHOOL MUSICAL	1,855.00	
		Vendor Total:		1,855.00
NORTHWEST AEA	257-1292021	MEDIA SUPPLIES	32.40	
		Vendor Total:		32.40
PULSCHER, ETHANIE	20210518	REIMBURSEMENT	58.81	
		Vendor Total:		58.81
PYTLESKI, JEROME	05/28/21	OFFICIAL	55.00	
	BASEBALL			
PYTLESKI, JEROME	6/10/21	OFFICIAL	55.00	
	BASEBALL			
PYTLESKI, JEROME	6/16/21	OFFICIAL	55.00	
	BASEBALL			
PYTLESKI, JEROME	6/4/21	OFFICIAL	55.00	
	BASEBALL			
PYTLESKI, JEROME	6/4/21	OFFICIAL	45.00	
	BASEBALL			
		Vendor Total:		265.00
RAPID GRAPHICS	1953	STATE BANNERS	660.00	
		Vendor Total:		660.00
RASMUSSEN, GINGER	20210604	OFFICIAL	300.00	
		Vendor Total:		300.00
RAYMOND BECHARD, INC	2021 VB TEAM	VB SUMMER CAMP	1,000.00	
	CAMP			
RAYMOND BECHARD, INC	2021 VB TEAM	VB SUMMER CAMP	500.00	
	CAMP_2			
		Vendor Total:		1,500.00
SANOW, BRETT	5/28/21	OFFICIAL	170.00	
	BASEBALL			
SANOW, BRETT	6/24/21	OFFICIAL	170.00	
	BASEBALL			

GENERAL FUND BOARD REPORT

JUNE 2021 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	340.00
SCHOLASTIC, INC	64541788	BOOK ORDERS	45.48	
			Vendor Total:	45.48
SCHRICK, JODI	20210602	INCENTIVES	30.64	
			Vendor Total:	30.64
SKILBRED, JOHN	6/4/21 BASEBALL	OFFICIAL	75.00	
			Vendor Total:	75.00
SUNSHINE FOODS	5/2021 STMTS	SUPPLIES, FRUIT	252.70	
			Vendor Total:	252.70
TODD'S	5/21 SCRIP	SCRIP GIFT CARDS	570.00	
			Vendor Total:	570.00
US BANK	5/2021 STATE	STATE GIRLS' GOLF	810.00	
			Vendor Total:	810.00
VANWYHE, REGAN	06/15/21 SOFTBALL	OFFICIAL	75.00	
VANWYHE, REGAN	6/24/21 SOFTBALL	OFFICIAL	75.00	
VANWYHE, REGAN	6/3/21 SOFTBALL	OFFICIAL	75.00	
			Vendor Total:	225.00
WRIGHT, CHRIS	6/10/21 BASEBALL	OFFICIAL	115.00	
WRIGHT, CHRIS	6/16/21 BASEBALL	OFFICIAL	55.00	
WRIGHT, CHRIS	6/18/21 BASEBALL	OFFICIAL	55.00	
WRIGHT, CHRIS	6/22/21 BASEBALL	OFFICIAL	55.00	
			Vendor Total:	280.00
ZALME, MARK	6/11/21 BASEBALL	OFFICIAL	115.00	
			Vendor Total:	115.00
			Fund Total:	35,647.15
			Checking Account Total:	35,647.15
<u>Checking</u>	4			
Checking	4	Fund: 24 PUBLIC EDUCATION & RECREATION LEVY		
GOPHER		04-JUN-2021 PLAYGROUND EQUIPMENT	418.80	
			Vendor Total:	418.80
			Fund Total:	418.80
Checking	4	Fund: 33 LOCAL OPTION SALES & SERVICES TAX (SILO)		
BEACON ATHLETICS		0530938-IN SOFTBALL FIELD EQUIPMENT	3,009.00	
			Vendor Total:	3,009.00
DGR ENGINEERING		00247044 DESIGN SERVICES	599.90	
			Vendor Total:	599.90

GENERAL FUND BOARD REPORT

JUNE 2021 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
H AND S HOMEBUILDING CENTER	5/2021	SOFTBALL COMPLEX, SUPPLIES, REPAIRS	32,376.68
		Vendor Total:	32,376.68
WAYNE MEYER ELECTRIC INC	15877, 15897-15898	98 LED UPGRADES, SOFTBALL COMPLEX	26,758.88
		Vendor Total:	26,758.88
		Fund Total:	62,744.46
Checking	4	Fund: 36	PHYSICAL PLANT & EQUIPMENT
CANON FINANCIAL SERVICES INC	26835595	COPIER LEASE	1,607.74
		Vendor Total:	1,607.74
WAYNE MEYER ELECTRIC INC	15877, 15897-15898	98 LED UPGRADES, SOFTBALL COMPLEX	31,444.12
		Vendor Total:	31,444.12
		Fund Total:	33,051.86
		Checking Account Total:	96,215.12

MAY 2021 Payroll Totals

General Fund

Gross Salaries	\$491,934.02
District Benefits	\$77,226.69
District SS/Medicare	\$36,078.29
District IPERS	\$45,366.98
Employee Share Insurance	\$78,600.59
Total District Cost	<hr/> \$572,005.39

Hot Lunch Fund

Gross Salaries	\$14,892.37
District Benefits	\$1,975.60
District SS/Medicare	\$1,041.57
District IPERS	\$1,382.47
Employee Share Insurance	\$3,115.61
Total District Cost	<hr/> \$16,176.40

704.6 ONLINE FUNDRAISING CAMPAIGNS – CROWDFUNDING

The Central Lyon Board of Education believes online fundraising campaigns, including crowdfunding campaigns, may further the interests of the district. Any person or entity acting on behalf of the district and wishing to conduct an online fundraising campaign for the benefit of the district shall begin the process by seeking prior approval from the Superintendent. Any fundraising efforts conducted using the district's name, symbols or imagery will be conducted in accordance with all policies, regulations and rules for fundraising within the district. Money or items raised by an online fundraising campaign will be the property of the district only upon acceptance by the board and will be used only in accordance with the terms for which they were given, as agreed to by the board.

Approval of requests shall depend on factors including, but not limited to:

- Compatibility with the district's educational program, mission, vision, core values, and beliefs;
- Congruence with the district and school goals that positively impact student performance;
- The district's instructional priorities;
- The manner in which donations are collected and distributed by the crowdfunding platform;
- Equity in funding; and
- Other factors deemed relevant or appropriate by the district.

If approved, the requestor shall be responsible for preparing all materials and information related to the online fundraising campaign and keeping district administration apprised of the status of the campaign.

The requestor is responsible for compliance with all state and federal laws and other relevant district policies and procedures. All items and money generated are subject to the same controls and regulations as other district property and shall be deposited or inventoried accordingly. No money raised or items purchased shall be distributed to individual employees.

NOTE: This is an optional policy.

NOTE: Online fundraising campaigns have become an increasingly popular mechanism for individual educators to raise money. "Crowdfunding" can be defined as, the use of small amounts of capital from a large number of individuals to finance a project, business venture, or to fundraise for a specific cause or charity. For examples of organizations dedicated to crowdfunding for education please visit:

- **DonorsChoose.org, an organization with a mission to empower "public school teachers from across the country to request much-needed materials and experiences for their students."**
- **AdoptAClassroom.org, an organization with a mission to give "teachers a hand by providing needed classroom materials so that students can succeed."**

NOTE: As districts determine the appropriate approval process, consider other issues that may need to be approved in addition to the project itself. For example, does the administrator approve the text of the entry that will appear online or photographs of the classroom and students?

Legal Reference: Iowa Code §§ 279.8; 279.42; 565.6.

Cross Reference: 508.1 Class or Student Group Gifts
504.5 Student Fundraising
704.4 Gifts – Grants – Bequests
904.2 Advertising and Promotion

Approved X/XX/XX

Reviewed X/XX/XX

Revised X/XX/XX

706.3 PAY DEDUCTIONS

The district provides leaves of absences to allow employees to be absent from work to attend to important matters outside of the workplace. As public employers, school districts are expected to record and monitor the work that employees perform and to conform to principles of public accountability in their compensation practices.

Consistent with principles of public accountability, it is the policy of the district that, when an employee is absent from work for less than one work day and the employee does not use accrued leave for such absence, the employee's pay will be reduced or the employee will be placed on leave without pay if:

- the employee has not sought permission to use paid leave for this partial-day absence,
- the employee has sought permission to use paid leave for this partial-day absence and permission has been denied,
- the employee's accrued paid leave has been exhausted, or,
- the employee chooses to use leave without pay.

In each case in which an employee is absent from work for part of a work day, a deduction from compensation will be made or the employee will be placed on leave without pay for a period of time which is equal to the employee's absence from the employee's regularly scheduled hours of work on that day.

NOTE: This is a mandatory policy.

Legal Reference: 29 U.S.C. Sec. 2 13(a)
29 C.F.R. Part 541

Cross References: 409.2 – Employee Leaves of Absence

Approved X/XX/XX

Reviewed X/XX/XX

Revised X/XX/XX

706.3R1 PAY DEDUCTION REGULATION

The district complies with all applicable laws with respect to payment of wages and benefits to employees including laws such as the federal Fair Labor Standards Act and the Iowa Wage Payment Collection Act. The district will not make pay deductions that violate either the federal or state laws.

Any employee who believes that the district has made an inappropriate deduction or has failed to make proper payment regarding wages or benefits is encouraged to immediately consult with the appropriate supervisor. Alternatively, any employee may file a formal written complaint with the Superintendent. Within 15 business days of receiving the complaint, the Superintendent will make a determination as to whether the pay deductions were appropriate and provide the employee with a written response that may include reimbursement for any pay deductions that were not appropriately made.

This complaint procedure is available in addition to any other complaint process that also may be available to employees.



Central Lyon Community School

Excellence. Integrity. Empowered.

To: Central Lyon School Board

From: Brent Jorth, Superintendent

Date: June 14, 2021

RE: *Property Casualty and Workman's Compensation Insurance / Equipment Maintenance Insurance*

The finance committee met with Lisa Dieren from Frontier Insurance an agent for EMC Insurance; as well as Jack Kurcab from Gallagher Consulting an agent for Iowa Public Schools Insurance Program (IPSIP), to review property/casualty, workman's compensation, general liability, and related insurances.

- EMC Insurance Renewal Quote: \$141,567
- IPSIP Proposal for Insurance: \$167,116

It is the finance committee's recommendation to approve the property/casualty, workman's compensation, general liability, and related insurance proposal submitted by EMC Insurance for \$141,567.

Both firms provided equipment maintenance/break-fix proposals. This policy provides reimbursement for preventative maintenance, routine maintenance and repair work completed by Central Lyon staff or outside vendors on a wide variety of equipment including but not limited to: laptops, SMARTboards, environmental controls (HVAC electrical components), and fire alarm systems.

- Specialty Underwriters (SU) Insurance Renewal Quote: \$56,556
- The REMI Group and CAN Insurance Proposal: \$69,960

It is the finance committee's recommendation to approve the equipment maintenance proposal submitted by Specialty Underwriters for \$56,556.



Central Lyon Community School

Excellence. Integrity. Empowered.

To: Central Lyon School Board
From: Brent Jorth, Superintendent
Date: June 14, 2021
RE: *Milk & Bread Bids for 2021-22*

Food Service Director Darsha Tuenge has submitted the following milk bids for the 2021-22 school year:

	Land O Lakes	Kemps
Skim	\$ 0.1810	\$ 0.2187
1%	0.1820	0.2199
Fat Free Chocolate	0.1890	0.2272
1% Chocolate	0.1890	0.2548
1% Gallon	4.1050	4.3404
Cottage Cheese (5 lbs)	8.7679	8.9468

It is recommended to approve the bid from Land O Lakes.

Bread bids were sent to Casey's Bakery and Sunshine Foods. Casey's Bakery has returned their bid while Sunshine Foods has not. It is our hope that Sunshine Foods will provide a bid by Monday's meeting. A recommendation will be made at Monday's meeting.

CENTRAL LYON COMMUNITY SCHOOL MILK BID

Items to be Bid:

Elementary and High School

1/2 pint Fat Free Chocolate Milk	.1890
1/2 pint White Skim Milk	.1810
1/2 pint White Milk 1%	.1820
1/2 pint Chocolate 1%	.1890
Gallon 1% White Milk	4.1050

Low Fat Cottage Cheese 5lb Container 8.7679

Bid submitted by: Dana Hunzeker

Company name: Prairie farms / Land O Lakes

Address: 1200 West Russell

City/State/Zip: Sioux Falls, SD 57104

Phone: 605-336-1958 Ext 5062 Fax: 605-336-7206

First Day of the Lunch Program is August 23, 2021

Bids are due May 21, 2021

EMAIL to: dtuenge@centrallyon.org or mail to:

Darsha Tuenge, Food Service Director
Central Lyon Community School
1010 S. Greene St.
Rock Rapids IA 51246
Phone: 712-472-2664



Land O Lakes Fluid Dairy

Land O Lakes 2021-22 Dairy Bid

May 21

7251

Sioux Falls Office
1200 West Russell
Sioux Falls, SD 57104

District: Central Lyon Community School
Rock Rapids, IA

Thank you for the opportunity to bid on your schools dairy program for the upcoming 21-22 school year.

Please see the below bid prices quoted for the month printed in the top right corner.

If you have any questions regarding the bid, please contact Dana Hunzeker at:

Email: dana_hunzeker@prairiefarms.com - Phone: 800-568-6616 Ext: 5062 - Fax: 605-336-7206

Please email your bid request (if applicable), response and questions to the email listed above.

Milk	Carton	Item #	Escalator
8oz Prairie Farms Whole	Paper	1165	
8oz Prairie Farms 2%	Paper	13873	
8oz Prairie Farms 1%	Paper	13871	0.1820
8oz Prairie Farms Skim	Paper	5404	0.1810
8oz Prairie Farms 1% Chocolate	Paper	13875	0.1890
8oz Prairie Farms FF Strawberry <i>NEW</i>	Paper		0.1890
8oz Prairie Farms FF Chocolate	Paper	6926	0.1890

Ship To's: * Delivery Days and Times to be Determined*



Check out
our **SCHOOL**



4oz Yogurt Snack Cups

Other Items	Carton	Item #	Escalator
Gallon Whole	Plastic	31697	4.1429
Gallon 2%	Plastic	31698	4.1216
Gallon 1%	Plastic	31699	4.1050
Gallon Fat Free Skim	Plastic	31700	4.0935
Half Gallon 2%	Plastic	31702	2.5623
Quart Buttermilk	Paper	31960	1.3238
Gallon Orange Juice	Plastic	32539	3.7104
Half Gallon Orange Juice	Plastic	32540	2.1262
16oz Orange Juice	Plastic	1963	1.0000
12oz Apple Juice	Plastic	32381	.9735
6oz Orange Juice	Paper	33088	.2772
8oz Orange Juice	Paper	32422	.2803
5LB Cottage Cheese 4%	Plastic Tub	33244	8.7679
5LB Cottage Cheese 2%	Plastic Tub	33460	8.7679
5LB Sour Cream Reg	Plastic Tub	33245	8.2970
24oz LF Yogurt (Plain, Van, Straw, Peach, Bberry)	Plastic Tub	24837	1.9300
4oz Yogurt Fat Free (Straw & Peach) <i>NEW</i>	Plastic Cup	23639	.3122
HG Lactose Free ESL Skim (other fat levels avail.)	Paper	24871	3.2564
Dzn Large Eggs (15dzn per case - sold by full cases only)	Paper Carton	8153	3.5463
Half Gallon IC Mix 5% Van and Choc	Plastic	22303	3.5325
14oz UHT Milks	Plastic	29586	1.0000

Please fill in the below and email to dana_hunzeker@prairiefarms.com along with a 21/22 school calendar and any other public competitive bids.

We (Please circle one) **We**
Accept **Decline**

First Day of School:

Name of Kitchen/Food Service Director:

Phone #:

Email:

Signature:



Milk Escalator / De-Escalator Pricing Clause

The pricing quoted is based on the Federal Milk Marketing Order for Class I Skim and Class I Butterfat for the month noted on your Bid Sheet. This pricing is subject to change as the cost of raw milk changes each month according to the USDA Federal Milk Market Price Announcements.

The cost of milk fluctuates up and down each month based on the cost changes in raw milk. Changes of a minimum of \$.10 per CWT (up or down) will move the cost of a half pint \$.00054.

Prices will also be adjusted up or down based on cost changes in packaging, ingredients, labor, fuel, juice concentrate, re-sale products (ex. Rockin Protein), etc. Supporting documentation will be supplied upon request.

All price changes will become effective on the 1st day of the month following the price announcement.



CENTRAL LYON COMMUNITY SCHOOL MILK BID

Items to be Bid:

Elementary and High School

1/2 pint Fat Free Chocolate Milk 2800 est. weekly

1/2 pint White Skim Milk

1/2 pint White Milk 1% 800 est weekly

1/2 pint Chocolate 1%

Gallon 1% White Milk

55 IC MIX

Low Fat Cottage Cheese 5lb Container

2 locations

Bid submitted by: Debra Carlson

Company name:

Hempel Le Mars

Address: 1345 12th Ave SW

City/State/Zip: Le Mars, IA 51031

Phone: 712-548-2200 Fax: 712-548-6809

First Day of the Lunch Program is August 23, 2021

Bids are due May 21, 2021

EMAIL to: dtuenge@centrallyon.org **or mail to:**

Darsha Tuenge, Food Service Director

Central Lyon Community School

1010 S. Greene St.

Rock Rapids IA 51246

Phone: 712-472-2664

2-16 1-12



Kemps LeMars 2021-22 Dairy Bid

May-21

NEW

Kemps LeMars Office

Bill To: 111458
CENTRAL LYON COMMUNITY SCHOOL- ROCK
RAPIDS

1345 12th Ave SW
Le Mars, IA 51031

Kemps LeMars would like the opportunity to bid on your schools dairy program for the upcoming 21-22 school year. Please see the below bid prices quoted for the month printed in the top right corner. If you have any questions regarding this bid, please contact Debra Carlson at: Email: debra.carlson@kemps.com - Phone: 712-548-2200 x41113- Fax: 712-548-5809

Milk	Carton	Item #	Escalator
8oz KEMPS SEL WHL ECO HP 50/CS	Paper	65378	
8oz KEMPS SEL 2% ECO HP 50/CS	Paper	65379	
8oz KEMPS SEL 1% ECO HP 50/CS	Paper	65380	0.2199
8oz KEMPS SEL SKIM ECO HP 50/CS	Paper	65381	0.2187
8oz TMOO 1% CHOC AGH FREE SQT HP 48/CS	Paper	47284	0.2548
8oz TMOO SKIM CHOC AGH FREE HP 50/CS	Paper	45837	0.2272
8oz TMOO SKIM STRAW HP 50/CS	Paper	46073	

Please fill in the below information, sign and return via mail, or email at debra.carlson@kemps.com or fax 712-548-5809 along with any other competitive bids and a 21/22 school calendar.

We
Accept

(Please circle one)

We
Decline

Kemps...It's the Cows!

First Day of School:

Name of Kitchen/Food Service Director:

Phone #:

Email:

Signature:

Kemps Dairy Items	Carton	Item #	Escalator
KEMPS SEL WHL PL GAL 4/CS	Plastic	66351	4.8743
KEMPS SEL 2% PL GAL 4/CS	Plastic	66352	4.5413
KEMPS SEL 1% PL GAL 4/CS	Plastic	66353	4.3404
KEMPS SEL SKIM PL GAL 4/CS	Plastic	66354	4.1477
TMOO 1% CHOC AGH FREE GAL 4/CS	Plastic	47421	5.0567
HG KEMPS SEL 2% MK PL 9/CS	Plastic	66385	2.6614
QT KEMPS H&H PP 16/CS	Plastic	65374	2.3578
PT KEMPS HWC 36% STAB PAPER 28/CS	Paper	65386	2.6218
GAL KEMPS OJ 100% 4/CS	Plastic	66510	4.0999
HALF GAL KEMPS OJ 100% 9/CS	Plastic	66511	2.3209
12oz ORCHARD PURE 100% ORANGE JUICE	Plastic	56683	1.0013
HP KEMPS OJ 100% SQT 48/CS	Paper	66513	0.3309
4oz-100% JUICE: Orange, Apple, Fruit Punch & Grape	Plastic - Foil Top	54952	0.2681
5LB KEMPS CC 4% SMC RD 2/BX	Plastic Tub	66508	8.7813
5LB KEMPS CC 2% SMC RD 2/BX	Plastic Tub	66507	8.9468
5LB KEMPS CULT SR CRM PLN 2/BX	Plastic Tub	66506	7.9977
5LB CF SR CRM LT	Plastic Tub	54017	8.3359
1oz COUNTRY FRESH SOUR CREAM PACKETS REG	Paper Packet	54152	12.2321
5LB KEMPS YOGURT(VAN/BLUEB/STR/PLAIN)	Plastic Tub	65399	9.0924
HG DP Lactose Free ESL Skim (other fat levels avail.)	Paper	56745	4.3901
HALF GAL KEMPS 5% VAN IC MIX PL 9/CS	Plastic	66444	3.7510
14oz TMOO 1% PROTEIN (Van-Choc)	Plastic	51059	1.4215
14oz Dairy Pure /TruMoo Milk	Plastic	56781	1.0691
Flavors: White: VD, 2%, Choc VD, Choc 1%			

Ship To's:

* Delivery Days and Times to be Determined*

Kemps is letting you take control! Please review new ordering procedure for 2021-22 school year.

No Acceptance of Standard Terms and Conditions: Notwithstanding any terms or conditions contained or referenced in this RFP, each response and submission relating to this RFP shall be subject to the condition that all terms and conditions relating to any resulting business relationship must be separately negotiated and agreed upon in a written agreement executed by both parties, which written agreement shall represent the entire and exclusive understanding and agreement between the parties as to the applicable business.



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Fluid Milk Escalator /De-escalator Clause

Future price adjustments will be predicated on the following escalator/de-escalator formula for fluid milk taking into consideration Federal Milk Market Order monthly changes in the cost of skim milk and butterfat. Expenses including fuel, energy, packaging and ingredients will also be included in monthly changes and will be communicated as to what these expenses include.

SKIM MILK:

- For each \$.10/cwt increase or decrease in the cost of skim milk, prices will adjust respectively as follows on all fat levels.

5 Gallon	-	.0430 per 5 Gallon
Gallon	-	.0086 per Gallon
8 oz.	-	.00054 per 8 oz.

BUTTERFAT:

- For each \$.10 increase or decrease in the cost of butterfat, prices will adjust respectively as follows by various fat levels.

Item	Whole (3.25%)	2%	1%	Fat Free
5 Gallon	.1395/5 Gal	.086/5 Gal	.043/5 Gal	.0045/5 Gal
Gallon	.0279/Gal	.0172/Gal	.0086/Gal	.0009/Gal
8 Oz	.0017/8 Oz	.0011/8 Oz	.0005/8 Oz	.0001/8 Oz

- Monthly per unit adjustments will reflect a combination of the changes in skim milk and butterfat, and expenses (fuel, packaging, ingredients, resin, energy, etc.).**
- This escalator/de-escalator formula applies to all fluid milk items.

Non Fluid Milk Items

Prices bid on products other than fluid milk are for one month only, and will automatically renew at the quoted price, unless Kemps advises you of our intent to change the price as a result of a significant supplier price change.



Central Lyon Community School

Excellence. Integrity. Empowered.

To: Central Lyon School Board
From: Brent Jorth, Superintendent
Date: June 14, 2021
RE: *Meal Prices for 2021-22*

2021-22 Proposed Meal Prices

Lunch TK-6: \$2.25
Lunch 7-12: \$2.35
Breakfast TK-12: \$1.50
Adult Breakfast: \$1.70
Adult Lunch: \$3.95 (required minimum by USDA guidelines)
Individual Milk & Juice: \$0.35
Second Entrée: \$2.00

Meal prices are recommended to remain unchanged for the 2021-22 school year, with the exception of the adult lunch price which is mandated to increase to \$3.95.

The United States Department of Agriculture (USDA) will continue to reimburse schools for the cost of meals for all students, regardless of income in 2021-22. However, students wishing to have a second milk, juice or entrée will need to pay the appropriate amount. Adult meals have a USDA mandated increase of \$0.10 to \$3.95.

Parents and families are still encouraged to complete the free and reduced lunch waiver in the event the USDA should make modifications to the school lunch program during the school year. Additionally, by completing the free and reduced lunch paperwork families may have other fees waived or reduced depending upon income. Another important reason to complete free and reduced lunch waivers is the fact that Central Lyon and all other public schools utilize the applications to determine funding for federal programs such as Title I, ESSER, and At-Risk.



Central Lyon Community School

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To: Central Lyon School Board

From: Brent Jorth, Superintendent

Date: June 14, 2021

RE: *Fuel Bids for 2021-22*

The following fuel bids were received for the 2021-22 school year:

	Popkes	CEC
Gasoline Discount	\$ 0.1490	\$ 0.1150
Diesel Discount	0.1490	0.1150

It is recommended to approve the bid from Popkes Car Care.



Central Lyon Community School

1010 S. Greene St.
Rock Rapids, IA 51246

712.472.2664
712.472.2115

Brent Jorth, Superintendent
Jason Engleman, 7-12 Principal
Steve Harman, PS-6 Principal

www.centrallyon.org

Mission: To provide an education and the opportunity for ALL students to become productive, life-long learners.

The Central Lyon Community School District will be accepting bids for gasoline and diesel fuel for the period July 1, 2021-June 30, 2022. Please submit all bids to:

Central Lyon Community School
Brent Jorth, Superintendent
1010 S. Greene Street
Rock Rapids, IA 51246

Or via email: bjorth@centrallyon.org

Please call with any questions: 712-739-0867

Bid – Gasoline

Central Lyon Schools have 2 busses and 8 vehicles that use gasoline
July 1, 2021 – June 30, 2022

Discount from Pump Price: .149
Signature: [Signature]
Firm: Popkes Car Care, Inc DBA Junction 9-7S
Contact Person: Jill Lorenzen
Phone Number: 712-472-3969

Bid – Diesel Fuel

Central Lyon Schools have 2 busses and 8 vehicles that use gasoline
July 1, 2021 – June 30, 2022

Discount from Pump Price: .149
Signature: [Signature]
Firm: Popkes Car Care, Inc. DBA Junction 9-7S
Contact Person: Jill Lorenzen
Phone Number: 712-472-3969



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Please call with any questions: 712-739-0867

Bid – Gasoline

Central Lyon Schools have 2 busses and 8 vehicles that use gasoline
July 1, 2021 – June 30, 2022

Discount from Pump Price: 11.5 cents
Signature: [Signature] CEO
Firm: Cooperative Energy Company
Contact Person: Randy Bos / Brian Dreesen
Phone Number: 712-472-3731 / 712-754-2586

Bid – Diesel Fuel

Central Lyon Schools have 2 busses and 8 vehicles that use gasoline
July 1, 2021 – June 30, 2022

Discount from Pump Price: 11.5 cents
Signature: [Signature] CEO
Firm: Cooperative Energy Company
Contact Person: Randy Bos / Brian Dreesen
Phone Number: 712-472-3731 / 712-754-2586



Central Lyon Community School

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To: Central Lyon School Board
From: Brent Jorth, Superintendent
Date: June 14, 2021
RE: *Fees for 2021-22*

The following fees are recommended for the 2021-22 school year – these are submitted at no change compared to the 2020-21 school year:

Textbook Fees

Grades PS-6	\$ 40.00
Grades 7-12	\$ 50.00

Activity Tickets

Family	\$ 200.00
Adult	\$ 100.00
Senior Citizen	\$ 50.00
Student	\$ 50.00

Driver's Education	\$ 250.00
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Substitute Teacher	\$ 120.00
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**Additional supplies may be re-sold as needed to students at the cost of purchase, including but not limited to eye protection, band instrument supplies, calculators, etc.*



Central Lyon Community School

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To: Central Lyon School Board
From: Brent Jorth, Superintendent
Date: June 14, 2021
RE: *Annual Appointments 2021-22*

It is recommended the following individuals serve in the federal, state, or locally mandated positions:

- Jackie Wells: Board Secretary/Treasurer
- Randy Waagmeester: District Legal Counsel
- Steve Harman: PS-6th Grade Level 1 Investigator
- Jason Engleman: 7th-12th Grade Level 1 Investigator
- Kate Gerber, PS-6th Grade Level 2 Investigator & Suicide Prevention Coordinator
- Jessica Harman: 7th-12th Grade Level 2 Investigator & Suicide Prevention Coordinator
- Lyon County Sheriff Department: PS-12th Grade Level 3 Investigator
- Amanda Jorth: Title IX Coordinator
- Brent Jorth: Affirmative Action/Equity Coordinator and Section 504 Coordinator

Memorandum

To: Board of Education

From: Steve Harman, PK-6 Principal

Date 6-7-21

Re: TLC Mentors for the 2021-22 School Year

It is recommended that the following individuals be approved as TLC Mentors for the 2021-2022 school year.

- 1) Melissa Lockey– TLC Mentor Teacher: matched with Brittany Kuiper
- 2) Natalie Larson – TLC Mentor Teacher: matched with Mc Kayla Kramer

Memorandum

To: Central Lyon Board of Education
From: Jason Engleman, 7-12 Principal
Date: June 7, 2021
Re: TLC Mentors

It is recommended that the following individuals be approved as TLC Mentors for the 2021-2022 school year.

- 1) Jill Kroon – TLC Mentor Teacher: matched with Karlee Kuyvenhoven
- 2) Mike Groen – TLC Mentor Teacher: matched with Travis Schipper



Central Lyon Community School

Excellence. Integrity. Empowered.

To: Central Lyon School Board

From: Brent Jorth, Superintendent

Date: June 14, 2021

RE: *Volunteer Appointments 2021-22*

It is recommended the following individuals serve as volunteers for the 2021-22 school year:

- Medical Assistants
 - Dr. Cody Hoefert
 - Dr. Ross Reynolds
 - Dr. Nick Weber
- FFA Supervisors
 - Dwayne Postma
 - Kristin Rockhill
- Coaches
 - Paul Konechne – High School Wrestling
 - Dwayne Postma – High School Football

CLOSED SESSION

During the regular session:

Make a motion for closed session _____ a.m./p.m. _____ 2nd _____ vote
Record vote (*roll call*) _____ a.m./p.m.
Record the time closed session begins _____ a.m./p.m.

Motion: I move that the Central Lyon Community School District Board of Directors enter into closed session to discuss _____ as provided under the Code of Iowa 21.5 1 (I).

<u>Board Members</u>	<u>Yes</u>	<u>No</u>
Jans	_____	_____
Postma	_____	_____
Koob	_____	_____
DeWit	_____	_____
Davis	_____	_____

During closed session:

Start tape
 Establish purpose
 Time/Date
 Who is present (read names)

Take detailed minutes:

Motion to return to regular session _____ a.m./p.m. _____ 2nd _____ vote
Record vote (*roll call*)
Stop tape
Record the time the session ended _____ a.m./p.m.

If applicable, proceed with additional agenda items or adjourn the regular meeting.