

Central Lyon Community School Board Packet

**Monday, December 14, 2020
Regular Board Meeting 7:00 P.M.**



**The Public is invited to attend.
Meetings are held in the board room.**



Central Lyon Community School

1010 S. Greene St.
Rock Rapids, IA 51246

712.472.2664
712.472.2115

Brent Jorth, Superintendent
Jason Engleman, 7-12 Principal
Steve Harman, PS-6 Principal

www.centrallyon.org

Mission: To provide an education and the opportunity for ALL students to become productive, life-long learners.

Date: Friday, December 11, 2020

What: Regular School Board Meeting

When: Monday, December 14, 2020, 7:00 P.M.

Where: Central Lyon Community School Board Room

- Available to view & listen online at: tinyurl.com/CL-Meeting-121420
- Space is limited and social distancing will be encouraged. Visitors should plan to wear a face covering in the event they cannot maintain a six-foot distance from others.

Notice: Community members may submit written comment to be read during Public Participation on Non-Agenda Items. Comments should be delivered to 1010 S. Greene St. by 6:45 P.M, December 14.

Community members who wish to address the Board during the Public Participation portion of the meeting will be granted five (5) minutes to make their statement. The Board will not be answering questions, nor will the Board be asking questions of the public during the Public Participation portion of the meeting.

Agenda:

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
- II. Consent Agenda Items
 - A. Adopt Agenda
 - B. Minutes of Past Meetings
 - C. Financial Report
 - D. Summary List of Bills
- III. Recognition/Congratulations to Students, Staff, and Community
- IV. Communications
 - A. Public Participation on Non-Agenda Items
 - B. Correspondence
- V. Reports
 - A. Principal Reports
 - B. School Business Official
 - C. Board Members
 - D. Superintendent
 1. 2nd Semester Work Session Schedule
 - E. Other
- VI. Old Business

VII. New Business

A. Review Board Policy 600 Series & Policy Revisions

1. Review 600 Series
 - a. 600 - Goals and Objective of the Education Program (option I)
 - b. 601.2 – School Day
 - c. 602.1 – Curriculum Development
2. Consider 1st Reading of 600 Series Policy Revisions
 - a. 601.1 – School Calendar
 - b. 602.2 – Curriculum Implementation
 - c. 602.3 – Curriculum Evaluation
 - d. 602.4 – Experimental – Innovative Projects
3. Consider Rescinding Policy 600 – Goals and Objectives of the Education Program (option II)

B. Consider Revision of Policy 415.1 & 415.1E1: Early Retirement Incentive - Licensed Teaching Staff

C. Personnel

1. Hiring
 - a. Rachel Roskam – long term sub, elementary counseling
 - b. Pat Verrips – long term sub, middle school special education
 - c. Kathy Van Berkum – long term sub, preschool
 - d. Geneva Grooters – long term sub, 3rd grade

VIII. Announcements/Dates to Remember

- School Calendar
- Upcoming Events
 - Tuesday, December 15: 1st, 3rd & 5th Grade Winter Concerts
 - Wednesday, December 16: Sharing Committee Meeting with George-Little Rock
 - Tuesday, December 22: Wrestling @ Home v. Akron-Westfield & West Sioux (Senior Night)
 - Wednesday-Monday, December 23-January 4: No School / Winter Break
 - Tuesday, January 5: Classes Resume
 - Monday, January 11: Regular Board Meeting

IX. Adjournment

- The Board will conduct a Work Session following the conclusion of the Regular Meeting to discuss with administrators and teachers current and future student enrichment opportunities.

CENTRAL LYON BOARD MINUTES
November 9, 2020

The Central Lyon Board of Directors met in regular session in the Board Room of the Central Lyon Community School at 7:00 P.M. with the following members present: President David Jans, Vice-President Andy Koob, Directors Keri Davis, Scott Postma and Joel DeWit, Superintendent Brent Jorth and Board Secretary Jackie Wells. Other individuals present were Elementary Principal Steve Harman, Middle School/High School Principal Jason Engleman, Jessica Jensen, Kristi Wright and Nicole Gerleman.

The meeting was called to order at 7:00 P.M.

Koob moved to approve the agenda with an additional list of bills and an early graduation request. Postma seconded, carried 4-0.

DeWit moved to approve the consent agenda including minutes of past meetings, the financial report through October 31, 2020, financial statements and bank statement review for the fiscal year ending June 30, 2020 and the summary list of bills; Postma seconded, carried 4-0.

Director Davis arrived at 7:12 P.M.

In recognition, Superintendent Brent Jorth shared a list of students, staff and community accomplishments, awards and thanks.

In reports, Principal Harman and Principal Engleman reported that Parent Teacher Conferences were a success with a combination of scheduled online Teams meetings and in-person options for parents.

Superintendent Jorth reviewed the PPEL & SAVE budget and forecast for the next 7 years. Board members asked for a work session to review this in more detail as well as specifics from department leaders including buildings & grounds, transportation, and technology. Mr. Jorth reviewed the land swap proposal from the Rock Rapids Development Group. The land in review is a small portion of the current FFA Farm lot. Mr. Jorth will continue working with the Development Group and seek legal counsel's opinion. Mr. Jorth reviewed rapid COVID-19 testing options available through local medical providers.

School Business Official Jackie Wells asked for nominations for President and Vice-President. Jans nominated Koob for President. Koob nominated Jans for Vice President. Nominations ceased with the aforementioned officer positions being selected. The oath of office was administered to Andy Koob as President and David Jans as Vice-President.

The following appointments and committees were made: In Personnel, Jans and Postma; Buildings & Grounds/Transportation, DeWit and Davis; Policy, Koob and De Wit; Budget, Jans and Davis; Sharing, Postma and DeWit. Andy Koob will serve on the Lyon County Assessors' Board. Andy Koob will serve as the board representative for the Central Lyon Foundation. Davis and Jans will serve on the School Improvement Advisory Committee (SIAC). Jans moved to approve the above appointments and committees and Postma seconded, carried 5-0.

Davis moved to approve regular scheduled board meetings to take place the second Monday of each month at 7:00 P.M. in the Central Lyon Board Room unless otherwise noted. DeWit seconded, carried 5-0.

In New Business, Jans moved to approve the review of Policy 100 series 100, 101, 104, E1-3 and R1; the 1st reading of Policy 100 series 102, E1-6 and R1, 103 and R1, 105, 106, 107 and E1, with 2nd reading waived. DeWit seconded, carried 5-0. DeWit moved to approve to rescind Policy 500 and Davis seconded, carried 5-0.

DeWit moved to approve an activity bus bid for a Blue Bird Microbird passenger bus in the amount of \$67,234. Davis seconded, carried 5-0.

Jans moved to approve the change order in the amount of \$11,351 for the 1968 Restroom Remodel and Postma seconded, carried 5-0.

Postma moved to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$20,640 for MSA for open enrolled out students not included in the district's previous year's certified enrollment count. Jans seconded, carried 5-0.

DeWit moved to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$6,202 for MSA for providing an English language learner program for students who have exceeded five years of weighted funding in the Fall 2020. Jans seconded, carried 5-0.

DeWit moved to approve an early graduation request as presented, pending completion of necessary coursework. Jans seconded, carried 5-0.

The next regular board meeting will be at 7:00 P.M. on Monday, December 14, 2020 in the Central Lyon board room.

DeWit moved to adjourn at 7:56 P.M. and Jans seconded, carried 5-0.

CENTRAL LYON BOARD MINUTES

November 19, 2020

The Central Lyon Board of Directors met in special session in the Board Room of the Central Lyon Community School at 5:30 P.M. with the following members present: Vice-President David Jans, Directors Joel DeWit, Scott Postma and Keri Davis, Superintendent Brent Jorth and School Business Official Jackie Wells. Other individuals present were PS-4 Principal Steve Harman, 5-12 Principal Jason Engleman, Kristi Wright, Kelli Docker, Tana Meyer, Molly Oedekoven, Craig Hohn, Melissa Stillson, Nicole Gerleman, Heather Graefing and Jessica Jensen. The meeting was made available by virtual session for viewing and listening at <https://www.youtube.com/watch?v=BLqCdy0NJjM>. President Andy Koob joined by teleconference.

The meeting was called to order at 5:30 P.M.

Postma moved to approve the agenda and Davis seconded, carried 4-0.

Vice-President Jans reviewed the topic of the mask requirement and the options to consider, discussion from health professionals and public participation.

Director DeWit arrived at 5:35 P.M.

Superintendent Jorth reviewed his recommendation that students and staff in grades PS-12 be required to wear a face mask while at school, regardless of the student or staff's ability to socially distance with exceptions of participation in PE, band, outdoor recess and athletics as well as when eating and drinking. Mr. Jorth reviewed district COVID19 data tracking and surveys of staff PS-4 and 5-12, with the majority in favor of additional mask requirements.

Craig Hohn of Avera Clinic and Hospital reviewed Iowa COVID19 statistics, hospitalizations and addressed the board in support of Superintendent Jorth's recommendation.

Melissa Stillson of Lyon County Public Health reviewed Iowa COVID19 statistics, Iowa and CDC guidelines and addressed the board in support of Superintendent Jorth's recommendation.

In public participation, Molly Oedekoven addressed the board in support of Superintendent Jorth's recommendation.

In New Business, discussion took place on a PS-12 mask requirement by the board of directors with concerns about social distancing allowances, 15 minute time limitations, community spread, interference in education, management of students' masks in grades PS-4, discipline and 'gray areas' with mask requirements, close contact issues when eating and drinking, supporting local healthcare organizations and professionals and Iowa and CDC recommendations and guidelines regarding the spread of COVID19.

Postma moved to approve a mask requirement for students and staff in grades 2-12 when unable to socially distance with the exception of participation in PE, band, outdoor recess, athletics and eating and drinking. Davis seconded, motion carried 5-0.

DeWit moved to approve a mask requirement for students and staff in grades PS-12 when unable to socially distance with the exception of participation in PE, band, outdoor recess, athletics and eating and drinking. Koob seconded, motion carried 4-1.

DeWit moved to approve a mask requirement for students and staff in grades PS-12 when unable to socially distance including hallways, lunch lines and other common areas, with the exception of participation in PE, band, outdoor recess, athletics and eating and drinking. Koob seconded, motion carried 5-0.

Koob moved to approve a mask requirement for students and staff in grades PS-12, regardless of the student or staff's ability to socially distance with exceptions of participation in PE, band, outdoor recess and athletics as well as when eating and drinking. DeWit seconded, motion failed 2-3.

President Koob thanked the healthcare professionals for their input and time and the board of directors for the respectful debate regarding the recommendation.

Superintendent Jorth thanked the healthcare professionals and the board of directors for their input and time and wished the Central Lyon football team and coaches good luck at tomorrow's state finals game.

The next regular board meeting will be at 7:00 P.M. on Monday, December 14, 2020 in the Central Lyon Board Room.

DeWit moved to adjourn at 7:00 P.M. and Postma seconded, carried 5-0.

GENERAL FUND SUMMARY
for the month ending

NOVEMBER, 2020

OPENING BALANCE 2,091,234.75

INCOME

PROPERTY TAX 120,449.02
UTILITY REPLACEMENT 2,345.10
INSTRUCT SUPP SURTAX 1,550.91
COMM & INDUSTRIAL 0.00
TOTAL PROP/SURTAX 124,345.03
STATE AID 361,907.00
PRE-SCHOOL 15,433.00
TEACHER COMP 44,622.00
TEACHER PD 5,137.00
EARLY INTERVENTION 4,782.00
TEACHER LEADERSHIP 25,805.00
AEA FLOW THROUGH 0.00

TOTAL STATE AID 457,686.00

LOCAL 9,121.66
STATE 69.00
FEDERAL (6,345.87)

TOTAL REVENUE 584,875.82

EXPENDITURES

SALARIES 491,865.58
BENEFITS 157,954.94
PROF & TECH SERVICES 20,054.84
PROPERTY SERVICES 11,292.08
PURCHASED SERVICES W/ OE 2,125.03
SUPPLIES 37,338.57
PROPERTY/EQUIPMENT 9,354.60
MISC 0.00
OTHER USES 0.00
TOTAL EXPENDITURES 729,985.64

RECEIVABLES 16,176.93
PAYABLES 0.00

CASH BALANCE 1,962,301.86

DEPOSITS

FRONTIER BANK 1,962,288.29
US BANK
PREMIER BANK
ISJT 13.57
TOTAL DEPOSITS 1,962,301.86

CUMULATIVE 3 Year Comparison

	2018-2019	2019-2020	2020-2021	Variance Prior Year	Cumulative REV vs EXP
<u>REVENUE</u>					
July	\$ 54,728	\$ 750	\$ 30,036	\$ 29,286	(174,821.40)
August	\$ 102,016	\$ 869,107	\$ 154,930	\$ (714,177)	(258,875.17)
September	\$ 1,000,273	\$ 970,530	\$ 973,844	\$ 3,314	(168,502.33)
October	\$ 2,562,751	\$ 2,751,303	\$ 2,768,116	\$ 16,813	906,693.36
November	\$ 3,203,623	\$ 3,322,667	\$ 3,352,992	\$ 30,325	761,583.54
December	\$ 4,188,368	\$ 4,299,386			0.00
January	\$ 4,732,541	\$ 4,951,754			0.00
February	\$ 5,739,718	\$ 5,926,651			0.00
March	\$ 6,328,717	\$ 6,574,337			0.00
April	\$ 7,932,992	\$ 8,159,036			0.00
May	\$ 8,676,930	\$ 8,968,120			0.00
June	\$ 9,332,100	\$ 9,504,336			0.00
<u>EXPENDITURES</u>					
July	\$ 251,911	\$ 210,068	\$ 204,857	\$ (5,211)	(174,821.40)
August	\$ 519,063	\$ 461,870	\$ 413,805	\$ (48,065)	(258,875.17)
September	\$ 1,248,752	\$ 1,178,122	\$ 1,142,346	\$ (35,776)	(168,502.33)
October	\$ 2,001,205	\$ 1,888,019	\$ 1,861,423	\$ (26,596)	906,693.36
November	\$ 2,832,172	\$ 2,636,711	\$ 2,591,408	\$ (45,302)	761,583.54
December	\$ 3,588,504	\$ 3,526,410			0.00
January	\$ 4,278,625	\$ 4,246,678			0.00
February	\$ 5,496,824	\$ 5,349,296			0.00
March	\$ 6,230,424	\$ 6,090,181			0.00
April	\$ 6,948,070	\$ 6,859,711			0.00
May	\$ 7,706,264	\$ 7,641,375			0.00
June	\$ 9,365,145	\$ 8,367,960			0.00
<u>CASH</u>					
July	\$ 1,388,912	\$ 1,083,716	\$ 1,401,114	\$ 317,398	
August	\$ 769,891	\$ 476,183	\$ 930,145	\$ 453,962	
September	\$ 932,363	\$ 614,377	\$ 1,015,068	\$ 400,691	
October	\$ 1,600,278	\$ 1,687,276	\$ 2,091,235	\$ 403,959	
November	\$ 1,412,754	\$ 1,517,632	\$ 1,962,302	\$ 444,670	
December	\$ 1,643,417	\$ 1,605,849			
January	\$ 1,493,632	\$ 1,542,775			
February	\$ 1,287,206	\$ 1,424,479			
March	\$ 1,147,237	\$ 1,334,779			
April	\$ 2,032,926	\$ 2,154,406			
May	\$ 2,018,590	\$ 2,188,896			
June	\$ 2,010,677	\$ 2,127,503			

Special Revenue Funds Cumulative Fiscal YTD
NOVEMBER, 2020

Management	Physical Plant & Equipment Levy	Playground & Recreational Equipment Levy	SAVE - Secured Advancement Value for Education	Debt Service
	\$206,988.89	\$264,815.80	\$60,244.58	\$0.22
Taxes YTD	\$148,357.68	Taxes YTD	\$21,633.88	Taxes YTD
Misc. Income	\$600.00	Board Approved		
		Voter Approved		
Interest YTD	\$0.00	Interest YTD	\$0.00	Interest YTD
		Miscellaneous	\$1,404.58	SILO/PPEL Transfers
		Fund Transfer	\$2,675.00	\$222,500.00
Early Retirement	\$54,000.00	Equipment	\$4,006.32	Interest
District Insurance Policy	\$218,948.00	Building/Land Repairs	\$1,297.50	Principal
Workman's Comp	\$0.00	Vehicles	\$0.00	Fees
Unemployment	\$0.00	Software		Transfers Out
				\$0.00
Payables	\$0.00	Payables	\$0.00	Payables
Receivables	\$0.00	Receivables	\$0.00	Receivables
				\$0.00
Cash Balance	\$82,998.57	\$225,001.32	\$76,574.64	\$0.22
Checking	\$12,095.22	\$40,654.27	\$5,471.15	\$17,158.85
Frontier Bank	\$70,903.35	\$184,347.05	\$71,103.49	\$124,981.42
USBank	\$0.00	\$0.00	\$0.00	\$0.00
Premier Bank	\$0.00	\$0.00	\$0.00	\$288,916.70
ISJIT	\$0.00	\$0.00	\$0.00	\$2.93
Deposit Balance	\$82,998.57	\$225,001.32	\$76,574.64	\$431,059.90

PPEL/SAVE Combined

Date	Description/Comments	Receipts	Disbursements	Balance
Opening Balance				\$1,617,408.79
YTD	Interest, Property Taxes	\$453,725.42		\$2,071,134.21
YTD	Revenue Bond P&I		\$270,982.50	\$1,800,151.71
YTD	construction service		\$978,550.74	\$821,600.97
YTD	equipment		\$111,951.57	\$709,649.40
YTD	building/land improvements		\$81,241.70	\$628,407.70
Cash Balance				\$628,407.70
Deposit Balance		\$453,725.42	\$1,442,726.51	\$656,061.22

**Central Lyon Community School
Activity & Proprietary Funds**

for the MONTH ending NOVEMBER, 2020 (non-cumulative)

	Activity Fund	Hot Lunch Fund	Student Construction	FFA Farm Fund	Split Funding
Opening Balance	\$328,983.10	\$128,113.07	-\$1,721.02	\$5,381.11	\$508,850.42
Activities					
Sales & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health Insurance/Split	\$0.00	\$57,405.52	\$0.00	\$0.00	\$0.00
Misc	\$89,521.56	\$0.00	\$0.00	\$0.00	\$16,728.34
Total Revenues	\$89,521.56	\$57,405.52	\$0.00	\$0.00	\$16,728.34
Salaries	\$0.00	\$16,586.44	\$0.00	\$0.00	\$0.00
Benefits	\$0.00	\$4,652.48	\$0.00	\$0.00	\$0.00
Health Insurance/Split	\$0.00	\$0.00	\$0.00	\$0.00	\$2,134.64
Misc	\$60,551.28	\$15,606.78	\$770.94	\$1,046.98	\$0.00
Payables/Receivables	\$0.00	-\$461.97	\$0.00	\$0.00	\$0.00
Total Expenditures	\$60,551.28	\$36,383.73	\$770.94	\$1,046.98	\$2,134.64
Cash Balance	\$357,953.38	\$149,134.86	-\$2,491.96	\$4,334.13	\$523,444.12
Checking	\$159,224.27	\$149,134.86	-\$2,491.96	\$4,334.13	\$523,444.12
Frontier Bank	\$198,729.11	\$0.00	\$0.00	\$0.00	\$0.00
USBank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Premier Bank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Deposit Balance	\$357,953.38	\$149,134.86	-\$2,491.96	\$4,334.13	\$523,444.12

 Jackie Wells, SBO

GENERAL FUND BOARD REPORT
DECEMBER 14, 2020 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
Checking	1	Fund: 10 OPERATING FUND		
AFLAC INSURANCE	516843	ADDTL EMPLOYEE INSURANCE	1,449.32	
		Vendor Total:		1,449.32
AFLAC	0000021924	ADDTL EMPLOYEE INSURANCE	358.51	
		Vendor Total:		358.51
AVESIS THIRD PARTY ADMINISTRATORS, INC	2573545	VISION INSURANCE	461.23	
		Vendor Total:		461.23
BEELENER SERVICE, INC	92184	SPRINKLER SYSTEM DRAIN	450.00	
		Vendor Total:		450.00
CENTURY BUSINESS PRODUCTS	536258	PRINTER SERVICE	459.25	
CENTURY BUSINESS PRODUCTS	544341	TECHNOLOGY SUPPLIES	414.27	
		Vendor Total:		873.52
CHILDREN'S CARE HOSPITAL & SCHOOL	20201123	SpED PLACEMENT/TUITION	6,837.75	
		Vendor Total:		6,837.75
CHILDREN'S HOME SOCIETY	20101-78	SpED PLACEMENT	3,369.20	
		Vendor Total:		3,369.20
COOPERATIVE ENERGY COMPANY	20201210	FUEL	310.52	
		Vendor Total:		310.52
D/B/A PREMIER COMMUNICATIONS, PREMIER NETWORK SOLUTIONS	8693	CONSULTING SERVICES	400.00	
		Vendor Total:		400.00
DOON PRESS	20201204	ADVERTISING	241.88	
		Vendor Total:		241.88
FLEXIBLE BENEFIT SERVICE CORPORATION	372260301437	FLEX/HRA FEES	52.65	
		Vendor Total:		52.65
FRANKEN IMPLEMENT & SERVICE INC	80004	TRACTOR BLADES, SKIDS	660.08	
		Vendor Total:		660.08
G&R CONTROLS, INC	119761	HVAC REPAIRS	4,036.10	
		Vendor Total:		4,036.10
GEORGE OFFICE PRODUCTS	1228927	OFFICE EQUIPMENT	189.00	
		Vendor Total:		189.00
GERBER, KATE	20201208	REIMBURSEMENT	114.12	
		Vendor Total:		114.12
GRIESSE, JUDY	20201119	RENTAL REFUND	100.00	
		Vendor Total:		100.00
HEALTH SERVICES OF LYON CO	877	11/20 NURSE	3,792.75	
		Vendor Total:		3,792.75

GENERAL FUND BOARD REPORT
DECEMBER 14, 2020 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
HUNDERTMARK	96791	POWER WASHER REPAIR	615.39	
		Vendor Total:		615.39
IOWA DEPARTMENT OF HUMAN SERVICES	10127198cr, 10129182	11/2020 MEDICAID NON-FED SHARE	2,254.53	
IOWA DEPARTMENT OF HUMAN SERVICES	V*10127198cr , 101291	11/2020 MEDICAID NON-FED SHARE	(2,254.53)	
		Vendor Total:		0.00
IOWA REAP	21503	2021 ONLINE AD SERVICES & SUPPORT	770.00	
		Vendor Total:		770.00
JOHN DEERE FINANCIAL	3221708	REPAIRS, PARTS	1,243.02	
		Vendor Total:		1,243.02
JW PEPPER & SON	363003039, 363020803	HS BAND MUSIC	119.99	
JW PEPPER & SON	363106869, 36317114	MUSIC SUPPLIES	413.99	
		Vendor Total:		533.98
KONE INC.	959728361	ELEVATOR MAINT & REPAIRS	172.88	
		Vendor Total:		172.88
LEGALSHIELD	20201123	ADDT'L INSURANCE	28.90	
		Vendor Total:		28.90
LINCOLN NATIONAL LIFE INSURANCE COMPANY, THE	12/20 LIFE	LIFE/LTD INSURANCE	897.67	
		Vendor Total:		897.67
MACKIN EDUCATIONAL RESOURCES	649583	MEDIA CTR BOOKS	342.51	
		Vendor Total:		342.51
MARTIN BROS. DISTRIBUTING, INC	20201112	SUPPLIES	991.52	
MARTIN BROS. DISTRIBUTING, INC	20201119	SUPPLIES	606.52	
MARTIN BROS. DISTRIBUTING, INC	20201130	SUPPLIES	147.28	
MARTIN BROS. DISTRIBUTING, INC	20201202	FOOD, SUPPLIES	1,102.16	
MARTIN BROS. DISTRIBUTING, INC	20201209	SUPPLIES	409.96	
MARTIN BROS. DISTRIBUTING, INC	20201210	SUPPLIES, ICE MELT	2,797.83	
		Vendor Total:		6,055.27
MATHESON TRI-GAS, INC.	51722025	SUPPLIES/EQUIPMENT	31.85	
		Vendor Total:		31.85
MCCARTY MOTORS	6020-6005	PARTS, REPAIRS	121.59	
		Vendor Total:		121.59
NATH, TODD	20201116	REIMBURSEMENT	27.99	
		Vendor Total:		27.99
NEW CENTURY PRESS INC/LYON CO. REPORTER	00150500	ADVERTISING	300.11	
NEW CENTURY PRESS INC/LYON CO. REPORTER	00151327	ADVERTISING	51.87	
		Vendor Total:		351.98

GENERAL FUND BOARD REPORT
DECEMBER 14, 2020 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
NORTHWEST AEA	257-11302020	PBIS, LAMINATING	57.63	
		Vendor Total:		57.63
NORTHWEST IOWA COMMUNITY COLL	2020 FALL TERM	2020 FALL TERM	45,441.14	
NORTHWEST IOWA COMMUNITY COLL	289	HEALTH TRAINING	48.00	
		Vendor Total:		45,489.14
ONE SOURCE THE BACKGROUND CHECK COMPANY	iasb1392-20201130	BACKGROUND CHECKS	121.50	
		Vendor Total:		121.50
PHONAK U.S. / SONOVA	5132588644	HEARING ASSISTIVE TECHNOLOGY	20.21	
		Vendor Total:		20.21
PITNEY BOWES	20201112	POSTAGE METER	377.33	
		Vendor Total:		377.33
POPKES CAR CARE	11/2020 FUEL FUEL		2,082.30	
		Vendor Total:		2,082.30
PREMIER COMMUNICATIONS	12013165, 12018022	INTERNET/PHONE	967.67	
		Vendor Total:		967.67
RAPID GRAPHICS	1791	SCOREBOARD LETTERING	210.00	
		Vendor Total:		210.00
RAVELING, BRADLEY	20201111	TQPD CONFERENCE	495.00	
		Vendor Total:		495.00
ROCK RAPIDS HARDWARE	11/18/20 STMT	SUPPLIES, REPAIRS	339.56	
		Vendor Total:		339.56
ROCK RAPIDS UTILITIES	thru 11/2/20 UTILITIES		14,855.26	
		Vendor Total:		14,855.26
RUNNING SUPPLY, INC	11/2020 STMT SUPPLIES		26.36	
		Vendor Total:		26.36
SANFORD HEALTH OCCUPATIONAL MEDICINE CLINIC	574078	BUS DRIVER TESTING	49.50	
		Vendor Total:		49.50
SCHOOL BUS SALES	01P5494	PARTS	40.77	
		Vendor Total:		40.77
STURDEVANT'S AUTO SUPPLY	11/2020 STMT PARTS		524.39	
		Vendor Total:		524.39
SUNSHINE FOODS	11/20 #203	SpED SUPPLIES	8.16	
SUNSHINE FOODS	11/20 #275	SUPPLIES	5.98	
SUNSHINE FOODS	11/2020, #134	FRUIT SUPPLIES	2,493.54	
SUNSHINE FOODS	11/2020, #266	11/2020 FACS SUPPLIES	507.36	

GENERAL FUND BOARD REPORT
DECEMBER 14, 2020 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	3,015.04
TIMBERLINE BILLING SERVICE LLC	20448	MEDICAID ASST	299.40	
			Vendor Total:	299.40
TOWN AND COUNTRY DISPOSAL	1940270	DISPOSAL	385.00	
			Vendor Total:	385.00
US BANK	20201117	KDG CURRICULUM	626.18	
US BANK	20201117-0002	MATH WORKBOOKS	618.83	
US BANK	20201117-0003	BINDING SUPPLIES	74.99	
US BANK	20201117-0005	GERM X	121.99	
US BANK	20201117-0006	SpED EQUIPMENT	57.11	
US BANK	20201117-0007	SOIL	19.24	
US BANK	20201117-0008	SUPPLIES, TEXTS, TECH, MISC	3,513.53	
			Vendor Total:	5,031.87
VAN'T HUL REPAIR INC	5008-5009	REPAIRS, SUPPLIES	(259.44)	
VAN'T HUL REPAIR INC	5150	BUS REPAIRS	203.90	
			Vendor Total:	(55.54)
WAAGMEESTER LAW OFFICE	20201123	LEGAL SERVICES	92.10	
			Vendor Total:	92.10
WAYNE MEYER ELECTRIC INC	15065,66,96	REPAIRS, HOUSE PROJECT	925.05	
			Vendor Total:	925.05
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	203150000018 - 02695	HEALTH INSURANCE PREMIUMS	73,382.61	
			Vendor Total:	73,382.61
WILLIAM V. MACGILL & CO	721488-732989	NURSE MATERIALS	512.84	
			Vendor Total:	512.84
			Fund Total:	184,134.65
Checking	1	Fund: 22 MANAGEMENT FUND		
SU INSURANCE COMPANY	sw3793-3	EQUIPMENT BREAKDOWN INS INSTALL#2	20,491.25	
			Vendor Total:	20,491.25
			Fund Total:	20,491.25
Checking	1	Fund: 64 STUDENT CONSTRUCTION		
RUNNING SUPPLY, INC	11/2020 STMT SUPPLIES		15.98	
			Vendor Total:	15.98
WAYNE MEYER ELECTRIC INC	15065,66,96	REPAIRS, HOUSE PROJECT	2,711.92	
			Vendor Total:	2,711.92
			Fund Total:	2,727.90
Checking	1	Fund: 69 ENTERPRISE/FFA PROPERTY		
COOPERATIVE FARMERS ELEVATOR	103120	FFA FARM SERVICES STORAGE	11.05	

GENERAL FUND BOARD REPORT
DECEMBER 14, 2020 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	11.05
INWOOD HATCHERY	21421	.75 TON BULK BIN	1,420.00	
			Vendor Total:	1,420.00
ROCK RAPIDS HARDWARE	11/18/20 STMT	SUPPLIES, REPAIRS	236.11	
			Vendor Total:	236.11
ROCK RAPIDS UTILITIES	thru 11/2/20	UTILITIES	39.42	
			Vendor Total:	39.42
RUNNING SUPPLY, INC	11/2020 STMT	SUPPLIES	36.58	
			Vendor Total:	36.58
VAN'T HUL REPAIR INC	5008-5009	REPAIRS, SUPPLIES	929.50	
			Vendor Total:	929.50
			Fund Total:	2,672.66
Checking	1	Fund: 71 SPLIT FUNDING		
FLEXIBLE BENEFIT SERVICE CORPORATION	372260301437	FLEX/HRA FEES	226.80	
			Vendor Total:	226.80
			Fund Total:	226.80
			Checking Account Total:	210,253.26
<u>Checking</u>	<u>2</u>			
Checking	2	Fund: 61 SCHOOL NUTRITION FUND		
AFLAC INSURANCE	516843	ADDTL EMPLOYEE INSURANCE	277.42	
			Vendor Total:	277.42
AVESIS THIRD PARTY ADMINISTRATORS, INC	2573545	VISION INSURANCE	8.76	
			Vendor Total:	8.76
CASEY'S BAKERY	11/2020 STMT	FOOD SUPPLIES	1,117.84	
			Vendor Total:	1,117.84
LINCOLN NATIONAL LIFE INSURANCE COMPANY, THE	12/20 LIFE	LIFE/LTD INSURANCE	58.69	
			Vendor Total:	58.69
MARTIN BROS. DISTRIBUTING, INC	20201112	SUPPLIES	3,296.16	
MARTIN BROS. DISTRIBUTING, INC	20201119	SUPPLIES	2,415.14	
MARTIN BROS. DISTRIBUTING, INC	20201130	SUPPLIES	2,437.51	
MARTIN BROS. DISTRIBUTING, INC	20201202	FOOD, SUPPLIES	2,392.99	
MARTIN BROS. DISTRIBUTING, INC	20201209	SUPPLIES	2,770.19	
			Vendor Total:	13,311.99
RAPIDS WHOLESALE	0879445	SUPPLIES	66.58	
RAPIDS WHOLESALE	1000051084	KITCHEN SUPPLIES	133.91	
			Vendor Total:	200.49
RESTAURANT EQUIPMENT REPAIR OF SIOUX FALLS, INC	08304, 08418	ICE MACHINE	5,638.93	
			Vendor Total:	5,638.93

GENERAL FUND BOARD REPORT
DECEMBER 14, 2020 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
ROCK RAPIDS HARDWARE	11/18/20 STMT	SUPPLIES, REPAIRS	45.00	
		Vendor Total:		45.00
SUNSHINE FOODS	11/2020, #250	FOOD SUPPLIES	29.51	
		Vendor Total:		29.51
US BANK	20201117- 0008	SUPPLIES, TEXTS, TECH, MISC	106.17	
		Vendor Total:		106.17
WELLMARK BLUE CROSS & BLUE SHIELD OF IOWA	203150000018 - 02695	HEALTH INSURANCE PREMIUMS	1,994.90	
		Vendor Total:		1,994.90
		Fund Total:		22,789.70
		Checking Account Total:		22,789.70
<u>Checking</u>	3			
Checking	3	Fund: 21	STUDENT ACTIVITY FUND	
AMERICINN - CEDAR FALLS	20201123	FOOTBALL FINALS-11/19-11/20	3,104.64	
		Vendor Total:		3,104.64
BELTMAN, MARK	12/4/20 BBALL	12/4/20 OFFICIAL	115.00	
		Vendor Total:		115.00
BIXENMAN, MATT	2020 FB CLOCK	2020 FOOTBALL CLOCK	150.00	
		Vendor Total:		150.00
CEDAR VALLEY SPORTSPLEX	404	FACILITIES RENTAL	375.00	
CEDAR VALLEY SPORTSPLEX	V*404	FACILITIES RENTAL	(375.00)	
		Vendor Total:		0.00
CENTER SPORTS	011701	GIRLS BBALL SUPPLIES	152.00	
		Vendor Total:		152.00
CENTRAL LYON HOT LUNCH FUND	2020 FB FINALS	2020 FB FINALS MEALS	586.52	
		Vendor Total:		586.52
CLAREY'S DAIRY	1083	ICE CREAM MIX	63.00	
		Vendor Total:		63.00
DEWIT, JOEL	122/11/20 BBALL	12/11/20 OFFICIAL	85.00	
		Vendor Total:		85.00
DOCKER, BENJAMIN	2020 MS FB CLOCK	2020 MS FOOTBALL CLOCK	120.00	
		Vendor Total:		120.00
ECKENROD, BRUCE	12/17/20 BBALL	12/17/20 OFFICIAL	75.00	
ECKENROD, BRUCE	12/18/20 BBALL	12/18/20 OFFICIAL	50.00	
		Vendor Total:		125.00

GENERAL FUND BOARD REPORT
DECEMBER 14, 2020 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
EEKHOFF, KEVIN	12/11/20 BBALL	12/11/20 OFFICIAL	115.00	
		Vendor Total:	115.00	
ENGLEMAN, JASON	12/1/20 MS BBAL	12/1/20 OFFICIAL	75.00	
ENGLEMAN, JASON	12/11/20 BBALL	12/11/20 OFFICIAL	50.00	
ENGLEMAN, JASON	12/17/20 BBALL	12/17/20 OFFICIAL	75.00	
ENGLEMAN, JASON	V*12/1/20 MS BBAL	12/1/20 OFFICIAL	(75.00)	
		Vendor Total:	125.00	
FOLTZ, DAVE	12/11/20 BBALL	12/11/20 OFFICIAL	85.00	
FOLTZ, DAVE	12/4/20 BBALL	12/4/20 OFFICIAL	85.00	
FOLTZ, DAVE	12/4/20 BBALL	12/4/20 OFFICIAL	50.00	
FOLTZ, DAVE	V*12/4/20 BBALL	12/4/20 OFFICIAL	(85.00)	
		Vendor Total:	135.00	
GERLEMAN, BEN	2020 FB ASSIST	2020 FOOTBALL ASSIST	80.00	
		Vendor Total:	80.00	
GRAPHIC EDGE	1457897	GBB TEAM MASKS	203.62	
GRAPHIC EDGE	1457933	BASKETBALL TRAVEL GEAR	156.16	
		Vendor Total:	359.78	
GREAT LAKES SCRIP CENTER	I17214527	SCRIP GIFT CARD ORDERS	275.46	
		Vendor Total:	275.46	
HOLIDAY INN & SUITES CEDAR FALLS - WATERLOO EVENT CTR	9001_112020	FB FINALS TEAM DINNER	2,624.40	
		Vendor Total:	2,624.40	
HUISMAN, JOSH	2020 FB CHAINS	2020 FOOTBALL CHAINS	30.00	
		Vendor Total:	30.00	
IOWA HIGH SCHOOL ATHLETIC ASSOCIATION	1232	FINAL ROUND FB TICKETS, SESSION 3	1,325.00	
IOWA HIGH SCHOOL ATHLETIC ASSOCIATION	1341	FOOTBALL SEMI/ FINALS SIDELINE PASSES	275.00	
IOWA HIGH SCHOOL ATHLETIC ASSOCIATION	20201207	STATE FOOTBALL PLAQUES	586.80	
		Vendor Total:	2,186.80	
JAGER, JEFF	2020 FB CHAINS	2020 FOOTBALL CHAINS	240.00	
JAGER, JEFF	2020 JV FB CLOCK	2020 JV FOOTBALL CLOCK	120.00	
		Vendor Total:	360.00	
JELTEMA, RANDY	12/4/20 BBALL	12/4/20 OFFICIAL	115.00	
		Vendor Total:	115.00	

GENERAL FUND BOARD REPORT
DECEMBER 14, 2020 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
JENSEN, JESSICA	20201202	AFTER PROM PRIZES	450.51	
		Vendor Total:		450.51
JURRENS, BRANDON	2020 FB CHAINS	2020 FOOTBALL CHAINS	30.00	
		Vendor Total:		30.00
KEIZER, BRUCE	12/11/20 BBALL	12/11/20 OFFICIAL	115.00	
		Vendor Total:		115.00
KELDERMAN, TODD	2020 FB CHAINS	2020 FOOTBALL CHAINS	135.00	
		Vendor Total:		135.00
KREMAN, SHAWN	12/10/20 WRESTLE	12/10/20 OFFICIAL	130.00	
KREMAN, SHAWN	V*12/10/20 WRESTLE	12/10/20 OFFICIAL	(130.00)	
		Vendor Total:		0.00
KRUSE, DANIEL	12/17/20 BBALL	12/17/20 OFFICIAL	75.00	
KRUSE, DANIEL	12/4/20 BBALL	12/4/20 OFFICIAL	50.00	
KRUSE, DANIEL	1211/20 BBALL	12/11/20 OFFICIAL	50.00	
KRUSE, DANIEL	V*12/4/20 BBALL	12/4/20 OFFICIAL	(50.00)	
		Vendor Total:		125.00
LUPKES, BRAD	2020 FB CHAINS	2020 FOOTBALL CHAINS	240.00	
		Vendor Total:		240.00
LUPKES, NICK	2020 FB CHAINS	2020 FOOTBALL CHAINS	210.00	
		Vendor Total:		210.00
LYON COUNTY AMBULANCE SERVICE	2020 FB SEASON	2020 FB SEASON COVERAGE	1,005.48	
		Vendor Total:		1,005.48
MARTIN BROS. DISTRIBUTING, INC	20201210	SUPPLIES, ICE MELT	235.25	
		Vendor Total:		235.25
MAXWELL, SCOTT	2020 FB CHAINS	2020 FOOTBALL CHAINS	330.00	
		Vendor Total:		330.00
MEDCO SUPPLY COMPANY	93155052	TRAINING ROOM SUPPLIES	161.30	
MEDCO SUPPLY COMPANY	93183402	TRAINER SUPPLIES	85.48	
		Vendor Total:		246.78
MOC-FLOYD VALLEY COMM SCHOOL	12/7/20 WRESTLE	12/7/20 JV TOURNEY	100.00	
		Vendor Total:		100.00
NAVIGATOR MOTORCOACHES, INC	00207001120	11/14/20 FOOTBALL FINALS CHARTER	4,585.68	

GENERAL FUND BOARD REPORT
DECEMBER 14, 2020 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
NAVIGATOR MOTORCOACHES, INC	00207001120A	FB FINALS CHARTER, 2 TO CEDAR FALLS	4,636.00	
		Vendor Total:		9,221.68
PEDERSEN, JEN	20201123	AFTER PROM REIMBURSEMENT	457.37	
PEDERSEN, JEN	FY21 AFTER PROM 2	AFTER PROM PRIZES	548.87	
		Vendor Total:		1,006.24
PEPSIAMERICAS	28270257	BEVERAGES	1,154.80	
		Vendor Total:		1,154.80
PFAFFLE, DAVE	12/10/20 WRESTLE	12/10/20 OFFICIAL	130.00	
PFAFFLE, DAVE	12/22/20 WRESTLE	12/22/20 OFFICIAL	130.00	
		Vendor Total:		260.00
PIZZA RANCH	12/1/20 STMT	CONCESSIONS SUPPLIES	360.00	
		Vendor Total:		360.00
PYTLESKI, JEROME	12/14/20 BBALL	12/14/20 OFFICIAL	85.00	
PYTLESKI, JEROME	12/17/20 BBALL	12/17/20 OFFICIAL	75.00	
PYTLESKI, JEROME	12/18/20 BBALL	12/18/20 OFFICIAL	50.00	
PYTLESKI, JEROME	12/4/20 BBALL	12/4/20 OFFICIAL	50.00	
PYTLESKI, JEROME	V*12/4/20 BBALL	12/4/20 OFFICIAL	(50.00)	
		Vendor Total:		210.00
RAPID GRAPHICS	1758	FCA APPAREL - RESALE	1,687.00	
		Vendor Total:		1,687.00
RAVELING, BRADLEY	2020 FB CHAINS	2020 FOOTBALL CHAINS	225.00	
		Vendor Total:		225.00
RECK, TYLER	12/22/20 WRESTLE	12/10/20 OFFICIAL	130.00	
		Vendor Total:		130.00
SALKER, JIM	12/10/20 WRESTLE	12/10/20 OFFICIAL	130.00	
		Vendor Total:		130.00
SCALE WEAR DESIGN CO	111620	IND TECH SHIRTS - RESALE	1,611.00	
		Vendor Total:		1,611.00
SCHAR, MATT	2020 FB CHAINS	2020 FOOTBALL CHAINS	150.00	
		Vendor Total:		150.00
SCHNEIDERMAN, CRAIG	12/4/20 BBALL	12/4/20 OFFICIAL	50.00	
SCHNEIDERMAN, CRAIG	12/4/20 BBALL	12/4/20 OFFICIAL	85.00	
SCHNEIDERMAN, CRAIG	V*12/4/20 BBALL	12/4/20 OFFICIAL	(85.00)	

GENERAL FUND BOARD REPORT
DECEMBER 14, 2020 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	50.00
SCHOOF, ALEC	12/14/20 BBALL	12/14/20 OFFICIAL	85.00	
			Vendor Total:	85.00
SCHOONHOVEN, MARLIN	12/4/20 BBALL	12/4/20 OFFICIAL	115.00	
			Vendor Total:	115.00
SHELDON COMMUNITY SCHOOL DIST	11/30/20 WRESTLE	11/30/20 JV TOURNEY	100.00	
			Vendor Total:	100.00
SPENCER COMMUNITY SCHOOL DISTRICT	12/19/20 WRESTLE	12/19/20 TOURNEY	150.00	
			Vendor Total:	150.00
STUBBE, JASON	2020 FB ANNOUNCE	2020 FOOTBALL ANNOUNCE	250.00	
			Vendor Total:	250.00
TODD'S	20201124	SCRIP GIFT CARDS	380.00	
			Vendor Total:	380.00
US BANK	20201117- 0001	YEARBOOK SUPPLIES	103.30	
US BANK	20201117- 0004	BOOK FAIR BOOKS	189.42	
US BANK	20201117- 0008	SUPPLIES, TEXTS, TECH, MISC	2,795.53	
			Vendor Total:	3,088.25
VAN'T HUL REPAIR INC	5008-5009	REPAIRS, SUPPLIES	441.98	
			Vendor Total:	441.98
VOGEL, BRUCE	2020 FB CLOCK	2020 FOOTBALL CLOCK	180.00	
			Vendor Total:	180.00
WILLMOTT, SCOTT	12/11/20 BBALL	12/11/20 OFFICIAL	115.00	
			Vendor Total:	115.00
			Fund Total:	35,231.57
			Checking Account Total:	35,231.57
<u>Checking</u>	4			
Checking	4	Fund: 33	LOCAL OPTION SALES \$ SERVICES TAX (SILO)	
CMBA ARCHITECTS	58639		DESIGN SERVICES	132.83
			Vendor Total:	132.83
DGR ENGINEERING	00243979		DESIGN SERVICES	300.00
			Vendor Total:	300.00
FRONTIER BANK	SERIES2014, 12/20 INT	SERIES 2014 BOND INTEREST PYMT	20,500.00	
			Vendor Total:	20,500.00
RENT-ALL INC	292894	SEEDER - BALL FIELDS	633.38	

GENERAL FUND BOARD REPORT
DECEMBER 14, 2020 INVOICES

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	633.38
			Fund Total:	21,566.21
Checking	4	Fund: 36	PHYSICAL PLANT & EQUIPMENT	
CANON FINANCIAL SERVICES INC	22185506	COPIER LEASE	1,607.73	
			Vendor Total:	1,607.73
GORDON FLESCH COMPANY	13131188- 13140072	COPIER LEASE	1,294.36	
			Vendor Total:	1,294.36
THOMPSON INNOVATIONS	14859	SECURITY CAMERA - ACT CTR	1,788.91	
			Vendor Total:	1,788.91
			Fund Total:	4,691.00
			Checking Account Total:	26,257.21

Novemebrr 2020 Payroll Totals

General Fund

Gross Salaries	\$491,865.58
District Benefits	\$76,430.69
District SS/Medicare	\$36,154.53
District IPERS	\$45,361.80
Employee Share Insurance	\$76,865.55
Total District Cost	<u>\$572,947.05</u>

Hot Lunch Fund

Gross Salaries	\$16,586.44
District Benefits	\$1,975.60
District SS/Medicare	\$1,169.42
District IPERS	\$1,507.46
Employee Share Insurance	\$3,138.32
Total District Cost	<u>\$18,100.60</u>



Central Lyon Community School

Excellence. Integrity. Empowered.

MEMO

TO: Central Lyon Board of Education
FROM: Brent Jorth, Superintendent
DATE: December 14, 2020
RE: Future Work Sessions

In conversation with President Koob and Vice President Jans, I propose the following work session schedule. I would like the entire board's feedback on the topics that are listed below and holding these sessions on the fourth Monday of the month, rather than upon the conclusion of the regular meeting.

- January or February: Financial Projections, Impact on Student Programs & Staffing (Ensure Financial Health – District Goal #5)
- March or April: Student Achievement (Empowering Students & Staff – District Goals 2 & 3)
- May or June: Family Engagement & Community Relations (Empower Families & the Community – District Goal #4)
- June or July: Mission, Vision, Values, Goals & Priorities (Empowering Students & Staff – District Goals 2 & 3)
- August or September: Facility Planning (Develop World-Class Facilities & Infrastructure – District Goal #6)
- October or November: Student Achievement (Empowering Students & Staff – District Goals 2 & 3)

I would also recommend that we hold a closed session twice a year for the purpose of superintendent evaluation and feedback. I think these should be held on the same date as the regular meeting and should occur as the last agenda item within new business.

- January 11, 2021: Superintendent Feedback
- June 2021: Superintendent Evaluation
- November or December 2021: Superintendent Evaluation
 - I would ask for a commitment from the Board to either extend my contract upon the conclusion of this meeting or accept my resignation effective June 30, 2022. This would allow the District to begin a search for a new superintendent.
- June 2022: Superintendent Feedback

In addition, starting in January – and through the remainder of this school year – the Principals will begin providing a written report to the Board regarding:

- One (1) program/initiative,
- One (1) student learning experience that just concluded/coming up in the next month, and
- A review of upcoming events between board meetings.

Starting in September, it is my plan to have teachers &/or students present during the Reports section or regular meeting so that the Board can hear directly from students and staff about their learning. It would also be my plan to rotate presentations monthly – elementary, middle school, and high school – keeping the focus on academic programs and student learning experiences.



Central Lyon Community School

Excellence. Integrity. Empowered.

MEMO

TO: Central Lyon Board of Education

FROM: Brent Jorth, Superintendent

DATE: December 14, 2020

RE: Executive Summary – Policy Review & Revision for 600 Series

It is recommended the Board approve the policies as submitted.

600 — Goals and Objectives of the Education Program

IASB offers two options for this policy, and currently Central Lyon is using both options. It is recommended that the board continue to utilize Option I and rescind Option II – language from Option II is already included in Option I.

601 — General Organization

No content; simply a heading.

601.1 — School Calendar

This is a mandatory policy that reflects Iowa law. Note the following changes:

- The academic school year shall begin no sooner than August 23,
- The board may excuse seniors from up to five days or 30 hours of instruction after graduation requirements have been met,
- The board shall hold a public hearing on any proposed school calendar prior to adopting the school calendar.

601.2 — School Day

No changes to this policy as it was reviewed and revised October 14 of this year.

602 — Curriculum Development

No content; simply a heading.

602.1 — Curriculum Development

No changes are recommended to this policy.

602.2 — Curriculum Implementation

Central Lyon currently has the content above the line, but IASB has updated language to reflect a more robust implementation process for districts to follow based upon best-practice. This policy describes a process for establishing content standards, benchmarks, performance levels, and annual improvement goals aligned with needs assessment information. The Board may decide which of the bulleted items are adopted as they are not mandatory – but are implied from state and federal mandates.

602.3 — Curriculum Evaluation

IASB has updated the policy to include additional activities (light gray) to be performed by administrators and teachers; communicated with parents and community members; and to keep the board apprised of curriculum evaluation activities.

602.4 — Pilot – Experimental – Innovative Projects

There are minor edits in this policy, including the first line, “The board welcomes new ideas in curriculum,” as well as the last, “It is the responsibility of the superintendent to develop administrative regulations regarding this policy.”

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600 GOALS AND OBJECTIVES OF THE EDUCATION PROGRAM (option I)

This series of the board policy manual is devoted to the goals and objectives for the delivery of the education program. The board's objective in the design, contents and the delivery of the education program is to provide an equal opportunity for students to pursue an education free of discrimination on the basis of race, creed, color, sex, national origin, marital status, religion, sexual orientation, gender identity or disability.

In providing the education program of the school district, the board will strive to meet its overall goal of providing the students an opportunity to develop a healthy social, intellectual, emotional, and physical self-concept in a learning environment that provides guidance and encourages critical thinking in students.

In striving to meet this overall goal, the objectives of the education program are to provide students with an opportunity to:

- Acquire basic skills in obtaining information, solving problems, thinking critically and communicating effectively;
- Become effective and responsible contributors to the decision-making processes of the social and political institutions of the community, state and nation;
- Acquire entry-level job skills and knowledge necessary for further education;
- Acquire the capacities for satisfying and responsible roles as family members;
- Acquire knowledge, habits and attitudes that promote personal and public health, both physical and mental;
- Acquire an understanding of ethical principles and values and the ability to apply them to their own lives;
- Develop an understanding of their own worth, abilities, potential and limitations; and,
- Learn and enjoy the process of learning and acquire the skills necessary for a lifetime of continuous learning and adaptation to change.

An advisory committee of representatives of the school district community and the school district is appointed to make recommendations for the goals and objectives of the education program. Annually, the board will report to the committee regarding progress toward achievement of the goals and objectives of the education program.

Approved 8/14/95

Reviewed 12/11/17

Revised 12/10/07

600 GOALS AND OBJECTIVES OF THE EDUCATION PROGRAM (option II)

~~The goals and objectives of the school district are designed to achieve the philosophy statement of the school district. An advisory committee of representatives of the school district community and the school district shall be appointed to make recommendations for the goals and objectives of the education program.~~

~~On an annual basis, the School Improvement Advisory Committee (SIAC) will address goals and objectives. This report shall be the responsibility of the Superintendent.~~

~~Short-term and long-term objectives for the education program are established annually by the board. These objectives will reflect the results of the needs assessment, recommendation of the advisory committee, recommendations from the superintendent, and changes in law.~~

~~Annually, the board will report to the committee regarding progress toward the achievement of the goals and objectives of the education program~~

Approved 8/14/95

Reviewed 12/11/17

Revised 10/8/12

601 GENERAL ORGANIZATION

601.1 SCHOOL CALENDAR

The school calendar will accommodate the education program of the school district. The school calendar is for a minimum of 1080 hours and includes, but is not limited to, the days for student instruction, staff development, in-service days and teacher conferences.

~~The academic school year for students is for a minimum of 1080 hours in the school calendar. The academic school year for students may not begin prior to September but may begin in the week in which September 1 falls unless a waiver is obtained from the Iowa Department of Education. Should September 1 fall on a Sunday, school may begin any day during the calendar week which immediately precedes September 1. shall begin no sooner than August 23. Employees may be required to report to work at the school district prior to this date.~~

Special education students may attend school on a school calendar different from that of the regular education program consistent with their Individualized Education Program.

The board, in its discretion, may excuse graduating seniors from up to five days or 30 hours of instruction after the school district requirements for graduation have been met. The board may also excuse graduating seniors from making up days missed due to inclement weather if the student has met the school district's graduation requirements.

It is the responsibility of the superintendent to develop the school calendar for recommendation, approval, and adoption by the board annually.

The board may amend the official school calendar when the board considers the change to be in the best interests of the school district's education program. The board shall hold a public hearing on any proposed school calendar prior to adopting the school calendar.

Legal Reference: Iowa Code §§ 20.9; 279.10, 280.3; 299.1 (2).
281 I.A.C. 12.1(7); 41.106.

Cross Reference: 501.3 Compulsory Attendance
601.2 School Day
603.3 Special Education

Approved 8/14/95

Reviewed 12/11/17

Revised 12/11/17

601.2 SCHOOL DAY

The student school day for grades one through twelve will consist of a minimum of six hours, not including the lunch period. The school day consists of the schedule of class instruction and class activities as established and sponsored by the school district. Time during which students are released from school for parent/teacher conferences may be counted as part of students' instructional time. The minimum school day will meet the requirements as established for the operation of accredited schools.

The board may define the number of days kindergarten will be held and the length of each school day for the students attending kindergarten. The school day will consist of a schedule as recommended by the superintendent and approved by the board.

The school district may also record a day of school with less than the minimum instructional hours if the total hours of instructional time for grades one through twelve in any five consecutive school days equals a minimum of thirty hours, even though any one day of school is less than the minimum instructional hours because of a staff development opportunity provided for the instructional staff or parent-teacher conferences have been scheduled beyond the regular school day. If the total hours of instructional time for the first four consecutive days equal at least thirty hours because parent-teacher conferences have been scheduled beyond the regular school day, the school district may record zero hours of instructional time on the fifth consecutive school day as a school day. Schedule revisions and changes in time allotments will be made by the superintendent.

When the school is forced to close due to weather or other emergencies, the part of the day during which school was in session will constitute a school day. The superintendent will create administrative regulations necessary to utilize any remote learning opportunities that are available and permitted by law during the period of closure. Remote learning opportunities will count toward instructional time requirements as allowed by law. During the time of remote learning, student attendance will be taken, assessments may be administered, and grades will count toward students' cumulative grade point average. The provision of special education and accommodations for students who have individualized education programs (IEPs) or Section 504 plans during periods of closure will be determined by each respective IEP or Section 504 team.

It is the responsibility of the superintendent to inform the board annually of the length of the school day.

Legal Reference: 34 C.F.R. sec. 300
28 C.F.R. pt. 35
Iowa Code § 256.7, 279.8, .10.
281 I.A.C. 12.1(1), .1(7-10).

Cross Reference: 601.1 School Calendar

Approved 8/14/95

Reviewed 10/14/20

Revised 10/14/20

602 CURRICULUM DEVELOPMENT

602.1 CURRICULUM DEVELOPMENT

Curriculum development is an ongoing process in the school district and consists of both research and design. Research is the studious inquiry and critical investigation of the various content areas for the purpose of revising and improving curriculum and instruction based on relevant information pertaining to the discipline. This study is conducted both internally (what and how we are currently doing at the local level) and externally (what national standards, professional organizations, recognized experts, current research, etc. tell us relative to the content area). Design is the deliberate process of planning and selecting the standards and instructional strategies that will improve the learning experiences for all students.

A systematic approach to curriculum development (careful research, design, and articulation of the curriculum) serves several purposes:

- Focuses attention on the content standards of each discipline and ensure the identified learnings are rigorous, challenging, and represent the most important learning for our students.
- Increases the probability that students will acquire the desired knowledge, skills and dispositions and that our schools will be successful in providing appropriate learning experiences.
- Facilitates communication and coordination.
- Improves classroom instruction.

The superintendent is responsible for curriculum development and for determining the most effective method of conducting research and design activities. A curriculum framework will describe the processes and procedures that will be followed in researching, designing, and articulating each curriculum area. This framework will at a minimum, describe the processes and procedures for the following curriculum development activities to:

- *Identify content standards, benchmarks, and grade level expectations for the content/discipline;*
- *Verify integration of local, state, and/or federal mandates (MCNS, school-to-work, etc);*

It is the responsibility of the superintendent to keep the board apprised of necessary curriculum revisions, progress or each content area related to curriculum development activities, and to develop administrative regulations for curriculum development including recommendations to the board.

Legal Reference: 20 U.S.C. § 1232h.
34 C.F.R. Pt. 98.
Iowa Code §§ 216.9; 256.7, 279.8; 280.3.
281 I.A.C. 12.5, .8.

Cross Reference: 101 Educational Philosophy of the School District
103 Long-Range Needs Assessment
602 Curriculum Development
603 Instructional Curriculum
604.10 Virtual/Online Courses
605 Instructional Materials

Approved 8/14/95

Reviewed 12/11/17

Revised 7/15/02

602.2 CURRICULUM ADOPTION IMPLEMENTATION

Curriculum of the school district must be recommended by the superintendent and approved by the board.

The board may authorize the use of curriculum guides when it adopts the curriculum. Such guides will be used when, in the opinion of the superintendent, they will be of assistance to the instructional program and will provide a consistent approach in the instructional program.

Without careful and continuing attention to implementation, planned changes in curriculum and instruction rarely succeed as intended. How change is put into practice, to a large extent, determines how well it fares.

Implementation refers to what actually happens in practice as compared to what was supposed to happen. Curriculum implementation includes the provision of organized assistance to staff in order to ensure that the newly developed curriculum and the most powerful instructional strategies are actually delivered at the classroom level. There are two components of any implementation effort that must be present to guarantee the planned changes in curriculum and instruction succeed as intended:

- Understanding the conceptual framework of the content/discipline being implemented; and,
- Organized assistance to understand the theory, observe exemplary demonstrations, have opportunities to practice, and receive coaching and feedback focused on the most powerful instructional strategies to deliver the content at the classroom level.

The superintendent is responsible for curriculum implementation and for determining the most effective way of providing organized assistance and monitoring the level of implementation. A curriculum framework will describe the processes and procedures that will be followed to assist all staff in developing the knowledge and skills necessary to successfully implement the developed curriculum in each content area. This framework will, at a minimum, describe the processes and procedures for the following curriculum implementation activities to:

- *Study and identify the best instructional practices and materials to deliver the content;*
- *Describe procedures for the purchase of instructional materials and resources (See Policy _____. Boards should insert the policy number to cross reference their policy on Instructional Materials Selection);*
- *Identify/develop exemplars that demonstrate the learning behaviors, teaching, and learning environment to deliver the content;*
- *Study the current status of instruction in the content area (how teachers are teaching);*
- *Compare the desired and present delivery system, identify differences (gap analysis), and develop a plan for addressing the differences;*
- *Organize staff into collaborative study teams to support their learning and implementation efforts (address the gaps);*
- *Provide ongoing professional development related to instructional strategies and materials that focuses on theory, demonstration, practice and feedback;*
- *Regularly monitor and assess the level of implementation;*
- *Communicate with internal and external publics regarding curriculum implementation;*
- *Involve staff, parents, students, and community members in curriculum implementation decisions.*

It is the responsibility of the superintendent to keep the board apprised of curriculum implementation activities, progress of each content area related to curriculum implementation activities, and to develop administrative regulations for curriculum implementation including recommendations to the board.

Legal Reference: 20 U.S.C. § 1232h
34 C.F.R. pt. 98
Iowa Code §§ 216.9, 256.7, 279.8, 280.3.
281 I.A.C. 12.8.

Cross Reference: 101 Educational Philosophy of the School District
103 Long-Range Needs Assessment
505 Student Scholastic Achievement
602 Curriculum Development
603 Instructional Curriculum

Approved 8/14/95

Reviewed 12/11/17

Revised 7/15/02

602.3 CURRICULUM EVALUATION

Regular evaluation of the total curriculum is necessary to ensure that the written and delivered curriculum is having the desired effect for students.

Curriculum evaluation refers to an ongoing process of collecting, analyzing, synthesizing, and interpreting information to aid in understanding what students know and can do. It refers to the full range of information gathered in the school district to evaluate (make judgments about) student learning and program effectiveness in each content area.

Curriculum evaluation must be based on information gathered from a comprehensive assessment system that is designed for accountability and committed to the concept that all students will achieve at high levels, is standards-based, and informs decisions which impact significant and sustainable improvements in teaching and student learning.

The superintendent is responsible for curriculum evaluation and for determining the most effective way of ensuring that assessment activities are integrated into instructional practices as part of school improvement with a particular focus on improving teaching and learning. A curriculum framework will describe the procedures that will be followed to establish an evaluation process that can efficiently and effectively evaluate the total curriculum. This framework will, at a minimum, describe the procedures for the following curriculum evaluation activities:

- *Identify specific purposes for assessing student learning;*
- *Develop a comprehensive assessment plan;*
- *Select/develop assessment tools and scoring procedures that are valid and reliable;*
- *Identify procedures for collecting assessment data;*
- *Identify procedures for analyzing and interpreting information and drawing conclusions based on the data (including analysis of the performance of various sub-groups of students);*
- *Identify procedures for establishing at least three levels of performance (specific to the content standard and the assessment tool when appropriate) to assist in determining whether students have achieved at a satisfactory level (at least two levels describe performance that is proficient or advanced and at least one level describes students who are not yet performing at the proficient level);*
- *Identify procedures for using assessment information to determine long-range and annual improvement goals;*
- *Identify procedures for using assessment information in making decisions focused on improving teaching and learning (data based decision making);*
- *Provide support to staff in using data to make instructional decisions;*
- *Define procedures for regular and clear communication about assessment results to the various internal and external publics (mandatory for communication about students receiving special education services);*
- *Define data reporting procedures;*
- *Verify that assessment tools are fair for all students and are consistent with all state and federal mandates;*
- *Verify that assessment tools measure the curriculum that is written and delivered;*
- *Identify procedures for deciding when multiple assessment measures are necessary for making good decisions and drawing appropriate conclusions about student learning;*
- *Identify roles and responsibilities of key groups;*
- *Involve staff, parents, students, and community members in curriculum evaluation;*

- *Ensure participation of eligible students receiving special education services in district-wide assessments.*

It is the responsibility of the superintendent to keep the board apprised of curriculum evaluation activities, the progress of each content area related to curriculum evaluation activities, and to develop administrative regulations for curriculum evaluation including recommendations to the board.

Legal Reference: 20 U.S.C. § 1232h
34 C.F.R. pt. 98
Iowa Code §§ 216.9, 256.7, 279.8, 280.3.
281 I.A.C. 12.8.

Cross Reference: 101 Educational Philosophy of the School District
103 Long-Range Needs Assessment
505 Student Scholastic Achievement
602 Curriculum Development
603 Instructional Curriculum

Approved 8/14/95

Reviewed 12/11/17

Revised 7/15/02

602.4 PILOT - EXPERIMENTAL - INNOVATIVE PROJECTS

The board welcomes new ideas in curriculum. Proposals for pilot or experimental projects shall will first be reviewed and analyzed by the superintendent or his/her designee. Projects recommended by the superintendent will be considered by the board. Pilot and experimental projects approved by the board, the Iowa Department of Education, or the U. S. Department of Education may be utilized in the education program.

Students, who may be or are asked to participate in a research or experimental project or program, must have their parents' written consent on file prior to participating in the project or program. A research or experimental program or project requiring parents' prior written consent is a program or project designed to explore or develop new or unproven teaching methods or techniques. These programs or projects shall be are designated as research or experimental projects or programs. The educational materials of a program or project designated as a research or experimental program or project may be inspected and reviewed by the parents of the students participating or being considered for participation in the program or project. The inspection and review by the parents shall be is in accordance with board policy 605.2, "Instructional Materials Inspection."

It is the responsibility of the superintendent to develop administrative regulations regarding this policy.

Legal Reference: 20 U.S.C. § 1232h
34 C.F.R. Pt. 98
Iowa Code §§ 279.8, .10; 280.3.
281 I.A.C. 12.5, .8.

Cross Reference: 602 Curriculum Development
603 Instructional Curriculum

Approved 8/14/95

Reviewed 12/11/17

Revised 8/14/95



Central Lyon Community School

Excellence. Integrity. Empowered.

MEMO

TO: Central Lyon Board of Education

FROM: Brent Jorth, Superintendent

DATE: December 14, 2020

RE: Revision to Early Retirement Policy for Teachers

It is recommended the Board approve the revision to Policy 415.1 and 415.1E1 – EARLY RETIREMENT INCENTIVE – LICENSED TEACHING STAFF

The revision submitted removes the Rule of 88 requirement, but maintains the minimum age of 55 and 10 years of continuous full-time employment in the district.

The incentive - \$30,000, distributed in the amount of \$6,000 per year for five (5) years – will continue to be paid to a Health Reimbursement Arrangement (HRA) for the employee to utilize for medical expenses and/or premiums.

Those electing to make application must do so by Wednesday, January 6, 2021.

If approved, ten (10) staff members would qualify for early retirement. It is estimated that between two and five staff members will make application for early retirement if approved. This would generate an estimated \$20,000-\$30,000 per early retiree or a total of \$40,000-\$100,000 of savings due to staff turnover.

The Board may recall that the early retirement incentive is paid using Management Funds while salary and benefits are General Fund expenditures. The Board has the ability to determine the Management Fund levy while General Fund revenues are primarily a factor of enrollment and State Supplemental Aid (SSA).

Since this is the second year of declining enrollment and indications are that SSA will be low, preliminary estimates are 0% or 1%, it is estimated that General Fund revenues will be down in fiscal year 2022 (FY22). Additionally, since school districts are not granted the Budget Guarantee in two consecutive years, revising the early retirement policy is one method for the District to generate much needed general fund savings for FY22.

415.1 EARLY RETIREMENT INCENTIVE – LICENSED TEACHING STAFF

The Central Lyon Community School District shall provide the following benefits for early retirement:

1. Licensed teaching staff shall be eligible to elect early retirement if they meet the following criteria:
 - a. Have attained age 55 by June 30, of the eligible to elect year.
 - b. Have completed the equivalent of 10 years of continuous full-time employment in the district.
2. This early retirement benefit is not available for persons who have received a notice of termination under chapter 279 of the *Iowa Code*, or on an intensive assistance, or are in a probationary status.
3. The early retirement benefit is not available to a person who is on an extended unpaid leave of absence.
4. Persons qualifying for this retirement shall receive as compensation a benefit equal to \$30,000 dollars (\$30,000), to be paid by the district to a Health Reimbursement. Arrangement to be used as directed by the employee for eligible medical expenses and premiums. Compensation will be distributed in the amount of \$6,000 per year for five (5) years.
5. This policy is available for eligible employees meeting the criteria in the school year of election. Election must be made on the form provided by **January 6th** of the year of retirement.
6. The medical insurance program may be modified on an annual basis by the District.
7. These early retirement benefits are a one-time benefit and any individual electing early retirement will be required to acknowledge that any future employment which is performed at the request of the District shall not entitle the employee to elect on a second occasion an early retirement benefit or claim any rights under the Age Discrimination in Employment Act.

Retiring Employee

Date

Superintendent of Schools

Date

Approved 2/20/01

Reviewed 12/14/20

Revised 12/14/20

415.1E1 APPLICATION FOR EARLY RETIREMENT – LICENSED TEACHING STAFF

The undersigned hereby makes application for early retirement benefits of the Central-Lyon Community School District in accordance with all requirements of the Central Lyon Board of Education Policy No. 415.1.

Name: _____

Date: _____

Age as of June 30, 20__: _____

Full-time equivalent years of service: _____

Average Percent of Employment to 100%: _____

Benefits of \$30,000 (\$6,000 per year for five years) will be applied to the district's available Health Reimbursement Arrangement for use by retiree.

I hereby make this application on the ____ day of _____, 20__ with the understanding I have seven (7) days to withdraw this application and forego the benefit amounts. I understand by withdrawing the application for early retirement benefits, it is not a guarantee of future employment with the District.

I represent I have been told to consult an attorney. I have not been pressured to sign.

I hereby waive any and all rights under the Older Workers Benefit and Protection Act and Age Discrimination In Employment Act (ADEA) and specifically release the District from any potential claims for age discrimination. I understand by making application for early retirement benefits that is a one-time benefit and not only am releasing the District from the statutory claims based on my age and current occupation but I am also giving to the District a covenant not to reapply with the District in the future. I understand that any future employment with the District would be available solely at the request of the District and that if I make application with the District and am not granted employment, I do not have any rights or claims under the Older Workers Benefit and Protection Act or the Age Discrimination In Employment Act.

I am asking the Board of Directors to consider this application as my resignation from current employment, which resignation will be effective June 30, 20__.

Retiring Employee Date

This application was accepted by the Board of Directors this ____ day of _____, ____.

Board Secretary Date

Memorandum

To: Board of Education

From: Steve Harman, PK-6 Principal

Date 12-8-20

Re: Long-term sub

The Central Lyon School District has been notified by several employees of an extended leave option need during the current school year.

It is recommended to approve the following individual for long-term substitute teachers in the district:

Rachel Roskam	Counseling	Starts in February
Pat Verrips	Special Education	Starts in April
Kathy Van Berkum	Preschool	Starts in May
Geneva Grooters	3 rd Grade	Starts in May