

Central Lyon Community School Board Packet

Wednesday, December 15, 2021

Regular Board Meeting ~ 5:00PM

**Closed Session to follow for Superintendent
Evaluation under Iowa Code 21.5 (i)**



**The Public is invited to attend.
Meetings are held in the board room.**



Central Lyon Community School

1010 S. Greene St.
Rock Rapids, IA 51246

712.472.2664
712.472.2115

Brent Jorth, Superintendent
Jason Engleman, 7-12 Principal
Steve Harman, PS-6 Principal

www.centrallyon.org

Mission: To provide an exceptional education, opportunities, and resources for all students to become productive, life-long learners.

Notice Posting Date: Tuesday, December 14, 2021

What: Regular School Board Meeting

When: Wednesday, December 15, 2021, 5:00 P.M.

Where: Central Lyon Community School Board Room
Available to view & listen online at: https://youtu.be/Afa_nm7DqAA

Notice: Community members who wish to address the Board during the Public Input portion of the meeting will be granted five (5) minutes to make their statement. The Board will not answer questions, nor will the Board respond to the public during Public Input.

Agenda: Regular Board Meeting

- A. Call to Order, Pledge of Allegiance
- B. Roll Call, Delegation of Quorum
- C. Adopt Agenda
- D. Public Input on Non-Agenda Items
- E. Approval of Minutes of Past Meetings
- F. Approval of Financial Items
 1. Financial Reports
 2. Summary List of Bills
 3. School Business Official Report
- G. Administrative Reports, Discussion Items
 1. Recognition and Congratulations to Students, Staff, and Community
 2. Communications
 3. Student and Staff Presentation: Steve Harman & Jason Engleman, At-Risk Services
 4. Principals
 - a. Elementary (PS-6th Grade)
 - b. Secondary (7th-12th Grade)
 5. Superintendent
 - a. Facilities Assessment Update
 6. Board Committees
- H. New Business
 1. Consider School Board Vacancy Appointment
 2. Consider District Plan for At-Risk/Dropout Prevention and Returning Dropout Services for 2022-23
 3. Consider Policy Review
 - a. Policies to Review
 - 1) 209.1 – Development of Policy
 - 2) 209.2 – Adoption of Policy
 - 3) 209.3 – Dissemination of Policy
 - 4) 209.5 – Administration in the Absence of Policy
 - 5) 209.6 – Review and Revision of Policy
 - 6) 209.7 – Review of Administrative Regulations
 - 7) 210.1 – Annual Meeting

3. Consider Policy Review

a. Policies to Review

- 8) 210.3 – Special Meeting
- 9) 210.4 – Work Sessions
- 10) 210.5 – Meeting Notice
- 11) 210.6 – Quorum
- 12) 210.7 – Rules of Order
- 13) 210.8 – Board Meeting Agenda
- 14) 210.9 – Consent Agendas
- 15) 211 – Open Meetings
- 16) 212 – Closed Sessions

b. Consider 1st Reading of New Policy

- 17) 209.4 – Suspension of Policy
- 18) 210.2 – Regular Meeting
- 19) 210.7R1 – Rules of Order Regulation
- 20) 210.8E1 and E2 – Board Meeting Agenda Example 1 & 2 (with closed session)

I. Announcements/Dates to Remember

- School Calendar
- Thursday, December 16: Wrestling @ Home v. Okoboji & West Lyon (Senior Night)
- Thursday-Monday, December 23-January 3: No School / Winter Break
- Thursday, December 30: Central Lyon Booster Club Youth Wrestling Tournament
- Monday, January 3
 - Half Day Work Day for Teachers (Flexible)
 - JVR, JV & Varsity Basketball @ Estherville
- Saturday, January 8: Northwest Iowa Youth Basketball @ Central Lyon (All 3 Gyms)
- Monday, January 10
 - 7:00 – Regular Board Meeting
 - 4:30 – JV Wrestling @ Hawarden (West Sioux Tournament)
 - 4:30 – JV & Varsity Girls & Boys Basketball @ Adrian

J. Closed Session: Mid-Year Superintendent Review

K. Consider Contract for Superintendent with Brent Jorth for 2022-2024

L. Adjourn

CENTRAL LYON BOARD MINUTES
November 15, 2021

The Central Lyon Board of Directors met in regular session in the Board Room of the Central Lyon Community School at 7:00 P.M. with the following members present: President Andy Koob, Vice-President Dave Jans, Directors Scott Postma, Keri Davis and Joel DeWit, Superintendent Brent Jorth and School Business Official Jackie Wells. Other individuals present were PK-6 Principal Steve Harman, Chris Wright, Kelli Docker, Jessica Jensen and Jeff Jager. The meeting was made available by virtual session at <https://www.youtube.com/watch?v=38NbpRdOQuw>.

The meeting was called to order at 7:02 P.M.

Davis moved to approve the agenda with an additional list of bills and Jans seconded, carried 5-0.

Jans moved to approve the minutes of past meetings and Davis seconded, carried 5-0.

DeWit moved to approve the financial report through October 31, 2021, the summary list of bills and the list of additional bills; Postma seconded, carried 5-0.

Jans moved to approve the 2020-2021 external audit and financial statements by Grant and Williams, Inc. No issues of non-compliance were noted. Davis seconded, carried 5-0.

Superintendent Brent Jorth reviewed the official report of the voters for the November 2, 2021 election.

Director DeWit addressed the board and indicated due to career and family demands, he is resigning from the director position. Superintendent Jorth and the Board thanked Director DeWit for his time and service to the district for the last 6 years. DeWit moved to approve the resignation of Director Joel DeWit. Postma seconded, carried 5-0.

Jans moved to conclude the activities of the retiring school board and adjourn at 7:15 P.M.; Davis seconded, carried 4-0.

The meeting of the new board was called to order at 7:15 P.M. with the following members present: Directors David Jans, Andy Koob, Keri Davis, and Scott Postma, Superintendent Brent Jorth and School Business Official Jackie Wells. Other individuals present were PK-6 Principal Steve Harman, Chris Wright, Kelli Docker, Jessica Jensen, Jeff Jager and Sherwin Langholdt.

The oath of office was administered to newly elected board members Keri Davis and Scott Postma.

Koob moved to approve the agenda and Jans seconded, carried 4-0.

School Business Official Jackie Wells asked for nominations for President. Jans nominated Andy Koob for President and Davis seconded. Nominations ceased for this officer position and the oath of office was administered. President Andy Koob asked for nominations for Vice-President. Davis nominated Dave Jans for Vice President and Postma seconded. Nominations ceased with this officer position and the oath of office was administered.

Jans moved to approve the following appointments and committees: In Personnel, Koob and Jans; Buildings & Grounds/Transportation, Davis and Postma; Policy, Koob and OPEN; Budget, Jans and Davis; Sharing, Postma and Koob. OPEN will serve on the Lyon County Assessors' Board. Davis will serve as the board representative for the Central Lyon Foundation. Jans and OPEN will serve on the School Improvement Advisory Committee (SIAC). Davis seconded, carried 4-0.

In reports and discussion items, Superintendent Brent Jorth shared a list of students, staff and community accomplishments, awards, and thanks.

School Liaison Officer Jeff Jager updated the board on student mental health issues, numbers of students being seen by district personnel, area outreach programs and supports and difficulties in treating concerns. District staff plan to utilize upcoming FLEX time to address needs and offer guidance to students.

Principal Harman updated the board on parent teacher conference attendance in grade PK-6 with an average 95% attendance and 433 conferences held.

Superintendent Jorth updated the board on the facilities assessment and timeline from architects with FEH. The assessment includes a list of projects and priorities and funding streams. Mr. Jorth reviewed the Occupational Safety and Health Administration (OSHA) emergency temporary standard (ETS) obligating employers with 100 or more employees to require COVID-19 vaccination or weekly testing and masking for their unvaccinated employees. Legal challenges continue to be made against the mandate, but until these are resolved, the district is preparing for compliance by reviewing policies and releasing updates to staff. Mr. Jorth reviewed an updated ESSER III plan as posted on the district website and submitted to the Department of Education.

In New Business, Postma moved to approve board meeting procedures. Jans seconded, carried 4-0.

Jans moved to approve the school board vacancy application and deadline of December 7, 2021 at 4:00 P.M. and Davis seconded, carried 4-0.

Postma moved to approve an early graduation request as presented, pending completion of necessary coursework. Davis seconded, carried 4-0.

Davis moved to approve out-of-state field trip requests for a Math and Science trip to Houston, Texas and the band and choir trip to Orlando, Florida. Postma seconded, carried 4-0.

Two audit proposals for fiscal years ending 2022, 2023 and 2024 were reviewed. Jans moved to approve the proposal from King, Reinsch, Prosser & Company and Davis seconded, carried 4-0.

Jans moved to authorize the district's administration to submit a request to the School Budget Review Committee for a modified supplement amount in the amount of \$74,497 due to an increase of certified enrollment from the prior year. Postma seconded, carried 4-0.

Postma moved to authorize the district's administration to submit a request to the School Budget Review Committee for a modified supplement amount of \$4,553.01 for providing an English language learner program for students who have exceeded five years of weighted funding in the Fall 2021. Jans seconded, carried 4-0.

Davis moved to approve excess Limited English Proficient (LEP) costs for serving English Language Learners in the applicable program for the 2020-2021 school year in the amount of \$55,687.10. Postma seconded, carried 4-0.

Jans moved to approve the 1st reading and waive the 2nd reading of policies 205, 206.1, 206.2, 208 and 208.1E1, 206.3, 206.4, 207, 105, 401.4 502.4, 606.6 and rescind policies 205.1, 205.2, and 307. Postma seconded, carried 4-0.

In personnel, Jans moved to approve the resignation of Mark Lutmer, High School Assistant Baseball Coach; the hiring of Dale Jansma, Sheila Maxwell, Allison Van Aartsen, After School Program Teachers and Sherri Ladd, Secondary Learner Assistant; the hiring of Ethan Pulscher, Middle School Track Coach; Jarod DeBey, High School Assistant Softball Coach; and Connie Jansma, High School Assistant Softball Coach. Postma seconded, carried 4-0.

The next regular board meeting will be at 5:00 P.M. on Wednesday, December 15, 2021 in the Central Lyon board room. A work session will follow.

Davis moved to adjourn at 8:43 P.M. and Jans seconded, carried 4-0.

2

\$0.00

\$0.00

\$0.00

**Central Lyon Community School
Activity & Proprietary Funds**

for the MONTH ending NOVEMBER, 2021 (non-cumulative)

	Activity Fund	Hot Lunch Fund	Student Construction	FFA Farm Fund	Split Funding
Opening Balance	\$316,848.34	\$293,061.96	\$23,474.47	\$1,149.65	\$684,367.97
Activities					
Sales & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance/Split	\$0.00	\$65,001.86	\$0.00	\$0.00	\$0.00
Misc	\$92,931.49	\$0.00	\$0.00	\$176.85	\$15,952.66
Total Revenues	\$92,931.49	\$65,001.86	\$0.00	\$176.85	\$15,952.66
Salaries	\$0.00	\$14,521.73	\$0.00	\$0.00	\$0.00
Benefits	\$0.00	\$4,333.91	\$0.00	\$0.00	\$0.00
Health Insurance/Split	\$0.00	\$0.00	\$0.00	\$0.00	\$1,507.96
Misc	\$38,798.88	\$18,228.65	\$33,848.65	\$66.83	\$0.00
Payables/Receivables	\$0.00	-\$789.58	\$0.00	\$0.00	\$0.00
Total Expenditures	\$38,798.88	\$36,294.71	\$33,848.65	\$66.83	\$1,507.96
Cash Balance	\$370,980.95	\$321,769.11	-\$10,374.18	\$1,259.67	\$698,812.67
Checking	\$171,559.28	\$321,769.11	-\$10,374.18	\$1,259.67	\$698,812.67
Frontier Bank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
USBank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Premier Bank	\$199,421.67	\$0.00	\$0.00	\$0.00	\$0.00
Deposit Balance	\$370,980.95	\$321,769.11	-\$10,374.18	\$1,259.67	\$698,812.67

GENERAL FUND SUMMARY
for the month ending

NOVEMBER, 2021

OPENING BALANCE 3,019,331.12

INCOME

PROPERTY TAX 79,025.94
UTILITY REPLACEMENT 0.00
INSTRUCT SUPP SURTAX 690.78
COMM & INDUSTRIAL 0.00

TOTAL PROP/SURTAX

79,716.72

STATE AID

PRE-SCHOOL 370,874.00
TEACHER COMP 16,193.00
TEACHER PD 45,232.00
EARLY INTERVENTION 5,205.00
TEACHER LEADERSHIP 4,865.00
AEA FLOW THROUGH 26,131.00
0.00

TOTAL STATE AID

468,500.00

LOCAL

STATE 67,828.15
FEDERAL 0.00
28,232.82

TOTAL REVENUE

644,277.69

EXPENDITURES

SALARIES 486,804.52
BENEFITS 161,253.41
PROF & TECH SERVICES 35,597.26
PROPERTY SERVICES 6,205.33
PURCHASED SERVICES W/ OE 41,651.29
SUPPLIES 33,081.44
PROPERTY/EQUIPMENT 9,474.16
MISC 327.00
OTHER USES 0.00

TOTAL EXPENDITURES

774,394.41

RECEIVABLES

0.00

PAYABLES

(513.57)

CASH BALANCE

2,889,727.97

DEPOSITS

FRONTIER BANK 2,889,714.40
US BANK
PREMIER BANK
ISJIT 13.57

TOTAL DEPOSITS

2,889,727.97

CUMULATIVE 3 Year Comparison

	2019-2020	2020-2021	2021-2022	Variance Prior Year	Cumulative REV vs EXP
REVENUE					
July	\$ 750	\$ 30,036	\$ 12,413	\$ (17,623)	
August	\$ 869,107	\$ 154,930	\$ 46,268	\$ (108,662)	
September	\$ 970,530	\$ 973,844	\$ 1,023,197	\$ 49,353	
October	\$ 2,751,303	\$ 2,768,116	\$ 3,034,724	\$ 266,608	
November	\$ 3,322,667	\$ 3,352,992	\$ 3,679,001	\$ 326,009	
December	\$ 4,299,386	\$ 4,369,834			
January	\$ 4,951,754	\$ 5,035,312			
February	\$ 5,926,651	\$ 5,691,857			
March	\$ 6,574,337	\$ 6,383,614			
April	\$ 8,159,036	\$ 8,526,519			
May	\$ 8,968,120	\$ 9,386,749			
June	\$ 9,698,755	\$ 10,356,877			
EXPENDITURES					
July	\$ 210,068	\$ 204,857	\$ 300,679	\$ 95,822	(288,266.16)
August	\$ 461,870	\$ 413,805	\$ 528,726	\$ 114,921	(482,458.12)
September	\$ 1,178,122	\$ 1,142,346	\$ 1,236,976	\$ 94,630	(213,778.48)
October	\$ 1,888,019	\$ 1,861,423	\$ 1,989,616	\$ 128,193	1,045,108.22
November	\$ 2,636,711	\$ 2,591,408	\$ 2,764,010	\$ 172,602	914,991.50
December	\$ 3,526,410	\$ 3,414,549			0.00
January	\$ 4,246,678	\$ 4,261,971			0.00
February	\$ 5,349,296	\$ 5,009,921			0.00
March	\$ 6,090,181	\$ 5,703,859			0.00
April	\$ 6,859,711	\$ 6,832,300			0.00
May	\$ 7,641,375	\$ 7,681,710			0.00
June	\$ 9,586,770	\$ 9,510,599			0.00
CASH					
July	\$ 1,083,716	\$ 1,401,448	\$ 2,003,348	\$ 601,900	
August	\$ 476,183	\$ 930,145	\$ 1,498,666	\$ 568,522	
September	\$ 614,377	\$ 1,015,068	\$ 1,753,392	\$ 738,324	
October	\$ 1,687,276	\$ 2,091,235	\$ 3,019,331	\$ 928,096	
November	\$ 1,517,632	\$ 1,962,302	\$ 2,889,728	\$ 927,426	
December	\$ 1,605,849	\$ 2,231,515			
January	\$ 1,542,775	\$ 1,975,203			
February	\$ 1,424,479	\$ 1,883,563			
March	\$ 1,334,779	\$ 1,881,273			
April	\$ 2,154,406	\$ 2,899,233			
May	\$ 2,188,896	\$ 2,912,455			
June	\$ 2,125,421	\$ 2,840,845			

GENERAL FUND BOARD REPORT
DECEMBER 2021

<u>Vendor Name</u>		<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1				
Checking	1	Fund: 10	OPERATING FUND		
AFLAC INSURANCE		333871	ADDTL EMPLOYEE INSURANCE	1,499.78	
			Vendor Total:		1,499.78
AFLAC		0000059907	ADDTL EMPLOYEE INSURANCE	241.66	
			Vendor Total:		241.66
AHLERS AND COONEY P.C.		812920	PEEL/SAVE ELECTION LEGAL ASSIST	1,038.60	
			Vendor Total:		1,038.60
ARCHITECTURAL ROOFING & SHEETMETAL, INC		SI87006379	ROOF REPAIR	425.00	
			Vendor Total:		425.00
AVESIS THIRD PARTY ADMINISTRATORS, INC		2799452	VISION INSURANCE	444.69	
			Vendor Total:		444.69
BEELNER SERVICE, INC		95232, 95451	SPRINKLER SYSTEM DRAIN, REPAIRS	748.00	
			Vendor Total:		748.00
BOB'S PIANO SERVICE INC		69902	PIANO SERVICE	230.00	
			Vendor Total:		230.00
CAMBIUM ASSESSMENT, INC		D-IOWA-281	ELA ASSESSMENT	336.00	
			Vendor Total:		336.00
CENTRAL LYON ACTIVITY FUND		21/22 UNofIA	ROBOTICS REIMB	485.00	
			Vendor Total:		485.00
CENTURY BUSINESS PRODUCTS		595626	TECHNOLOGY SUPPLIES	129.13	
			Vendor Total:		129.13
CHILDREN'S CARE HOSPITAL & SCHOOL		10/2021 SpED	10/2021 SpED SERVICES SERVICE	6,268.00	
			Vendor Total:		6,268.00
COOPERATIVE ENERGY COMPANY		11/2021 STMT	TIRES, REPAIRS	2,306.00	
			Vendor Total:		2,306.00
CULLIGAN SOFT WATER SERVICE		thru 11/19/21	SALT, WATER	1,168.50	
			Vendor Total:		1,168.50
D/B/A PREMIER COMMUNICATIONS, PREMIER NETWORK SOLUTIONS		9655	CONSULTING SERVICES	400.00	
			Vendor Total:		400.00
DEBOER, EVAN		11/3/21 REIMB	DRIVER MEAL	14.19	
			Vendor Total:		14.19
DENNY'S SANITATION		484863	DISPOSAL	423.00	
			Vendor Total:		423.00

GENERAL FUND BOARD REPORT
DECEMBER 2021

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
DEUTSCH, EMILY	20211206	REIMBURSEMENT	20.00	
		Vendor Total:		20.00
DOON PRESS	11/21	LEGAL ADVERTISING	266.25	
		Vendor Total:		266.25
EDGEUNITY	849131	ED CREDIT SOFTWARE	5,250.00	
		Vendor Total:		5,250.00
FLEXIBLE BENEFIT SERVICE CORPORATION	833700434185	FLEX FEES	45.63	
		Vendor Total:		45.63
G&R CONTROLS, INC	11/2021	STMT HVAC REPAIRS, PARTS	1,463.62	
		Vendor Total:		1,463.62
GEORGE OFFICE PRODUCTS	1255634	CHAIRS	156.00	
		Vendor Total:		156.00
GORDON FLESCH COMPANY	13533298	PRINTER TONER	572.00	
GORDON FLESCH COMPANY	13548690	COPIER MAINTENANCE	1,340.00	
		Vendor Total:		1,912.00
GRAHAM TIRE S. F. NORTH	0202915101	BUS TIRES	720.52	
		Vendor Total:		720.52
HARMAN, JESSICA	11/2021	TQPD CONF REIMB	374.72	
		Vendor Total:		374.72
HEALTH SERVICES OF LYON CO	911	NURSING & WELLNESS	4,446.00	
		Vendor Total:		4,446.00
HUISMAN, KYLER	11/29/21	DRIVER MEAL REIMB	15.72	
	REIMB			
		Vendor Total:		15.72
INCLUSIVE TLC	34270	SpED LICENSURE	278.00	
		Vendor Total:		278.00
IOWA SCHOOLS EMPLOYEE BENEFITS	33915	DENTAL	3,443.70	
		Vendor Total:		3,443.70
JW PEPPER & SON	363659918	MUSIC SUPPLIES	111.99	
JW PEPPER & SON	363827467	MS BAND MUSIC	379.99	
		Vendor Total:		491.98
KONE INC.	962071590	ELEVATOR MAINT & REPAIRS	178.55	
		Vendor Total:		178.55
KULLY SUPPLY INC	563550	PLUMB PARTS, REPAIRS	317.43	
		Vendor Total:		317.43
LAKESHORE LEARNING MATERIALS	502438112821	PRE-K SUPPLIES	247.67	
		Vendor Total:		247.67
LEGALSHIELD	20211119	ADDT'L INSURANCE	15.95	
		Vendor Total:		15.95

GENERAL FUND BOARD REPORT
DECEMBER 2021

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
LINCOLN NATIONAL LIFE INSURANCE COMPANY, THE	12/21 LIFE/ADD	LIFE/LTD INSURANCE	918.57	
		Vendor Total:		918.57
MARTIN BROS. DISTRIBUTING, INC	20211212- 0002	CLEANING SUPPLIES, ICE MELT	1,855.03	
MARTIN BROS. DISTRIBUTING, INC	9224720- 9224723	BP PROGRAM SUPPLIES	1,086.38	
MARTIN BROS. DISTRIBUTING, INC	9244106-107- 108	SUPPLIES, FOOD	571.25	
MARTIN BROS. DISTRIBUTING, INC	9255576	SUPPLIES	258.32	
		Vendor Total:		3,770.98
MCCARTY MOTORS	11/2021 STMT	MOWER SERVICE, REPAIRS	789.01	
		Vendor Total:		789.01
MOBILITYWORKS OF TEA	RO#TEA- 551270	SpED LIFT SERVICE, BUS 1	406.13	
		Vendor Total:		406.13
NEW CENTURY PRESS INC/LYON CO. REPORTER	00180162	ADVERTISING	200.70	
NEW CENTURY PRESS INC/LYON CO. REPORTER	11/2021 ADS	ADVERTISING	330.13	
		Vendor Total:		530.83
NORTHWEST AEA	1401	CREATIVE SERVICE COPIES	11.70	
		Vendor Total:		11.70
NORTHWEST IOWA COMMUNITY COLL	1296	DRVER COURSE	30.00	
		Vendor Total:		30.00
PITNEY BOWES	3314802424	POSTAGE METER	163.02	
		Vendor Total:		163.02
POPKES CAR CARE	11/2021 FUEL	11/2021 FUEL	4,289.78	
		Vendor Total:		4,289.78
PREMIER COMMUNICATIONS	12306299, 12319169	INTERNET/PHONE	932.57	
		Vendor Total:		932.57
ROCK RAPIDS CASHWAY LUMBER, INC	11/2021 STMT	BLDG REPAIRS, HOUSE PROJECT	536.90	
		Vendor Total:		536.90
ROCK RAPIDS HARDWARE	11/2021 STMT	SUPPLIES, HOUSE PROJECT, FARM	503.01	
		Vendor Total:		503.01
ROCK RAPIDS REPAIR	3857	VEHICLE REPAIRS	541.05	
		Vendor Total:		541.05
ROCK RAPIDS UTILITIES	thru 11/1/2021	UTILITIES	15,376.30	
		Vendor Total:		15,376.30
ROCK VALLEY COMMUNITY SCHOOL	21/22 SEM1 OE	21/22 SEM1	92,872.46	

GENERAL FUND BOARD REPORT
DECEMBER 2021

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
ROCK VALLEY COMMUNITY SCHOOL	FY2022 CONCURRENT	FY22 CONCURRENT BILLING	198.74	
		Vendor Total:		93,071.20
RUNNING SUPPLY, INC	11/2021 STMT	SUPPLIES, FARM	69.82	
		Vendor Total:		69.82
SANFORD HEALTH OCCUPATIONAL MEDICINE CLINIC	632152	DRIVER TESTING	94.50	
		Vendor Total:		94.50
SANFORD PATIENT FINANCIAL SERVICES	313031532	DRIVER PHYSICALS	200.00	
		Vendor Total:		200.00
SCHMITT MUSIC CENTERS	4314961	REEDS	21.14	
		Vendor Total:		21.14
SIOUX CITY COMMUNITY SCHOOL DISTRICT	21/22 QTR1 TUITION	21/22 REG ED BILLING	200.75	
		Vendor Total:		200.75
STAN HOUSTON EQUIPMENT	2011729	PARTS	234.54	
		Vendor Total:		234.54
SUNSHINE FOODS	11/2021 #203	SUPPLIES	346.68	
SUNSHINE FOODS	11/2021 #266	FACS SUPPLIES	521.87	
SUNSHINE FOODS	11/21 #134	11/2021 FRUIT & VEGGIES	1,878.91	
SUNSHINE FOODS	11/21 #256	SUPPLIES, SOAP	228.61	
		Vendor Total:		2,976.07
THOMAS BUS SALES OF IOWA, INC.	X100011830: 01	PARTS	105.00	
		Vendor Total:		105.00
TIMBERLINE BILLING SERVICE LLC	22823	MEDICAID ASSIST	1,175.09	
		Vendor Total:		1,175.09
TRAFERA, LLC	I000220042	DELL LAPTOPS	17,430.00	
		Vendor Total:		17,430.00
US BANK	10/2021 STMT	SUPPLIES, TRAVEL, TECH	2,459.03	
US BANK	11/2021 CC STMT	TECH, TRAVEL, SUPPLIES, ACTIVITIES	2,636.56	
US BANK	880277	SpED EQUIPMENT	130.13	
US BANK	880281	MEDIA CTR BOOKS	78.29	
US BANK	880284	RAZ KIDS LICENSE 3 LICENSE	235.98	
US BANK	880285	2 RAZ KIDS LICENSE FOR TK	157.32	
US BANK	880286	PBIS LEADERSHIP FORUM	100.00	
US BANK	880287	K-3 STEAM BOOKS	135.85	
US BANK	880289	SpED EQUIPMENT_SWING	1,170.66	
US BANK	880290	SpED CHAIR	115.13	
US BANK	880291	ASSIGNMENT BOOKS	111.60	
US BANK	880292	CLASSROOM SUPPLIES	115.88	
US BANK	880294	PRE-K SUPPLIES	459.80	
US BANK	880295	PRE-K SUPPLIES	127.87	
US BANK	880297	CLASSROOM BOOKS	301.71	
US BANK	880298	MEDIA CTR BOOKS	711.94	
US BANK	880299	MEDIA CTR BOOKS	349.12	

GENERAL FUND BOARD REPORT
DECEMBER 2021

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	9,396.87
VAN'T HUL REPAIR INC	6630	BUS 9 REPAIRS	260.00	
			Vendor Total:	260.00
WAAGMEESTER LAW OFFICE	11/2021 STMT	LEGAL SERVICES	226.00	
			Vendor Total:	226.00
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	213140006492 ,0007271	12/2021 HEALTH INSURANCE PREMIUMS	75,525.70	
			Vendor Total:	75,525.70
WELLS, JACLYN	20211206	REIMBURSEMENT	20.00	
			Vendor Total:	20.00
WEST LYON COMMUNITY SCHOOL DIS	21/22 SEM1 OE	21/22 SEM1	18,472.25	
			Vendor Total:	18,472.25
			Fund Total:	284,080.07
Checking	1	Fund: 64 STUDENT CONSTRUCTION		
ROCK RAPIDS CASHWAY LUMBER, INC	11/2021 STMT	BLDG REPAIRS, HOUSE PROJECT	3,841.86	
			Vendor Total:	3,841.86
ROCK RAPIDS HARDWARE	11/2021 STMT	SUPPLIES, HOUSE PROJECT, FARM	342.25	
			Vendor Total:	342.25
			Fund Total:	4,184.11
Checking	1	Fund: 69 ENTERPRISE/FFA PROPERTY		
H AND S HOMEBUILDING CENTER	101809	FARM EQUIP/REPAIRS	64.72	
			Vendor Total:	64.72
ROCK RAPIDS HARDWARE	11/2021 STMT	SUPPLIES, HOUSE PROJECT, FARM	9.99	
			Vendor Total:	9.99
ROCK RAPIDS UTILITIES	thru 11/1/2021	UTILITIES	42.55	
			Vendor Total:	42.55
RUNNING SUPPLY, INC	11/2021 STMT	SUPPLIES, FARM	1,065.02	
			Vendor Total:	1,065.02
			Fund Total:	1,182.28
Checking	1	Fund: 71 SPLIT FUNDING		
SECURE BENEFITS SYSTEMS	0000068387	NOV 2021 CLAIMS, FEES	5,982.55	
			Vendor Total:	5,982.55
			Fund Total:	5,982.55
			Checking Account Total:	295,429.01
<u>Checking</u>	2			
Checking	2	Fund: 61 SCHOOL NUTRITION FUND		
AFLAC INSURANCE	333871	ADDTL EMPLOYEE INSURANCE	260.39	
			Vendor Total:	260.39
AVESIS THIRD PARTY ADMINISTRATORS,	2799452	VISION INSURANCE	8.76	

GENERAL FUND BOARD REPORT
DECEMBER 2021

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
INC				
			Vendor Total:	8.76
CASEY'S BAKERY	11/2021 STMT	BAKERY ITEMS	1,832.37	
			Vendor Total:	1,832.37
EAST SIDE JERSEY DAIRY, INC	11/2021 STMT	11/21 DAIRY	1,746.43	
EAST SIDE JERSEY DAIRY, INC	11/21 ELEM	11/21 ELEM MILK	1,027.75	
	STMT			
			Vendor Total:	2,774.18
HOBART SALES & SERVICE	OC93201,	DISHWASER PARTS, REPAIR	200.33	
	OC93221			
			Vendor Total:	200.33
IOWA SCHOOLS EMPLOYEE BENEFITS	33915	DENTAL	59.16	
			Vendor Total:	59.16
LINCOLN NATIONAL LIFE INSURANCE COMPANY, THE	12/21	LIFE/LTD INSURANCE	48.45	
	LIFE/ADD			
			Vendor Total:	48.45
MARTIN BROS. DISTRIBUTING, INC	9224719	FOOD, SUPPLIES	4,388.02	
MARTIN BROS. DISTRIBUTING, INC	9244106-107-108	SUPPLIES, FOOD	4,574.55	
MARTIN BROS. DISTRIBUTING, INC	9255575	FOOD, SUPPLIES	3,549.41	
MARTIN BROS. DISTRIBUTING, INC	CR# 9255575	FOOD	(28.31)	
MARTIN BROS. DISTRIBUTING, INC	CR#9244106	CREDIT MEMO	(9.00)	
			Vendor Total:	12,474.67
RAPIDS WHOLESALE	I2006360	SUPPLIES	178.50	
			Vendor Total:	178.50
SUNSHINE FOODS	11/21 #250	FOOD	83.55	
			Vendor Total:	83.55
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	213140006492,0007271	12/2021 HEALTH INSURANCE PREMIUMS	2,016.16	
			Vendor Total:	2,016.16
			Fund Total:	19,936.52
			Checking Account Total:	19,936.52
<u>Checking</u>	3			
Checking	3	Fund: 21 STUDENT ACTIVITY FUND		
ARENA SPORTS ACADEMY	12/20/21 JV	WRESTLING ENTRY TOURNEY	120.00	
			Vendor Total:	120.00
BIG GAME FOOTBALL FACTORY	1983	MS/HS FOOTBALLS	1,238.83	
			Vendor Total:	1,238.83
BOB'S PIANO SERVICE INC	69902	PIANO SERVICE	115.00	
			Vendor Total:	115.00
CENTRAL LYON COMMUNITY SCHOOL DISTRICT	10/21 FCCLA	FCCLA FALL RALLY RALLY	60.00	
			Vendor Total:	60.00

GENERAL FUND BOARD REPORT
DECEMBER 2021

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
COMPOUND SPORTSWEAR LLC	3677	WRESTLING WARM-UP/PRACTICE APPAREL	652.05	
		Vendor Total:		652.05
CUNNINGHAM, ROBERT	12/21/21 BBALL	OFFICIAL	120.00	
		Vendor Total:		120.00
DAKTRONICS, INC	#779891-1-2	SHOT CLOCKS, LIGHTING	2,057.00	
		Vendor Total:		2,057.00
DEGROOT, DREW	12/2/21 WRESTLE	OFFICIAL	130.00	
		Vendor Total:		130.00
DEWIT, JOEL	12/14/21 BBALL	OFFICIAL	60.00	
DEWIT, JOEL	12/17/21 BBALL	OFFICIAL	90.00	
		Vendor Total:		150.00
DOCKER, KELLI	63166	YEARBOOK SERVICES	125.35	
		Vendor Total:		125.35
EAST HIGH BANDS - EAST HIGH SCHOOL	21/22 HONOR BAND	6TH GR. HONOR BAND	144.00	
		Vendor Total:		144.00
EAST SIDE JERSEY DAIRY, INC	11/2021 STMT	11/21 DAIRY	264.08	
		Vendor Total:		264.08
ECKENROD, BRUCE	12/16/21 BBALL	OFFICIAL	80.00	
ECKENROD, BRUCE	12/9/21 BBALL	OFFICIAL	80.00	
		Vendor Total:		160.00
EEKHOFF, KEVIN	12/14/21 BBALL	OFFICIAL	120.00	
		Vendor Total:		120.00
ENGLEMAN, JASON	12/2/21 MS BALL	OFFICIAL	80.00	
ENGLEMAN, JASON	12/20/21 BBALL	OFFICIAL	80.00	
ENGLEMAN, JASON	12/21/21 BBALL	OFFICIAL	60.00	
		Vendor Total:		220.00
ETHREADS EMBROIDERY	12033	OFFICER JACKETS	58.85	
		Vendor Total:		58.85
FOLTZ, DAVE	12/16/21 BBALL	OFFICIAL	80.00	
FOLTZ, DAVE	12/17/21 BBALL	OFFICIAL	60.00	
FOLTZ, DAVE	12/2/21 BBALL	OFFICIAL	80.00	
FOLTZ, DAVE	12/21/21 BBALL	OFFICIAL	60.00	

GENERAL FUND BOARD REPORT
DECEMBER 2021

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	280.00
FREESE, RYAN	12/17/21 BBALL	OFFICIAL	120.00	
FREESE, RYAN	21/22 FEES	21/22 SCHEDULE FEE _ CHEROKEE CSD	100.00	
			Vendor Total:	220.00
FUNDRAISING MANAGER/MRS. FIELDS	28386	BAND/CHOIR TRIP	13,291.20	
			Vendor Total:	13,291.20
GRAPHIC EDGE LLC, THE	1533204	CL-GLR FB BEANIES	992.40	
GRAPHIC EDGE LLC, THE	1543090	CUSTOM HEADGEAR	740.19	
GRAPHIC EDGE LLC, THE	1549011	GIRLS BBALL TEAM SHIRTS	235.93	
GRAPHIC EDGE LLC, THE	1551770	SOFTBALL UNIFORM SAMPLES	170.96	
			Vendor Total:	2,139.48
GREAT LAKES SCRIP CENTER	I19327268	GIFT CARDS	90.65	
			Vendor Total:	90.65
GROUP TRAVEL PLANNERS	11/29/21 INV	CHOIR/BAND TRIP	26,784.00	
			Vendor Total:	26,784.00
HAKEN, JOSH	12/13/21 BBALL	OFFICIAL	80.00	
			Vendor Total:	80.00
HANSEN, AL	12/11/21 BBALL	OFFICIAL	120.00	
			Vendor Total:	120.00
HENRY SCHEIN MEDICAL INC	13119827	TRANIER SUPPLIES	757.97	
			Vendor Total:	757.97
HUDL & HUDL PRO	01242985	HUDL ASSIST _ BASKETBALL	1,600.00	
HUDL & HUDL PRO	01253208	SPORTS ASSIST	1,999.00	
			Vendor Total:	3,599.00
IOWA GIRLS' HIGH SCHOOL ATHLETIC UNION	19795	SCOREBOOK COVERS	32.00	
			Vendor Total:	32.00
IOWA HIGH SCHOOL ATHLETIC ASSOCIATION	inv2581	POST SEASON FOOTBALL BROADCAST RIGHTS	650.00	
			Vendor Total:	650.00
IOWA HIGH SCHOOL MUSIC ASSOC	692	JAZZ CHOIR REGISTRATION	125.00	
			Vendor Total:	125.00
IOWA HS BASEBALL COACHES ASSOCIATION	21/22 BASEBALL	MEMBERSHIP	30.00	
			Vendor Total:	30.00
IOWA LAKES COMMUNITY COLLEGE	21/22 JAZZ BAND	JAZZ CONTEST	145.00	
			Vendor Total:	145.00
JOHNSON, BRETT	12/21/21 BBALL	OFFICIAL	120.00	

GENERAL FUND BOARD REPORT
DECEMBER 2021

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	120.00
JW PEPPER & SON	36389127	HS BAND MUSIC	121.99	
			Vendor Total:	121.99
KEITH, RUSTY	12/11/21 BBALL	OFFICIAL	120.00	
			Vendor Total:	120.00
KLINGENBERG, TAYLOR	12/11/21 BBALL	OFFICIAL	120.00	
KLINGENBERG, TAYLOR	V*12/11/21 BBALL	OFFICIAL	(120.00)	
			Vendor Total:	0.00
KONECHNE, BROOKE	11/21 AFTER PROM	AFTER PROM PRIZE REIMB	903.26	
			Vendor Total:	903.26
KRUSE, DANIEL	11/29/21 BBALL	OFFICIAL	80.00	
KRUSE, DANIEL	12/20/21 BBALL	OFFICIAL	80.00	
KRUSE, DANIEL	12/21/21 BBALL	OFFICIAL	60.00	
			Vendor Total:	220.00
LUCAS, JEFF	12/14/21 BBALL	OFFICIAL	120.00	
			Vendor Total:	120.00
MADSEN, CRAIG	12/17/21 BBALL	OFFICIAL	120.00	
			Vendor Total:	120.00
MARTIN BROS. DISTRIBUTING, INC	20211212	CONCESSIONS	1,505.63	
MARTIN BROS. DISTRIBUTING, INC	20211212- 0001	VENDING SUPPLIES	490.73	
			Vendor Total:	1,996.36
MCCORMACK DISTRIBUTING CO	1180561	ICE CREAM FLAVORS	487.50	
			Vendor Total:	487.50
MOC-FLOYD VALLEY COMM SCHOOL	12/6/21 JV WRESTLING	JV WRESTLING ENTRY FEE	100.00	
			Vendor Total:	100.00
MOON CREEK VETERINARY CLINIC	77194	FFA NAT'L CONV SUPPLIES	30.82	
			Vendor Total:	30.82
MYRLE, KURT	12/11/21 BBALL	OFFICIAL	120.00	
MYRLE, KURT	V*12/11/21 BBALL	OFFICIAL	(120.00)	
			Vendor Total:	0.00
NORTHWEST IA BANDMASTERS ASSOC	21/22 JAZZ BAND	JAZZ BAND CONTEST	150.00	
			Vendor Total:	150.00

GENERAL FUND BOARD REPORT
DECEMBER 2021

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
NW DISTRICT FFA	21/22 FFA SHIRTS	FFA SUPPLIES	227.50	
		Vendor Total:		227.50
OKOBOJI COMMUNITY SCHOOL	12/4/21 TOURNEY FEE	12/4/21 WRESTLING TOURNEY FEE	100.00	
		Vendor Total:		100.00
ORTMAN, PAUL	12/11/21 BBALL	OFFICIAL	120.00	
		Vendor Total:		120.00
PEDERSEN, JEN	11/21 AFTER PROM	AFTER PROM PRIZE REIMB	1,870.23	
PEDERSEN, JEN	2022 PROM_1	2022 PROM REIMB	285.69	
		Vendor Total:		2,155.92
PEPSIAMERICAS	11/2021 STMTS	VENDING, CONCESSIONS	1,690.84	
		Vendor Total:		1,690.84
PFEIFER, JAMES	12/16/21 WRESTLE	OFFICIAL	130.00	
		Vendor Total:		130.00
PYTLESKI, JEROME	12/14/21 BBALL	OFFICIAL	60.00	
PYTLESKI, JEROME	12/17/21 BBALL	OFFICIAL	60.00	
PYTLESKI, JEROME	12/21/21 BBALL	OFFICIAL	60.00	
		Vendor Total:		180.00
REINEKE, MATTHEW	12/2/21 WRESTLE	OFFICIAL	130.00	
		Vendor Total:		130.00
REINKE, BLAKE	12/21/21 BBALL	OFFICIAL	120.00	
		Vendor Total:		120.00
ROCK RAPIDS CASHWAY LUMBER, INC	11/2021 STMT	BLDG REPAIRS, HOUSE PROJECT	1,162.20	
		Vendor Total:		1,162.20
ROSENBERRY, KEN	12/13/21 BBALL	OFFICIAL	80.00	
ROSENBERRY, KEN	12/14/21 BBALL	OFFICIAL	60.00	
ROSENBERRY, KEN	V*12/13/21 BBALL	OFFICIAL	(80.00)	
		Vendor Total:		60.00
RSCHOOL TODAY - DISTRIBUTED WEBSITE CORPORATION	63170	21/22 ACTIVITY SCHEDULER	300.00	
		Vendor Total:		300.00
SCHNEIDERMAN, CRAIG	12/13/21 BBALL	OFFICIAL	80.00	
SCHNEIDERMAN, CRAIG	12/14/21 BBALL	OFFICIAL	60.00	
SCHNEIDERMAN, CRAIG	12/17/21	OFFICIAL	90.00	

GENERAL FUND BOARD REPORT
DECEMBER 2021

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
SCHNEIDERMAN, CRAIG	BBALL 12/9/21 BBALL	OFFICIAL	80.00	
		Vendor Total:		310.00
SELLARS, THOMAS	12/16/21 WRESTLE	OFFICIAL	130.00	
		Vendor Total:		130.00
SHELDON COMMUNITY SCHOOL DIST	11/29/21 JVWRESTLING	JV WRESTLING ENTRY FEE	70.00	
		Vendor Total:		70.00
SPENCER COMMUNITY SCHOOL DISTRICT	12/18/21 TOURNEY	WRESTLING TOURNEY	150.00	
		Vendor Total:		150.00
SUNSHINE FOODS	10/21 #252	FFA SUPPLIES	1,236.50	
SUNSHINE FOODS	11/2021 #252	FFA SUPPLIES	51.92	
SUNSHINE FOODS	11/21 #256	SUPPLIES, SOAP	77.73	
		Vendor Total:		1,366.15
T & R TROPHIES PLUS - ADRIAN, MN	650	ENGRAVING - FB TROPHY	14.30	
		Vendor Total:		14.30
TODD'S	I19327268	GIFT CARDS	532.00	
		Vendor Total:		532.00
TRAVEL ADVANTAGE, THE	21/22 FFA NAT'L	FFA NAT'L CONVENTION FLIGHTS	1,096.17	
		Vendor Total:		1,096.17
US BANK	21/22 WINTER FORMAL	21/22 WINTER FORMAL START CASH	300.00	
		Vendor Total:		300.00
US BANK	10/2021 STMT	SUPPLIES, TRAVEL, TECH	2,877.48	
US BANK	11/2021 CC STMT	TECH, TRAVEL, SUPPLIES, ACTIVITIES	3,817.38	
US BANK	860167	HONOR SQUAD ROOMS	601.42	
		Vendor Total:		7,296.28
WEDEL, NATHAN	12/11/21 BBALL	OFFICIAL	120.00	
WEDEL, NATHAN	V*12/11/21 BBALL	OFFICIAL	(120.00)	
		Vendor Total:		0.00
WILLMOTT, SCOTT	12/14/21 BBALL	OFFICIAL	120.00	
		Vendor Total:		120.00
		Fund Total:		76,330.75
		Checking Account Total:		76,330.75

Checking

4

Checking	4	Fund: 33	LOCAL OPTION SALES \$ SERVICES TAX (SILO)	
DGR ENGINEERING		00250503	DESIGN SERVICES	738.50
			Vendor Total:	738.50

GENERAL FUND BOARD REPORT
DECEMBER 2021

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
FRONTIER BANK	SERIES 2014,	SERIES 2014 BONDS INTEREST	18,450.00
	1/21INT		
FRONTIER BANK	V*SERIES	SERIES 2014 BONDS INTEREST	(18,450.00)
	2014, 1/21I		
		Vendor Total:	0.00
		Fund Total:	738.50
Checking	4	Fund: 36	PHYSICAL PLANT & EQUIPMENT
CANON FINANCIAL SERVICES INC	27751018	COPIER LEASE	1,607.74
		Vendor Total:	1,607.74
DAKTRONICS, INC	#779891-1-2	SHOT CLOCKS, LIGHTING	7,816.00
		Vendor Total:	7,816.00
TRAFERA, LLC	I000220042	DELL LAPTOPS	19,920.00
		Vendor Total:	19,920.00
		Fund Total:	29,343.74
		Checking Account Total:	30,082.24

November 2021 Payroll Totals

General Fund

Gross Salaries	\$486,804.52
District Benefits	\$79,305.08
District SS/Medicare	\$36,086.12
District IPERS	\$45,515.61
Employee Share Insurance	\$80,459.00
Total District Cost	<hr/> \$567,252.33

Hot Lunch Fund

Gross Salaries	\$14,521.73
District Benefits	\$1,981.05
District SS/Medicare	\$1,006.30
District IPERS	\$1,346.56
Employee Share Insurance	\$3,182.50
Total District Cost	<hr/> \$15,673.14



Central Lyon Community School

1010 S. Greene St.
Rock Rapids, IA 51246

712.472.2664
712.472.2115

Brent Jorth, Superintendent
Jason Engleman, 7-12 Principal
Steve Harman, PS-6 Principal

www.centrallyon.org

Mission: To provide an exceptional education, opportunities, and resources for all students to become productive, life-long learners.

SCHOOL BOARD VACANCY APPLICATION

Please complete the following application indicating your interest in filling the board vacancy that will be appointed by the Central Lyon Community School District Board of Directors. The board candidate is required to live in District.

Please mail, email, or drop-off the completed form and any additional material you believe would be helpful by **4:00 p.m. on Tuesday, December 7, to:**

Jackie Wells, School Business Official
Central Lyon Community School
1010 S Greene Street
Rock Rapids IA 51246
Email: jwells@centrallyon.org
712-472-2664 ext. 303

Name: Amy Hartter

Address: 202 Buncombe Drive, Rock Rapids, IA 51246

Phone: 712-470-3518 Cell: 712-470-3518

Email: eahartter@hotmail.com

=====

1. Describe your experience and involvement with the Central Lyon school district.
2. Describe your educational and employment history. See attached
3. How long have you been a resident of Central Lyon school district?
4. What leadership contributions would you bring to the board or what leadership experiences have you had? (e.g. other board work, school involvement, community involvement, coaching or mentoring students/children, worked in education, etc.)

(Continued on Next Page)

5. If appointed to serve on the board, which of the following district goals do you feel you would need to commit your time to learning more about?
1. *Safeguard the health, safety & wellbeing of our students, staff & community.*
 2. *Empower Students*
 - The Central Lyon District will do whatever possible to provide the best education for students of all ages, and all abilities. This includes providing academic programs that analyze the needs of a wide variety of students. High performance by all students and staff in all programs is the expectation of the Central Lyon School Board.
 3. *Empower Staff*
 - All Central Lyon employees are expected to perform at the highest levels, to be professional, to be role models for students, to use resources - including technology appropriately. All staff will realize that we are here for the students first, and that all decisions and actions will be based on this premise. Everyone is accountable to our public, but more importantly our students. The Central Lyon School Board expects accountability from all employees of the district. Every aspect of professionalism is expected to be at the highest levels. This includes fulfilling the expectations of the contract to the fullest.
 4. *Partner with Families and the Community*
 - With a welcoming environment, the Central Lyon School District will partner with families and the community to support the development of all students. School staff will engage in meaningful two-way communication with families to support learning at home and school. Central Lyon staff members will collaborate with community members to identify meaningful partnerships that expand the learning opportunities for students.
 5. *Ensure Financial Health*
 - The Central Lyon District will maintain a strong financial status while continuing to fulfill and maintain the needs of the academic program by providing proper staffing levels and regular curriculum revision. All programs and expenditures must be examined to ensure efficiency and effectiveness within the spectrum of the overall educational program.
 6. *Develop World-Class Facilities and Infrastructure*
 - The Central Lyon District will maintain and provide the necessary and most up-to-date physical plant and equipment purchases including good facilities for all programs, above standard transportation fleet, and up-to-date applicable technology. This will be accomplished through rotational spending and continuous upkeep to provide the best possible amenities to the students and staff while utilizing public tax dollars in a responsible and cost-effective manner.
6. What interests you in serving on the board and filling out the remaining two years of this term?
7. Would you be willing to run at the next school board election in November 2023?

Amy Hartter

School Board Vacancy Application

202 Buncombe Drive, Rock Rapids, IA | Cell (712) 470-3518 | eahartter@hotmail.com

1. I attended Central Lyon schools from 1997 until I graduated in 2005. My mom was also a Central Lyon alum – Class of 1979, so she was very excited to get us back into the school district when we were kids. I currently have three boys attending Central Lyon and will have one more attending soon. I enjoy volunteering in my boys' classrooms often, helping with school events and field trips, and attending Central Lyon events as a family. I have also served on the Central Lyon PTC.
2. I graduated from CLHS in 2005 and received my BS in Nursing from South Dakota State University in 2008. I worked as a nurse in Sioux Falls right after college, then transitioned to Health Services of Lyon County when I had my first child. When Health Services of Lyon County decided to end their home health nursing programs in 2014, I made a career change in order to stay in Rock Rapids. I started working at Home Warranty, Inc. doing accounting work, which eventually evolved and grew into marketing, web design, staff trainer, sales assistant, and office manager. I left my job at Home Warranty earlier this year, and now work independently from home, assisting one of Home Warranty's sales reps directly as his virtual sales assistant.
3. After college, I moved back to Rock Rapids in 2008 and have been a resident of Central Lyon school district since that time.
4. I have held positions on the Rock Rapids Kids Club Board of Directors, the Central Lyon PTC, the Rock Rapids Friends of the Library Board and Lyons Den Wrestling board. I was also involved in developing the PBIS program at Central Lyon as a community member. I have been a Sunday School teacher at our church for the past 10(ish?) years and am very involved in our church youth programs. I overall enjoy being a part of organizations that have a direct impact on the youth in our area.
5. While I feel that I would have to spend time learning about each of the district goals, I'd be most interested in learning about Empowering Students and Empowering Staff in the district.
6. As explained above, I have four boys who either currently attend or will attend Central Lyon schools and have a strong interest in ensuring our schools are the best place for them, and other children in our community, to learn, grow, and thrive.
7. Yes.



Central Lyon Community School

1010 S. Greene St.
Rock Rapids, IA 51246

712.472.2664
712.472.2115

Brent Jorth, Superintendent
Jason Engleman, 7-12 Principal
Steve Harman, PS-6 Principal

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Jackie Wells, School Business Official
Central Lyon Community School
1010 S Greene Street
Rock Rapids IA 51246
Email: jwells@centrallyon.org
712-472-2664 ext. 303

Name: Marcus Kahl

Address: 2750 160th St Rock Rapids IA 51246

Phone: _____ Cell: 605 838 6878

Email: scottkahl@gmail.com

- =====
1. Describe your experience and involvement with the Central Lyon school district.
 2. Describe your educational and employment history.
 3. How long have you been a resident of Central Lyon school district?
 4. What leadership contributions would you bring to the board or what leadership experiences have you had? (e.g. other board work, school involvement, community involvement, coaching or mentoring students/children, worked in education, etc.)

#1 I went to Central Lyon from Kindergarten till I graduated in 1997. I currently have three children attending Central Lyon ranging from Preschool through the 7th grade.

#2 After graduating in 1997 I attended Ellsworth Community College and graduated in 2000 with a Farm operations and management degree.

I started working at the Farmers Coop Exchange in 1999 as part of my on the job training. I worked in several different areas from making feed, driving truck, maintenance supervisor and a custom fertilizer and chemical applicator.

In 2006 I went to work for McCormack Transportation as an Ltl freight driver.

In 2009 I went to work at Lester Feed and Grain. I spent time running the feed mill, driving truck and three years as their Soybean Plant Supervisor.

In 2019 I returned to McCormack Transportation and am currently employed by R&L Carriers who bought out McCormack a few years ago.

#3 Other than the years I was in college I have lived in the Central Lyon District my entire life.

#4 I spent five years as Sr. Rcyf sponsor and spent two years as a Sunday School teacher at the First Reformed Church in Rock Rapids.

I also served four years as a Deacon, two of which I was chairman of the Building Fund also at First Reformed Church.

As Maintenance Supervisor at the Coop and Supervisor of the Beanplant I've had to deal with employees and scheduling. As a custom applicator I've had to deal with some unhappy people.

#5 I believe the district goal I would need to focus the most on educating myself would be learning about the financial health of our district. I am vitally aware of the need to support our students and staff and I believe that one of the most effective ways to do that is to provide resources they need and yet still be fiscally responsible.

#6 I believe as a father who has children that will be in the District for many years to come it is time to be more active in their lives including their education.

#7 Yes. At this time I believe that if I were selected to fill this term I would consider running the in 2023 election.

To: Central Lyon Board of Education
From: Jackie Wells
Date: December 15, 2021
Re: Supplemental Allowable Growth – At Risk & Dropout Prevention

It is our intent to fund the following costs from the general operating fund and to request modified supplemental amount (MSA) for “spending authority” for identified At-Risk students and Drop Out prevention:

- A liaison officer and program for increasing attendance and students’ needs. The district receives \$11,500 from Juvenile Court Services for this position.
- An in-district Central Lyon Alternative Setting (CLAS) program, credit recovery options & Success Center.
- Central Lyon Reading Program excess expenditures beyond the current year Title I allocation and the ESSER III allocation.
- An After-School Program which assists up to 50 students grades 3-8 with homework, reading and testing during the school year, in excess of the ESSER III allocation.
- Guidance counselor services specifically designed for At- Risk students, including work study and school to work programs, in excess of the ESSER III allocation.
- An At-Risk Behavioral Specialist who focuses on students who do not have an IEP or 504 plan and have a history of outbursts, aggression, and defiance.
- Transitional Kindergarten program, currently assisting identified students in two sections, three days per week
- PBIS supports in excess of Title IVA allocation.
- School to Work Programs, a program designed to keep students moving towards graduation and a chosen career field, which may not include post-secondary education.

It is recommended that you approve a request for the requested MSA and required match (and the associated spending authority) the fiscal year 2022-2023 in the amount of \$252,523. These dollars are solely for the purpose of implementing the district’s board-adopted At-Risk/Dropout program.

District plan for at-risk, dropout prevention and returning dropout services for identified students in the 2022-2023 school year.

Services:

1. Juvenile Court Liaison Program

Description: In our 28E Agreement with Lyon County, we committed funds for our share of the liaison officer through the Juvenile Justice Agency in previous years. This program worked very well, however, increasing enrollment, students' needs, and district changes dictated a full-time position, which started in July, 2017. The district receives \$11,500 from Juvenile Court Services for this position. The JCL assists students in a wide range of personal and social concerns, collaborates with DSS and other agencies, provides parent support, arranges education opportunities for parents, intervenes with excessive absences and truancy, assists the county attorney with truancy petitions, works collaboratively with school counselors and at-risk coordinators, provides supervision for probation, attends child-in-need meetings.

Evaluation: The JCL program will be evaluated on an annual basis, in coordination with the Juvenile Justice Agency, to review the case load and the individual cases to determine if interaction with students and law enforcement decline or occur with less severity. The position is also evaluated based on attendance, truancy and graduation rates of the individually identified students.

2. Central Lyon Alternative Setting (CLAS)

Description: The district hosts/serves students in an alternative school on-site setting in the vocational area of the high school with a certified teacher. This setting focuses on individual or small group instruction, individualized learning through exploration of learning styles of the student as well as meeting their social needs. Communication between school and home is especially critical so that students have direct and positive support in both areas. This program is for any student NOT typically suited for all day, every day high school courses but still wants to graduate with a diploma from the district.

Evaluation: Students who are returning or potential dropouts will have their academic progress towards a diploma analyzed to review if they are making progress towards graduation. Student coursework and applicable credits are monitored throughout the semester. Students in this program need to achieve a 36-credit minimum to graduate.

3. Credit Recovery

Description: This program is located within the alternative high school setting and staffed by certified teachers. It utilizes credit recovery software called Edgenuity. The district purchases 4-6 licenses annually to assist in credit recovery because it offers the best opportunities for instruction delivery in most cases and allows students who behind in graduation credits or on the path for an alternative diploma to receive credits in an online, non-traditional format. Student disciplinary action can sometimes lead to students being removed from the classroom, In School Suspension (ISS) or Out of School Suspension. This prevent students who may already be in an at-risk situation to miss regular education instruction and materials. The district utilizes software called SWIVL, which allows remote participation and learning. SWIVL consists of 3-4 licenses, laptop, or other equipment, as well as implementation and supervision by the 7-12 Principal.

Evaluation: The certified teacher works with the guidance counselor and HS principal to

analyze student credit requirement shortfalls and develop individualized plans for credit recovery to achieve subject specific credits toward graduation and post-graduation and career goals.

4. Success Center

Description: The success center is located within the high school and is staffed by certified teachers during open periods to assist students who are currently on the D or F list in grades 9-12. Students may also be assigned to work 1:1 with staff in this setting to complete assignments and monitor attendance and check progress. Students identified for this program will attend services in this room during study halls for tutoring, homework completion, testing, improved communication between students and their regular classroom teachers and to work on strategies to become better students overall.

Evaluation: The district analyzes the numbers of students on the D or F list every mid-term, quarter and semester end. This data is reviewed and compared to previous comparable timeframes to measure success and growth or decreases in the number of failed classes by students.

5. After-School Program (ASP)

Description: This program assists up to 50 students in grades 3-8 with homework, reading and testing during the school year. A typical after school student may not have the resources at home to engage in constructive or productive after school activities or learning. The program helps to eliminate information loss and inspire interest in students. Students are assisted by a certified teacher and paraprofessional with homework completion and testing for up to an hour after school.

Evaluation: Regular classroom teachers are in contact with ASP personnel on a daily basis to ensure students are getting the assistance needed with assignments and to complete them in an accurate and timely manner. Teachers follow up with parents on a regular basis about the student's progress.

6. CL Reading Program beyond Title I Allocation

Description: Identified students in need of reading and math assistance according to the state and local assessment scores are provided with services by 4 certified teachers (3.0 FTE) every day for 20 minutes. The district believes early intervention should occur when students are first identified and at the primary level so that problems will not continue to exist later in the student's education. Small group reading and math instruction is utilized in the program to set a foundation for all other subjects. The Title I allocation for 21/22 is \$88,202 and is sufficient for 1 certified teacher's salary/benefits and a very small portion of another.

Evaluation: Testing is performed on students at 3 or more intervals during the school year. Growth at every trimester is analyzed and monitored. Reading teachers are in constant communication with regular classroom teachers to assess the impact improved reading strategies are having on other subject areas. FAST, Fast Bridge and other testing is utilized to monitor progress.

7. School to Work Programs

Description: Vocational programs are typically designed for designated students who do not like traditional school subjects and therefore, are at some level of risk to drop out or not succeed in school. The vocational teachers work closely with the CLAS teacher, success center and guidance counselor to implement an individualized plan for students as well as modified student

schedules. This program is designed to keep students moving towards graduation and their chosen career field, which may not include post-secondary education. This program includes a service-learning option in May Term where students participate in projects in the community to help expand skills and knowledge. Students are advised and matched to their personal learning and work style and assigned a work study or job shadow in the community, allowing students to experience the extra skills needed in the workplace. The HS guidance counselor serves as the work study coordinator. Work study allows students to work 2 consecutive periods a day at a work site in the community. This provides students an opportunity to explore an occupational area they may want to pursue following graduation from high school, vocation or even college. There is no pay for this work experience. The supervisor covers application completion, resume writing and formatting and obtaining the position.

Evaluation: The number of students in vocational program and work study is analyzed each semester to ensure quality course offerings. The work study coordinator does specific career counseling with students to uncover work area options. Students complete an interest inventory and work values survey to help identify potential careers that fit in to their educational aspirations.

8. Central Lyon Summer Reading Program

Description: A typical summer reading program student may not have the resources needed to fill non-school time related gaps with constructive and engaging activities. The reading program hosts designated students 3 times per week for 4 weeks to help eliminate information loss and to inspire interest in students grades 1 - 4. Student recommendations come from testing results, prior year grade results, parent request and a variety of other factors.

Evaluation: Student participation is monitored, and progress monitored by regular classroom teachers, reading teachers and the elementary principal. This allows for student placement in the reading program the following school year.

9. Guidance counselor

Description: The guidance counselor assists specific students in all areas from academic strategies to personal/social strategies for career and community involvement from exploring learning styles, individualized learning, case management, family involvement, interpersonal skill building, drug and violence prevention, mentoring, community collaboration, service learning, advisory, career education and exploration, work experience, job shadowing and school to work preparation. The guidance counselor may also work with students on frustrating situations and how they were handled, apply coping skills to those situations and have students practice this and what the end results might look like or change the outcome. The guidance counselor also works with designated students to connect the Backpack Program. The guidance counselor connects designated students with a peer mentor to motivate them to complete homework and improve on social skills.

Evaluation: On a weekly basis, the guidance counselors work with approximately 45 students identified as at-risk/drop out potential to ensure success in the classroom, hallways and in academic and social arenas. Ongoing and constant analysis of the student body demographics and temperament is essential for a successful school district. Counselors use a 5-point scale for reflection, meet with classroom teachers during regular and faculty meetings to be progressive instead of reactive to potential situations. Counselors also utilize a check in and check out program which is tiered to PBIS. Regular administrative meetings take place between guidance counselors and administration to monitor and review situations and student needs.

10. At-Risk Behavioral Specialist

Description: The specialist works with identified students on a daily basis, working with each student approximately 15-20 minutes in a 1:1 connection. This connection may be behavior corrections, sensory and movement, academic assistance and/or consultative in nature. The specialist collaborates with regular classroom staff and resource personnel to develop de-escalation techniques and strategies to create nurturing classroom environments. Students may be removed from the regular classroom by the specialist to calm down and refocus for a period of time. Removal allows the student's peers and classroom to do the same. The specialist places emphasis on what the student is expected to do and how to behave in the classroom with clear and repetitive instruction. The specialist utilizes training received through Crisis Prevention Institute (CPI), which focuses on intervention of disruptive behavior with nonviolent and nonverbal behaviors. The specialist uses personal space, body language and listening skills for each individual case to create positive behaviors for the future. Students in this program do not have an IEP or 504 plans, do not have a designated paraprofessional and have a history of outbursts, aggression and defiance which may detract or interfere with the regular classroom environment for the student, peers and educational staff. The specialist is also the point of contact and trainer for district staff on CPI resources.

Evaluation: The specialist keeps logs on each student's frequency of classroom time missed, concurrent events, triggers, influencing factors, intervention methods, consequences and changes in behavioral patterns. The specialist meets with regular classroom teachers, the guidance counselor and administration to review caseloads and individual cases to determine if the students' classroom interruptions occur with less severity and frequency. The position also evaluates the frequency of principal visits and communicates with parents as needed.

11. Transitional Kindergarten

Description: Transitional Kindergarten students are typically younger in age or have later year birthdays than an average Kindergarten student. Identified students have more academic or social/emotional needs where a smaller class size and a shortened school day/week is necessary for the success of the student. Transitional Kindergarten is form of early intervention to ensure success; the district believes early intervention should occur when students are first identified and at the primary level so that problems will not continue to exist later in the student's education. Transitional Kindergarten is staffed by two certified teachers (1.2 FTE) in two sections, three days per week.

Evaluation: Student success and achievement is monitored, and progress monitored by regular classroom teachers, reading teachers and the elementary principal.

AT-RISK/DROP OUT PREVENTION

Total Allocation
Required Local Match
State Match

\$336,697
\$84,174
\$252,523

Reading Program & Summer School

Michelle Van Wyhe	\$	41,941.27
Krista Sprock	\$	37,287.08
Ashley Rypkema	\$	60,129.37
April Wassenaar	\$	68,691.28
(less: Title I Allocation)	\$	(88,202.00)

Misc supplies	\$	
Summer School		ESSER III

Liaison Officer

Jeff Jager	\$	67,664.72
(less: DHS)	\$	(11,500.00)

At-Risk Behaviorial Specialist

Jill Jansma	\$	36,331.21
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PBIS Supports

	\$	5,000.00
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Class Size Reduction

		ESSER III
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Transitional Kindergarten

Allison VanAartsen	\$	32,564.21
Brittany Kuiper	\$	29,561.76

School to Work Programs

Grant Engel	\$	58,162.73
Josh Rockhill	\$	54,107.66

Success Ctr, Credit Recovery, Alternative Supports

Denise Snyders	\$	82,517.45
Edgenuity	\$	5,250.00
Swivl	\$	1,000.00

Guidance Department

Jessica Harman		ESSER III
Kate Gerber		ESSER III

After School Program

		ESSER III
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FY32 Total	\$480,507
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Year

2022-2023

1095 0000 Central Lyon Comm School District

AtRisk Dropout

District not Updated

Form Name

Status

Updated By

Updated

Services (Not Required)

N/A

Admin

11/22/2021

District Budget (Not Required)

N/A

Admin

11/22/2021

MSA Application (Required)

District not Updated

Admin

11/22/2021

MSA Application

Board Minutes

Board minutes must be uploaded (.doc, .docx, .xls, .xlsx, .pdf only) to document the school board's approval of the requested amount of modified supplemental amount (MSA), if any, associated with the at-risk and dropout prevention program. If the school board meeting occurs after January 15, the school district must upload a document containing the date of the next board meeting and a projected date when the minutes will be uploaded.

Upload Board Minutes

Modified Supplemental Amount

MODIFIED SUPPLEMENTAL AMOUNT

#	Description	Amount
1	District cost per pupil	\$7,227
2	Certified enrollment (October 1, current school year) Certified enrollment was found and certified on 10/15/2021 8:35:11 AM.	759.6
3	Maximum modified supplemental amount possible (0.046 x line 1 x line 2)	\$252,523
4	Previous FY Carry-forward from CAR Project 1116 Carry-forward: \$0 Project 1119 Carry-forward: \$0	\$0
5	Requested modified supplemental amount Enter an amount equal to, or less than (Ln3 - Ln4): \$252,523	252523
6	Required local match (Total Project Cost(Ln 5 / 0.75) X 0.25) "Requested MSA and required match (and the associated spending authority) is solely for the purpose of implementing the district's board-adopted At-Risk/Dropout program."	\$64,174
7	Enter the number of enrolled students in the budget year identified as returning dropouts and potential dropouts.	358

Questions?

If you have questions regarding the service section

Contact: [Kassandra Cline](#) | kassandra.cline@iowa.gov | 515-281-4738

If you have questions regarding the District Budget section (or service budgets),

Contact: [Kassandra Cline](#) | kassandra.cline@iowa.gov | 515-281-4738

At-Risk\Dropout Application

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Central Lyon Community School

Excellence. Integrity. Empowered.

MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: December 14, 2021
RE: Executive Summary – Policy Review

It is recommended the Board approve the review of the following policies and waive the second reading as the changes are minor in nature and do not substantially change the intent of the policy:

209—Board of Directors' Management Procedures

No content; simply a header

209.1—Development of Policy

Clarifies the purpose of board policy by providing the general direction as to what the board wishes to accomplish and why it wishes to accomplish it, while allowing the superintendent to implement board policy.

209.2—Adoption of Policy

There is no legal requirement for the number of readings a policy needs to have prior to its adoption by the board. The standard practice is two meetings, and this policy is written to reflect that practice. It is recommended the expiration date of an emergency policy be the number of meetings needed to adopt a regular policy plus an additional meeting – for a total of three (3) meetings.

209.3—Dissemination of Policy

The board policy manual is available electronically on the district website, www.centrallyon.org. Persons unable to access the policy manual electronically should contact the board secretary for assistance.

209.5—Administration in the Absence of Policy

If there is no board policy in existence to provide guidance, the superintendent is authorized to act appropriately under the circumstances surrounding the situation. It's the responsibility of the superintendent to inform the board of the situation and the action taken and to document the action taken. If needed, the superintendent would draft a proposed policy for the board to consider.

209.6—Review and Revision of Policy

This was last reviewed in March 2021. Boards must review board policy at least every five years according to the educational standards. In order to comply with the educational standards, notation must be made on policies stating when the policy was reviewed or revised.

209.7—Review of Administrative Regulations

It is the responsibility of the superintendent to develop administrative regulations to implement the board policies.

210—Board of Directors' Meetings

No content; simply a header

210.1—Annual Meeting

Each year after August 31 and prior to the organizational meeting of the board in odd-numbered years, the board will hold its annual meeting.

210.3—Special Meeting

It may be necessary for the board to conduct a special meeting in addition to the regularly scheduled board meeting. Special meetings may be called by the president of the board or by the board secretary at the request of a majority of the board.

210.4— Work Sessions

Changing from 204.52 to 210.4. Work sessions are considered open board meetings for which all of the requirements of the open meetings law apply including the requirement that board minutes be published.

210.5—Meeting Notice

The policy language has been updated to accurately reflect the amount of flexibility school districts have for providing advance notice of meetings. This policy states that the notice will be posted in the central administration office which is a legal requirement.

210.6—Quorum

While board members are encouraged to attend board meetings, three (3) members will constitute a quorum and are a sufficient number to transact business of the school corporation.

210.7—Rules of Order

It is the responsibility of each board member to follow the rules of order stated in this policy at each meeting.

210.8—Board Meeting Agenda

There is no legal requirement for the method used in developing the board agenda. This policy states the common procedure for drafting the board agenda.

210.9—Consent Agendas

In order for a more efficient administration of board meetings, the board may elect to use a consent agenda for the passage of noncontroversial items or items of a similar nature.

211—Open Meetings

This policy has been changed to accurately reflect the requirements of the open meetings law. New language added to the policy is intended to convey the broad application of the open meetings law to governmental bodies, including districts, AEAs and community colleges.

212—Closed Sessions

This policy reflects the exceptions and exemptions to the open meeting law. Any deviation from this policy should be addressed to legal counsel prior to action.

It is recommended the Board approve the 1st reading the following policies and adopt the policies at the next regular meeting of the Board.

209.4—Suspension of Policy

It is within the discretion of the board to determine when an extreme emergency of a very unique nature exists. Reasons for suspension of board policy will be documented in board minutes.

210.2—Regular Meeting

The board has the option to include the date and time for the regular meeting in board policy, but is not required to do so. The board must make a decision regarding the information in italicized brackets and either delete this information or update it with the appropriate information.

210.7R1—Rules of Order Regulation

This regulation outlines the procedure for following the rules of order policy.

210.8E1—Board Meeting Agenda Example

There are no legal requirements for the organization of board agendas other than those stated in the policy. Action items should have, at a minimum, a motion and board vote.

210.8E2— Board Meeting Agenda Example (with closed session)

Instances where closed session is legally allowed are very rare and legal authority and reasoning for holding a closed session should be clearly stated on the agenda.